

**Marengo City Council
Regular Meeting Minutes
City Council Chambers
132 E. Prairie Street
Marengo, IL 60152
April 14, 2014
7:00 P.M.**

CALL TO ORDER

Mayor Donald B. Lockhart called the April 14, 2014 Regular City Council Meeting to order at 7:00 P.M.

PLEDGE OF ALLEGIANCE

Nate Ayers, a local Boy Scout, was invited to lead everyone in the Pledge of Allegiance.

ROLL CALL

Present this evening are Mayor Donald Lockhart, Aldermen: Carole Bartman, Matt Keenum, Michael Smith, Nicole DeBoer, Dennis Hammortree, Gretchen Samuelson, Todd Hall and Steve Mortensen. Also present are City Administrator Gary Boden, Assistant City Administrator Joshua Blakemore, Chief of Police Joseph Hallman, Public Works Director Jayson Shull, City Attorney Carlos Arevalo, Finance Director Jennifer Snelten, and City Engineer Tim Hartnett.

PUBLIC PARTICIPATION

A Marengo resident spoke to the Council on his concerns about the proposed new location for Dollar General, requesting clarification on flooding issues, parking along the roadside, and the concern about having truck traffic on the side street. He had given each of the Aldermen a copy of his concerns, and also included possible options to help with the traffic on that side street.

APPROVAL OF MINTUES

Alderman Steve Mortensen made a motion, seconded by Alderman Nicole DeBoer, to approve the minutes of the March 24, 2014 Regular Meeting. The Aldermen voted as follows:

Ayes: Keenum, Mortensen, DeBoer, Hall, Bartman, Smith, Hammortree and Samuelson
Nays: 0
Abstain 0

The motion passed.

CONSENT AGENDA

- a. **List of Bills**
- b. **Ordinance Declaring certain Municipal Property as Surplus**
- c. **Authorization to submit Williams Brothers Construction Inc Invoice to IEPA for Loan Disbursement and Authorize Payment Upon Receipt⁶ of said Disbursement**

Alderman Nicole DeBoer made a motion, seconded by Alderman Todd Hall, to approve the consent agenda items. The Aldermen voted as follows:

Ayes: Bartman, Smith, Keenum, Mortensen, DeBoer, Samuelson, Hall and Hammortree
Nays: 0
Abstain: 0

The motion passed.

NEW BUSINESS

- a. **Marengo Main Street Presentation and Request for Remaining FY2013/2014 Matching Funds**

Adam Johnson, Executive Director, presented information to the Council on their activities and requested the balance remaining on the FY2013/14 Matching Funds, in the amount of \$279.00.

Alderman Steve Mortensen made a motion, seconded by Alderman Michael Smith, to approve the request by Marengo Main Street for the remaining FY 2013/14 Matching Funds. The Aldermen voted as follows:

Ayes: Samuelson, Hammortree, Hall, Keenum, Mortensen, Bartman and Smith
Nays: 0
Abstain: DeBoer

The motion passed.

b. Ordinance Granting a Variance for East Grant Highway and Shady Lane – Dollar General

Richard Dubin, attorney for the petitioner, answered questions on the proposed variance requests on the front yard setback and also in the rear yard setback. There were also questions asked by the Council on lighting, a turn lane option, and the rebuilding of Shady Lane Drive to accommodate the truck traffic.

Alderman Todd Hall made a motion, seconded by Alderman Nicole DeBoer, to approve Ordinance 14-4-2, granting a front yard setback variance and a rear yard setback variation from the Marengo Zoning Ordinance for the property commonly known as 1020 East Grant Hwy, within the B-2 General Business District with the amendments to be made to Section 1: changing that to read 15 feet, and to Section 3: that there is an agreement with the City with respect to the creation of a special assessment. The Aldermen voted as follows:

Ayes: Smith, Mortensen, Bartman, Hall and DeBoer
Nays: Keenum, Samuelson and Hammortree
Abstain: 0

The motion passed.

c. Authorization to Accept Proposal for FY 2013/14 Auditing Services

Asst. City Administrator, Joshua Blakemore, reviewed the information on the proposals that were received from the various auditing services.

Alderman Todd Hall made a motion, seconded by Alderman Nicole DeBoer, to accept the staff's recommendation for the proposal for FY 2013/14 Auditing Services from George Roach Associates for a one-year contract. The Aldermen voted as follows:

Ayes: Hall, DeBoer, Mortensen, Smith, Keenum, Hammortree, Samuelson and Bartman
Nays: 0
Abstain: 0

The motion passed.

(Moved item 7H forward at this time. Please refer to that item below.)

d. Presentation on Refinancing Series 2005 Bonds – Water/Sewer Fund – Speer Financial

City Administrator Boden reviewed information on the possibility of refinancing Series 2003 Bond (water/sewer fund) and adding new monies to cover the cost of improvements to the water lines on Willow/Sunset/West Van Buren, which that would replace the old transite water lines, and to also add a new well on the west end of town. The projected cost of these improvements is between \$2.5 to \$3.0 million. Dave Phillips of Speer Financial presented information on payment schedules for the refinance and addition of new monies for the projects discussed. Ed Coggin, from HR Green, on the addition of the new well and the need to remove the transite pipes. The possible interest rate for \$3 million is, at this time, about 3%.

