

CITY OF MARENGO

**HISTORIC PRESERVATION COMMISSION
APPLICATION FOR CERTIFICATE OF APPROPRIATENESS**

PROPERTY AND APPLICANT INFORMATION

Address of Property: _____

Name of Applicant: _____

Address: _____

Telephone (day): _____ Evening: _____

Name of Property Owner: _____

Address: _____

Telephone (day): _____ Evening: _____

TYPE OF WORK (check all that apply)

- | | | |
|---|---|--|
| <input type="checkbox"/> Exterior Alteration/Repair | <input type="checkbox"/> New Construction | <input type="checkbox"/> Demoliton |
| | <input type="checkbox"/> Primary Structure | <input type="checkbox"/> Entire Primary Structure |
| | <input type="checkbox"/> Addition | <input type="checkbox"/> Partial Primary Structure |
| | <input type="checkbox"/> Garage/Outbuilding | <input type="checkbox"/> Garage/Outbuilding |
| | <input type="checkbox"/> Other: _____ | |
| <input type="checkbox"/> Relocation of Building | | |

TREE REMOVAL

Will this improvement necessitate the removal of any trees on the property? No Yes

If yes, please describe: _____

In consideration of this application and attached plans and specifications being made a part thereof, I/we will conform to all of the regulations set forth in the City of Marengo, Illinois Codes and Ordinances.

I/we further agree that all work will be in accordance with the plans and specifications which accompany this application, except for such changes as may be authorized or required by the Building Commissioner.

Owner/Authorized Agent Signature

Date

CITY OF MARENGO

HISTORIC PRESERVATION COMMISSION APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

EXTERIOR ALTERATION/REPAIR

Check each work item for which approval is requested:

- | | |
|---|---|
| <input type="checkbox"/> Architectural Feature (decorative ornamentation) | <input type="checkbox"/> Retaining walls (taller than 36 inches) |
| <input type="checkbox"/> Deck | <input type="checkbox"/> Roof (change in shape, feature, materials) |
| <input type="checkbox"/> Door | <input type="checkbox"/> Siding |
| <input type="checkbox"/> Material Change (wood, brick, etc.) | <input type="checkbox"/> Signs |
| <input type="checkbox"/> Paving (parking lot, driveways, etc.) | <input type="checkbox"/> Skylights |
| <input type="checkbox"/> Porch – maintenance and minor repair | <input type="checkbox"/> Windows |
| <input type="checkbox"/> Porch – major repair and reconstruction | <input type="checkbox"/> Other: _____ |

List and describe in detail all work to be done for each item in the space provided on the following page. Include the following materials where appropriate and check the appropriate box, if included.

- A. Drawings, photographs, specifications manufacturer's illustrations or other description of proposed changes to the building's exterior. Scale drawings with dimensions are required for major changes in design (roofs, facades, porches, and other prominent architectural features).
- B. If applications is for any feature not on the primary structure, include a site plan.
- C. If material changes are proposed, include samples, catalog cuts, or description.

NEW CONSTRUCTION/ADDITIONS

Include the following materials where appropriate and check appropriate box if included:

- For primary structure, outbuilding or addition:
- 1. Site Plan with measured distances.
 - 2. Elevation drawings of each proposed façade with dimensions and specifications which clearly illustrate the exterior appearance of the project.
 - 3. Drawings, photographs, samples, manufacturer's illustrations, or other description of material to be used.
- Drawings or other description of other site improvements (pavements, decks, etc.)

DEMOLITION OF STRUCTURE

1. Describe the structure's condition and reason for demolition.
2. Describe the proposed reuse of the site, including drawings of any proposed new structure.
3. If economic hardship is claimed, include evidence that hardship exists.

RELOCATION OF STRUCTURE

1. Explain what building will be moved, where, why and if there are any proposed changes.
2. If a building will be moved into a historic district from outside, include photographs.
3. Include a site plan showing proposed location of the structure on the new parcel. Describe any site features which may be altered or distributed, e.g. foundations, walls, vegetation.

