

Marengo Building Department

835 West Grant Highway, Marengo, IL 60152
815-568-2669 Fax: 815-568-0569

PERMIT NUMBER: _____

SIGN

APPLICATION AND PERMIT

Date Issued: _____ Reviewer: _____ Expires: _____

APPLICANT SECTION ▼ (Please print legibly)

INCLUDE 2 COPIES OF THE FOLLOWING

- Site elevation plans showing proposed location of sign along with the location and square footage of all existing signs on the lot or building.
- Location and orientation of building, structure or lot to which or upon which the sign and its orientation or other advertising structure is to be attached or erected.
- Electrical specifications pertaining to the sign and wiring diagrams from the building, structure of which will illuminate or power the sign.
- Scaled color drawings showing plans and or specifications including but not limited to: materials, design, dimensions, structural, support, methods of construction and attachment to the building, other structures or in the ground. Include dimensional drawing showing sign face, exposed surfaces and the proposed message and design.
- Landscape plan must be included. For every one square foot of sign surface there shall be 1.5 square feet of landscaped area provided. Sod or seeded areas shall not qualify as a landscaped area.
- If required by the Building Department; submit two copies of stress sheets and calculations showing the structure is designed for the dead load and wind pressure in any direction in the amount required by this and all other applicable provisions of this Chapter 16 and adopted building codes hereinafter.

PROJECT ADDRESS: _____, Marengo, IL 60152 Unit No. _____
P.I.N. _____ - - - Zoning District: _____ Project Cost: \$ _____

APPLICANT NAME: _____ Daytime Phone: _____
Applicant Address: _____

CONTRACTOR NAME: _____ Daytime Phone: _____
Contractor Address: _____
Contractor Fax: _____ Email: _____

Contractor will make the following modifications at above property in regard to the installation of the proposed sign.

Existing square footage of signage on property: _____ Total linear feet of street frontage: _____ Proposed square footage of sign area: _____
Total amount of square footage of sign area that shall be on site: _____ Type of sign structure being proposed: _____
Is sign to be illuminated Yes No

PROPERTY OWNER NAME: _____ Daytime Phone: _____
Property Owner Address: _____

As property owner of above project address my signature below authorizes permission for the tenant and/or authorized contractor to make above noted modifications to my property for the installation of a sign.

► **Signature of property owner authorizing modifications to property:** _____

Under penalty of intentional misrepresentation, I declare that I have examined and/or made this application and it is true and correct to the best of my knowledge and belief. I agree to construct said improvement / project in compliance with all provisions of the applicable ordinances. I am responsible for obtaining all required permits and approvals from jurisdictions including but not limited to; I.D.O.T., D.N.R., F.E.M.A., I.E.P.A., Marengo Fire Protection District and McHenry County Department of Health. In addition I agree to pay all permit and review fees including but not limited to architect, attorney, and engineer or outside review firm fees incurred by the city regarding my permit application.

► **SIGNATURE of Agent/ Applicant** _____ **Date** _____

REQUIRED INSPECTIONS FOR THIS PROJECT ▼

Permit holder required to call 815-568-2669 one day in advance to schedule for required inspections listed below.
This area is for inspectors sign off use only

PRE POUR / SETBACK _____ UNDERGROUND ELECTRIC _____ ROUGH ELECTRIC _____ FINAL (INCLUDES LANDSCAPING) _____

PERMIT FEE	ACCOUNT	AMOUNT
Sign, not illuminated	01-330-00	
Sign, illuminated	01-330-00	
	TOTAL AMOUNT→	
	Check number→	

All checks are to be made payable to: **City of Marengo**

PERMIT FEES: Signs / no lighting \$ 100.00
Signs / lighted \$ 175.00

DO NOT INCLUDE PAYMENT WITH APPLICATION