Alderman Michael Smith made a motion, seconded by Alderman Steve Mortensen, to direct staff to prepare bonding documents to go to market for water/sewer improvements. The Aldermen voted as follows:

Ayes: Mortensen, Samuelson, DeBoer, Keenum, Hall and Smith
Nays: Hammortree and Bartman
Abstain: 0

The motion passed.

e. Authorization to Execute Work Change Directives #009 and #010 with Williams Brothers Construction In for WWTP Expansion Project

Alderman Carole Bartman made a motion, seconded by Alderman Todd Hall, for authorization to execute Work Change Directives #009 (for modification to electric panels) and #010 (addition of explosion proof door operator for roll up door) with Williams Brothers Construction Inc for WWTP Expansion Project. The Aldermen voted as follows:

Ayes: DeBoer, Mortensen, Keenum, Smith, Bartman, Samuelson and Hall
Nays: Hammortree
Abstain: 0

The motion passed.

f. Authorization to Execute Contract with HR Green for Sewer Planning Study

City Administrator Boden explained that this contract would engage HR Green with the responsibility of planning sanitary sewer development in areas primarily covered by the City's Southwestern Area Comprehensive Plan Amendment.

Alderman Todd Hall made a motion, seconded by Alderman Michael Smith, for authorization to execute a contract with HR Green for Sewer Planning Study for the South and West portions of Marengo. The Aldermen voted as follows:

Ayes: DeBoer, Bartman, Hall, Smith, Keenum, Mortensen and Samuelson
Nays: Hammortree
Abstain: 0

The motion passed.

*The Council took a short break at 9:10 P.M.
The Council reconvened at 9:18 P.M.*

g. Review and Approval of Draft FY 2014/15 Budget

Asst. City Administrator Joshua Blakemore reviewed with the Council on projections for the new fiscal year.

Alderman Todd Hall made a motion, seconded by Alderman Nicole DeBoer, to approve the draft of the 2014/2015 Budget. The Aldermen voted as follows:

Ayes: Smith, Bartman, Hall, Keenum, Mortensen, DeBoer and Samuelson
Nays: Hammortree
Abstain: 0

The motion passed.

h. Report and Discussion on Upcoming Water System Flushing

This agenda item was presented and discussed earlier in the meeting, following Agenda Item 7C.

Jayson Shull, Public Works Director discussed this with the Council, explaining the 2 types that are used, and the reason for the use of Unidirectional flushing this year.

MAYOR'S STATEMENTS AND REPORTS

Mayor Lockhart had nothing to report this evening.

DEPARTMENT HEAD AND STAFF REPORTS

Assistant City Administrator Joshua Blakemore stated that the final draft of the 14/15 Budget would be presented after May showing the actual numbers for 13/14. The Supplemental Appropriations Ordinance will be presented to the Council at the next meeting.

Finance Director Jennifer Snelten had nothing further to add this evening.

Public Works Director Jayson Shull had nothing further to report.

Chief of Police Joseph Hallman had nothing further.

City Engineer Tim Hartnett provided an updated status report to the Council on the various projects.

City Administrator Gary Boden attended the Riley Township Board meeting last week, and provided them with current information on the toll-way.

City Attorney Carlos Arevalo had nothing to report this evening.

REPORTS AND STATEMENTS FROM CITY COUNCIL

None.

EXECUTIVE SESSION

a. Personnel

b. Acquisition of Interest in Real Estate/Land for Use of the Public Body Pursuant to Section 2(c) (5) of the Open Meetings Act

Alderman Nicole DeBoer made a motion, seconded by Alderman Steve Mortensen, to go into Executive Session for the purpose of Personnel and Acquisition of interest in real estate/land for use of the Public Body pursuant to Section 2(c) (5) of the Open Meetings Act. The aldermen voted as follows:

Ayes: Hall, Mortensen, Hammortree, Smith, Samuelson, Bartman, DeBoer and Keenum

Nays: 0

Abstain 0

The motion passed.

The meeting recessed at 10:11 P.M.

The meeting reconvened at 10:41 P.M.

NEW BUSINESS

a. Execution of Back Pay Agreement and Release

City Attorney Arevalo reviewed specifics on a back pay agreement and release document for a former employee.

Alderman Matt Keenum made a motion, seconded by Alderman Michael Smith, to execute a back pay agreement and release for former employee. The aldermen voted as follows:

Ayes: Hall, Samuelson, DeBoer, Keenum, Bartman, Smith and Mortensen

Nays: 0

Abstain: Hammortree

The motion passed.

ADJOURNMENT

Alderman Steve Mortensen made a motion, seconded by Alderman Nicole DeBoer, to adjourn the meeting. The motion passed with a voice vote. The meeting adjourned at 10:48 P.M.

Respectfully submitted,
Constance J. Boxleitner
City Clerk