

**APPROVED**  
October 27, 2014

**Marengo City Council  
Regular Meeting Minutes  
City Council Chambers  
132 E. Prairie Street  
Marengo, IL 60152  
October 13, 2014  
7:00 PM**

**CALL TO ORDER**

Mayor Donald B. Lockhart called the meeting to order at 7:00 PM.

**PLEDGE OF ALLEGIANCE**

Alderman Todd Hall led everyone in the Pledge of Allegiance.

**ROLL CALL**

Present are Mayor Donald B. Lockhart, Aldermen Carole Bartman, Matt Keenum, Michael Smith (entered the meeting at 7:09 pm), Nicole DeBoer, Dennis Hammortree, Gretchen Samuelson, Todd Hall, and Steve Mortensen (entered the meeting at 7:05 PM). Also attending are City Administrator Gary Boden, Asst. City Administrator Joshua Blakemore, Chief of Police Joseph Hallman, Public Works Director Jayson Shull, City Attorney Carlos Arevalo, City Engineer Ed Coggin and Finance Director Jennifer Snelten.

**PUBLIC PARTICIPATION**

A resident requested clarification on the location of a new water well, and Administrator Boden clarified the location.

**APPROVAL OF MINTUES – September 22, 2014 Regular Meeting Minutes**

Alderman Nicole DeBoer made a motion, seconded by Alderman Todd Hall, to approve the minutes of the September 22, 2014 Regular Meeting. The aldermen voted as follows:

Ayes: Mortensen, DeBoer, Hall, Bartman, Samuelson  
Nays: 0  
Abstain: Keenum, Hammortree

The motion passed.

**CONSENT AGENDA**

- a. **List of Bills**
- b. **Authorization to Cancel December 9, 2014 Regular Council Meeting and Schedule to December 15, 2014 Special Council Meeting**
- c. **Authorization to Submit HR Green and Williams brothers Construction Inc. invoices to IEPA for Loan Disbursement and Authorize Payment Upon Receipt**

Alderman Nicole DeBoer made a motion, seconded by Alderman Todd Hall, to approve the Consent Agenda items. The alderman voted as follows:

Ayes: Bartman, Keenum, Mortensen, DeBoer, Samuelson, Hall  
Nays: 0  
Abstain: Hammortree

The motion passed.

**NEW BUSINESS**

- a. **Approval of 2014-2015 Liability/Property Insurance**

Representatives from Arthur J Gallagher & Co (Ethan Salsinger and Jessica Govic) were present to answer questions from the Council on the renewal package of coverage for the City of Marengo. The renewal is

5.7% higher than last year. Once the WWTP project is complete, an appraisal will be done to insure that it is properly covered. An increase in the premium will be pro-rated at the time the policy is updated.

Alderman Nicole DeBoer made a motion, seconded by Alderman Todd Hall, to approve the 2014/2015 Liability/Property Insurance. The aldermen voted as follows:

Ayes: Samuelson, Hammortree, Hall, Keenum, Mortensen, Bartman, DeBoer, and Smith  
Nays: 0  
Abstain: 0

The motion passed.

**b. Authorization to Execute a Recapture Agreement with Brackmann Const. Co for U.S. Rte 20 Properties**

Administrator Boden reviewed the agreement with Council members. Corey Brackmann, representing Brackmann Construction Company, confirmed that they are in agreement with this document.

Alderman Michael Smith made a motion, seconded by Alderman Nicole DeBoer, for authorization to execute a Recapture Agreement with Brackmann Const. Co, for the U.S. Rte 20 Properties. The aldermen voted as follows:

Ayes: Smith, Keenum, Samuelson, Mortensen, Bartman, Hall, Hammortree, DeBoer  
Nays: 0  
Abstain: 0

The motion passed.

**c. Authorization to Execute a Recapture Agreement with Brackmann Const. Co. for Phase 2 & 3 of Brookside Meadows Subdivision.**

Administrator Boden reviewed this agreement with Council members. Corey Brackmann, representing Brackmann Construction Company, confirmed that they are in agreement with this document.

Alderman Carole Bartman made a motion, seconded by Alderman Steve Mortensen, for authorization to execute a Recapture Agreement with Brackmann Const Co., for Phase 2 & 3 of Brookside Meadows Subdivision. The aldermen voted as follows:

Ayes: Hall, DeBoer, Mortensen, Smith, Keenum, Hammortree, Samuelson, and Bartman  
Nays: 0  
Abstain: 0

The motion passed.

*Note: The invoice submitted by Brackmann Construction Company for payment owed them for Phase 2 & 3 of Brookside Meadows Subdivision will be placed with the bill list for the next regular meeting.*

**d. Update and Request for Direction on Water Main Replacement Project -- Willow & Sunset**

Administrator Boden spoke about the bids that were received on this project. Ed Coggin, with HR Green, added more information on the pricing. His recommendation is to combine this project with the possible project with 300 West LLC one, for bids, and get the pricing down.

