City of Marengo
132 East Prairie Street
Marengo, IL 60152

(815) 568-7112
Fax: (815) 568-7130
www.cityofmarengo.com

CALVIN SPENCER PARK USE PERMIT
(THIS FORM MUST BE FILLED OUTCOMPLETELY)

REQUEST MADE BY _____

ADDRESS _____
STREET CITY, STATE ZIP

PHONE # (HOME) _____ (WORK) _____ (OTHER) _____

TODAY'S DATE _____ DATE YOU WANT THE PARK RESERVED _____

REQUESTED HOURS FOR USE OF THE PARK _____

CONTACT PERSON IF DIFFERENT THAN ABOVE _____

PHONE NUMBER OF CONTACT PERSON _____

REASON FOR RESERVATION (ie: wedding, picnic) _____

NUMBER OF PEOPLE EXPECTED _____ ELECTRICITY REQUIRED [ ] YES [ ] NO

MUSIC TO BE PLAYED [ ] YES [ ] NO (NOTE: MUSIC MUST NOT BE EXCESSIVELY LOUD OR OFFENSIVE. ANY COMPLAINTS SHALL BE HANDLED BY THE POLICE.)

THERE WILL BE NO ALCOHOLIC BEVERAGES ON THE PREMISES EXCEPT FOR PRE-APPROVED CITY COUNCIL AUTHORIZED COMMUNITY EVENTS. _____
INITIALS

PERSON RESPONSIBLE FOR MEETING ALL CONDITIONS OF THIS RESERVATION

SIGNATURE _____

REQUEST APPROVED BY

_____ _____
MAYOR CHIEF OF POLICE

DATE APPROVED _____ _____

DATE COPY WAS GIVEN TO PUBLIC WORKS DEPARTMENT _____

$50.00 REIMBURSABLE SECURITY DEPOSIT PAID BY CHECK # _____ CASH _____