



# CITY OF MARENGO

## GARAGE SALE PERMIT APPLICATION

Dates of the Sale: Week 1: \_\_\_\_\_

Week 2: \_\_\_\_\_

Name of Person Conducting the Sale: \_\_\_\_\_

Phone Number of Applicant: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Address of Sale: \_\_\_\_\_

Property Owner (if renter): \_\_\_\_\_

This is my \_\_\_\_\_ 1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> Garage Sale this Year.

Garage sale signs may not be placed on public property. Please read the back of the permit you will receive for important Sign Ordinance information.  
Please call 815-568-2669 with any questions regarding signs.

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City Hall Use Only

Received: \_\_\_\_\_

Approved By: \_\_\_\_\_

Fee: \$5.00 Cash \_\_\_\_\_ Check # \_\_\_\_\_

### **31.01 GARAGE SALES**

**A. PERMITS AND FEES:** It shall be unlawful for any person to conduct a garage sale in the City without first filing with the City Hall the information hereinafter specified and obtaining from the City Hall a license to do so, to be known as a Garage Sale License. The fee for such license shall be \$5.

**B. LICENSING:** Such license shall be issued to any one address only twice within a 12 month period and no such license shall be issued for more than six consecutive calendar days; provided, however, that the licensee may split the six calendar days into two consecutive periods of not more than three days each over two consecutive weeks. Each license issued under this Section 31.01 must be prominently displayed on the premises upon which the garage sale is conducted throughout the entire period of the licensed sale.

**C. SIGNS:** Signs advertising or indicating the existence, location and time of a sale shall be limited to three in number and shall be displayed only during the dates the sale is in progress. A sign must have its own support or post to be affixed in the ground. Under no circumstances shall a sign be attached to a telephone pole, tree or a federal, state or local sign or signal. No sign shall project higher than three feet above the ground level. All signs must be removed by the party holding the sale within 24 hours of the last day of the sale.

**D. INFORMATION TO BE FILED:** The information to be filed with the license application shall be as follows:

1. Name of person, firm, group, corporation, association or organization conducting said sale.
2. Name of owner of the property on which said sale is to be conducted if applicant is other than the owner.
3. Location at which sale is to be conducted.
4. Dates of sale.
5. Date, nature of any past sale.
6. Relationship or connection applicant may have had with any other person, firm, group, organization, association or corporation conducting any past sale and the date or dates of such sale.
7. Whether or not applicant has been issued any other vendor's license by any local, state or federal agency.
8. The location of any signs applicant intends to place.
9. Sworn statement or affirmation by the person signing that the information therein given is full and true and known to him to be so.

**E. PERSONS AND SALES EXCEPTED:** The provisions of this Section 31.02 shall not apply to or affect the following persons or sales:

1. Persons selling goods pursuant to an order or process of a court of competent jurisdiction.
2. Persons acting in accordance with their powers and duties as public officials.
3. Any person selling or advertising for sale an item or items of personal property which are specifically named or described in the advertisement and which separate items do not exceed five in number.
4. Not-for-profit organizations provided they file with the Administrator a request for exception containing the information specified in Section 31.01-D herein, together with the name of the organization, proof of its not-for-profit status and a description of the purpose of the sale.

**F. PENALTY:** Any person, association or corporation conducting any such sale without being properly licensed therefore or who shall violate any of the other terms and regulations of this Section 31.01 shall, upon conviction, be fined not less than \$25 nor more than \$500 for each violation.

### **16.06 PROHIBITED SIGNS**

The following signs are strictly prohibited everywhere within the City unless the sign was previously permitted by the issuance of a City permit. If the sign was permitted under a previous permit and not currently in compliance with this Chapter, it must comply with the provisions set forth in Section 16.05 Non-Conforming Signs, and, if applicable, the provisions of Section 16.11, Overlay District.

1. Signs attached to trees, fences or public utility poles, other than warning signs used by public utilities and entities;
2. Signs placed in any public right-of-way, other than warning signs used by public utilities and entities;

### **16.07 PERMITTED SIGNS ALLOWED WITHOUT A PERMIT**

The following signs may be erected within the City without obtaining a building permit, provided they comply with the provisions set forth herein. The area of said signs shall not be debited against the displaying establishments sign area allowance.

1. Garage sale signs advertising a garage or yard sale on private residential property. Such signs shall not exceed four square feet in area, shall be confined to the premises on which the sale is conducted and shall not be posted more than three days.