Alderman Steve Mortensen made a motion, seconded by Alderman Matt Keenum, to reject all the bids that were received on the Water Main Replacement Project for Willow & Sunset. The aldermen voted as follows:

Ayes: Hammortree, DeBoer, Mortensen, Keenum, Smith, Bartman, Samuelson, Hall

Nays: 0

Abstain: 0

The motion passed.

**e. Authorization and Request for Direction to Solicit Requests for Qualifications for Engineering Services for the New Well Project**

Asst. City Administrator Blakemore outlined the timeline for this project, with the first item being the Release of the RFQ – with a projected release date of 10/15/2014. He requested two Aldermen to serve on the selection committee (when the bids are received) and Gretchen Samuelson and Steve Mortensen volunteered.

Alderman Michael Smith made a motion, seconded by Alderman Steve Mortensen, for a Request for Qualifications (RFQ) for Engineering Services for the New Well Project. The aldermen voted as follows:

Ayes: DeBoer, Bartman, Hall, Smith, Keenum, Mortensen, and Samuelson

Nays: Hammortree

Abstain: 0

The motion passed.

**f. Authorization to Proceed with Wastewater Treatment Plant Pump Repair in the Amount of \$11,277.44 to LAI, LTD for Parts and \$3,500 to Benchmark Sales & Services for Labor.**

Jayson Shull, Director of Public Works, explained the problem, and the need to make the pump repairs at this time. This repair is to the existing system.

Alderman Michael Smith made a motion, seconded by Alderman Todd Hall, for authorization to proceed with Wastewater Treatment Plant Pump Repairs in the amount of \$11,277.44 to LAI, Ltd, for parts, and \$3,500 to Benchmark Sales & Services for labor. The aldermen voted as follows:

Ayes: Smith, Bartman, Hall, Keenum, Mortensen, DeBoer, Samuelson, Hammortree

Nays: 0

Abstain: 0

The motion passed.

**MAYOR'S STATEMENTS AND REPORTS**

Mayor Lockhart was happy to report that everyone seemed to enjoy the festivities this past weekend, during Settler's Days.

**DEPARTMENT HEAD & STAFF REPORTS**

**Joshua Blakemore, Assistant City Administrator** reported that following the article, and the correspondence sent out to property owners, there currently are 155 properties that have not contact HBK to complete the transponder change. The City is currently at 94% complete.

**Jennifer Snelten, Finance Director**, had nothing to report.

**Jayson Shull, Public Works Director**, updated the Council with the repairs being done to the City streets, and noted that Peter Baker Const Co will be working next week on the projects that are listed on his report. The projection is 2-1/2 weeks to complete the projects. All City hydrants have been inspected and all (but one) are in good working order.

**Chief of Police Joseph Hallman**, submitted a report on the Settler's Days time expended by the police department and the problems that were encountered. He discussed the possibility of employing a parking violations officer for downtown parking violations. Alderman Keenum asked if that could be expanded to

include side streets, and was advised that the patrol officers generally take care of those issues. He is concerned about the lack of signage in some areas.

**Ed Coggin, City Engineer**, had nothing to report.

**Gary Boden, City Administrator**, spoke on the new well, and on the ISWS (Illinois State Water Survey) information that was handed out this evening. There will be an expenditure requested on this issue. Ed Coggin explained this further. Administrator Boden advised that there is a meeting scheduled for October 15, 2014 between 300 W LLC and the property owners involved. Alderman Hammortree and Alderman Gretchen Samuelson will attend this meeting. Spoke briefly on the letter that was received on a possible sale of lots by Brackmann's Construction Co, to CMJ Harmony LLC.

**Carlos Arevalo, City Attorney**, had nothing to report.

**Connie Boxleitner, City Clerk**, had nothing to report.

**REPORTS AND STATEMENTS FROM CITY COUNCIL**

There were none this evening.

**EXECUTIVE SESSION**

Mayor Lockhart advised the Council that they would be going into Executive Session for the purpose of Land Acquisition.

Alderman Nicole DeBoer made a motion, seconded by Alderman Steve Mortensen, to go to Executive Session for the purpose of land acquisition. The aldermen voted as follows:

Ayes: Hall, Mortensen, Hammortree, Smith, Samuelson, Bartman, DeBoer, Keenum  
Nays: 0  
Abstain: 0

The motion passed.

*The Council recessed at 8:32 PM to go to Executive Session.*

Note: Alderman Hammortree exited the meeting at 8:32 PM.

*The Council reconvened at 8:57 PM following Executive Session.*

**ADJOURNMENT**

Alderman Todd Hall made a motion, seconded by Alderman Gretchen Samuelson, to adjourn the meeting. The motion passed with a voice vote. The meeting adjourned at 8:58 PM.

  
Constance J. Boxleitner  
City Clerk

These minutes were approved by the City Council on October 27, 2014.