

APPROVED
3/10/2014

**Marengo City Council
Regular Meeting Minutes**
City Council Chambers
132 E. Prairie Street
Marengo, IL 60152
February 24, 2014

CALL TO ORDER

Mayor Donald B Lockhart called the Regular Meeting of the Marengo City Council to order at 7:00 PM.

PLEDGE OF ALLEGIANCE

Joshua Blakemore led everyone in the Pledge of Allegiance.

ROLL CALL

Present for this meeting are Mayor Donald Lockhart, Aldermen: Carole Bartman, Matt Keenum, Nicole DeBoer, Dennis Hammortree, Gretchen Samuelson and Steve Mortensen. Also in attendance are City Administrator Gary Boden; Asst. City Administrator Joshua Blakemore; Chief of Police Joseph Hallman; Public Works Director Jayson Shull; City Attorney Carlos Arevalo; Finance Director Jennifer Snelten and City Engineer Ed Coggin.

PUBLIC PARTICIPATION

None.

APPROVAL OF MINUTES

The City Clerk requested that the minutes for February 10, 2014, be pulled so that corrections could be made.

CONSENT AGENDA

- a. **List of Bills**
- b. **Authorization to submit Williams Brothers Construction Inc invoice to IEPA for Loan Disbursement and Authorize Payment Upon Receipt of Said Disbursement**
- c. **Ordinance Amending Section 33,07-B, Number of Licenses – Decreasing the Number of Class B Liquor Licenses**
- d. **Zion Lutheran 3K Run/Walk Request**

Alderman Steve Mortensen made a motion, seconded by Alderman Nicole DeBoer to approve the consent agenda subject to the following correction: Item B to read: Authorization to submit HR Green invoice to IEPA for Loan Disbursement of \$270,000 in order to reimburse the City of Marengo for engineering fees already paid. The motion passed with an aye vote by Aldermen: Keenum, Mortensen, DeBoer, Bartman and Samuelson. Alderman Dennis Hammortree voted no.

NEW BUSINESS

- a. **Authorization to Execute Work Change Directives #001, #002, #003, #004, #005, #006, #007 and #008 with Williams Brothers Construction Inc for WWTP Expansion Project**

Ed Coggin explained the reason for the work change directives presented and answered questions from the Council.

Alderman Nicole DeBoer made a motion, seconded by Alderman Steve Mortensen, for authorization to Execute Work Change Directives #001, #002, #003, #004, #005, #006, #007 and #008 with Williams Brothers Construction Inc for WWTP Expansion Project. The motion passed with an aye vote by Aldermen: Bartman, Keenum, Mortensen, DeBoer and Samuelson. Alderman Dennis Hammortree voted no.

b. Authorization to Execute Contract with HR Green for Wastewater Operator Services

The contract will be for the period of February 24, 2014 to May 1, 2014, with an amount not to exceed \$17,500.

Alderman Nicole DeBoer made a motion, seconded by Alderman Carole Bartman, for Authorization to Execute the Contract with HR Green for Wastewater Operator Services. The motion passed with an aye vote by Aldermen: Samuelson, Keenum, Mortensen, Bartman and DeBoer. Alderman Dennis Hammortree voted no.

c. FY 13/14 3rd Quarter Budget Review

Finance Director Jennifer Snelten reviewed the information with the Council.

d. Review of Draft FY 14/15 Sinking and Other Non-operational Funds

Asst. City Administrator Joshua Blakemore reviewed information on the Sinking Funds (27th Payroll Fund – Police Vehicle Replacement Fund – Street Vehicle Improvement Fund), Capital Improvements Fund, Police Squad Acquisition and Maintenance Fund, Police Drug & Alcohol Awareness Fund and the Police Drug Forfeiture Fund, Audit Fund, Debt Service Fund, Capital Improvement – Street Fund, CDAP Revolving Loan Fund, Cemetery Fund, and the SSA #2 Fund.

OLD BUSINESS

Alderman Dennis Hammortree requested current status on a situation that occurred in July of 2013, and was discussed by the Council in Executive Session in October of 2013. Alderman Samuelson will contact the resident to let them know what occurred during the Council discussion.

DEPARTMENT HEAD AND STAFF REPORT

Asst. City Administrator Joshua Blakemore had no further report.

Finance Director Jennifer Snelten had no further report.

Public Works Director Jayson Shull gave an updated winter storm report, advising that they are current on all frozen lines at this time. There were 32 frozen lines in the City in the last 2 weeks.

Chief of Police Joseph Hallman had submitted a formal report to the Council. He asked for feedback from the Council on the possibility of adding a parking enforcement officer to help with freeing up parking downtown. He will put together some cost analysis for review.

City Engineer Ed Coggin had no further report.

City Administrator Gary Boden advised the Council that there is a PZC meeting on Tuesday evening at 7 pm. There will be 2 items reviewed at this meeting: a request for variance for Dollar General new location, and a revised conceptual review for the old Seven Oaks subdivision.

City Attorney Carlos Arevalo had no report.

EXECUTIVE SESSION

Mayor Lockhart advised the Council that they would be going into Executive Session for the purpose of Personnel.

Alderman Nicole DeBoer made a motion, seconded by Alderman Matt Keenum, to go to Executive Session for the purpose of Personnel. The motion passed with an aye vote by Aldermen: Keenum, Samuelson, Mortensen, Bartman, Hammortree and DeBoer.

The meeting recessed at 8:55 PM

The meeting reconvened at 9:33 PM

ADJOURNMENT

Alderman Nicole DeBoer made a motion, seconded by Alderman Steve Mortensen, to adjourn the Regular Meeting. The motion passed with a voice vote. The meeting adjourned at 9:34 PM

Respectfully submitted,

Constance J. Boxleitner

City Clerk