

REQUIREMENTS

1. Construction Documents

- 4 sets with scales and dimensions, sealed by the appropriate design professional.
 - Environmental Barriers Act and Illinois Accessibility Code Statement of Compliance.
 - Statement of Special Inspections
 - Use Groups
 - Occupant load calculations
 - Fire Performance notations
 - Light & ventilation schedule
 - Exterior design notations
 - Footing & foundation
 - Appropriate cross section details (floor, wall, roof, foundation)
 - HVAC design
 - Plumbing diagram
 - Electrical schematics
 - Elevations
- FLOOR plans to include**
- Interior environment & design notations
 - Energy Conservation notations
 - Elevator specs & layout of final as-built design
 - Sprinkler drawings

2. Current Plat of Survey

- Sealed and dated with P.I.N.

3. Site Plan

- 4 sets with scale and dimensions
- Lot dimensions and parcel lines
- Lot area calculations

EXISTING site plan to include

- Elevations
- Improvements
- Utilities

PROPOSED site plan to include

- Elevations
- Improvements
- Utilities
- Sewer line (with inspection manhole locations)
- Parking & loading
- Stormwater control
- Buffers & landscaping
- Exterior lighting
- Luminary schedule
- Structures
- Water line (with b-box locations)
- Sealed by design professional
- Signs
- Erosion control measures

Include a copy of *State of Illinois Department of Public Health* issued plumber's license of the plumber's that will be doing the work (include front and back, photo) and a copy of *State of Illinois issued Plumbing Contractor Registration*.

Include a copy of *State of Illinois* issued roofer's license.

Excavating Contractor _____

Name: _____

Address: _____

Daytime phone: _____

Plumbing Contractor (license required)

Name: _____

Address: _____

Daytime phone: _____

Roofing Contractor (license required)

Name: _____

Address: _____

Daytime phone: _____

MARENGO BUILDING DEPARTMENT
 835 West Grant Highway, Marengo, IL 60152
 815-568-2669 Fax: 815-568-0569

Permit Number: _____

COMMERCIAL / MANUFACTURING NEW CONSTRUCTION

Date issued: _____
 Expires: _____
 Reviewer: _____

APPLICANT SECTION (Please print legibly)

Property Owner/ Developer Name: _____ Daytime phone: _____
 Address: _____ Email: _____

All information below is per submitted drawing (any changes may require an additional permit)

PROJECT ADDRESS: _____, Marengo, IL 60152 Lot _____
 Type of Building: Office Commercial Manufacturing Other _____ P.I.N. _____

Use of Building: _____ **COST OF CONSTRUCTION:** \$ _____

Building Height: _____ Width: _____ Length: _____
 Stories: _____ Total square footage of building _____
 Road frontage: _____ FT. Front setback _____ FT
 Side yard setback _____ FT Rear Yard Setback _____ FT
 Corner side yard setback _____ Lot coverage _____ %
 Total square footage of parking lot _____

Heat source _____
 Square footage of conditioned space _____
 Electric Service amps _____ Phase _____
 Proposed water service size (min. 1") _____
 Proposed sewer service size (min 6") _____
 No. Bathrooms _____ Drinking fountains _____
 Sprinkler service size _____
 Elevator / lift to be installed on separate permit if applies.

Parking spaces _____ Accessible parking spaces _____

Under penalty of intentional misrepresentation, I declare that I have examined and/or made this application and it is true and correct to the best of my knowledge and belief. I agree to construct said improvement / project in compliance with all provisions of the applicable ordinances. I am responsible for obtaining all required permits and approvals from jurisdictions including but not limited to; I.D.O.T., D.N.R., F.E.M.A., I.E.P.A., Marengo Fire Protection District and McHenry County Department of Health. In addition I agree to pay all permit and review fees including but not limited to architect, attorney, engineer or outside review firm fees incurred by the city regarding my permit application.

► **SIGNATURE of Owner / Agent** _____ **Date** _____

Required inspections to be called for by contractor are indicated below in inspection area.

INSPECTION AREA *For inspectors sign off use only*

- | | | |
|-----------------------------|--------------------------------------|----------------------------------|
| FOOTINGS/SETBACKS _____ | OTHER _____ | OTHER _____ |
| WALL PRE POUR _____ | ROUGH ELECTRIC _____ | BALANCING REPORT SUBMITTED _____ |
| BACKFILL _____ | ROUGH PLUMBING _____ | FINAL SURVEY _____ |
| SPOT SURVEY SUBMITTED _____ | ROUGH HVAC _____ | FINAL ELECTRIC _____ |
| SEWER TAP _____ | ROUGH FRAMING _____ | FINAL PLUMBING _____ |
| WATER TAP _____ | BUILDING WRAP _____ INSULATION _____ | FINAL STRUCTURE _____ |
| UNDERSLAB PLUMBING _____ | FIRE-STOP _____ | LANDSCAPING _____ |
| UNDERSLAB ELECTRIC _____ | SIDEWALKS / CURBS _____ | PARKING LOT STRIPING _____ |
| SLABS / FLOOR _____ | DRIVEWAY/ PARKING LOT PRE POUR _____ | 1. Misc. _____ |
| ELECTRIC SERVICE _____ | | 2. Misc. _____ |

Fee Category #1	Account	Amount	Fee Category #2	Account	Amount
Basic permit fee	01-330-00		Water connection fee	30-352-00	
Heating fee	01-330-00		Water Meter	30-355-00	
Air Conditioning fee	01-330-00		Sewer Connection Fee	30-352-00	
Electric Inspections fee	01-330-00		Private Fire Protection Water Line	30-350-02	
Plumbing Inspections fee	01-330-00		SEPARATE CHECK REQUIRED →	Total→	
Water Connection Inspection fee	01-330-00				
Sewer Connection inspection fee	01-330-00		DEPOSIT Category	Account	Amount
Construction water	01-330-00		Street Cut deposit	01-345-00	
Plan review	01-330-00		Sidewalk Cut Deposit	01-345-00	
Certificate of Occupancy fee	01-330-00		Chapter 24.06 \$1000.00 Deposit	01-345-00	
Other	01-330-00		Reimbursement of fees	22-215-000	
			SEPARATE CHECK REQUIRED →	Total→	
				CHECK NUMBER	TOTALS
			GENERAL BUILDING #1		
			WATER & SEWER #2		
SEPARATE CHECK REQUIRED →	Total→		DEPOSIT		

All checks are to be made payable to: City of Marengo