

Posted: 5/17/2017

REGULAR CITY COUNCIL MEETING
May 22, 2017, 7:00 P.M.
Marengo City Hall, 132 East Prairie Street

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Public Participation** (Interested parties are invited to speak for two minutes. Any person wishing to address the City Council must approach the podium, be recognized by the Mayor, and provide their name for the record.)
- 5. Approval of Minutes:** May 8, 2017 Regular Meeting Minutes
- 6. Approval of the List of Bills**
- 7. New Business**
 - a. Action on Mayor's Staff Appointments
 - b. Action on a Request for Public Parking Lot Closures for Proposed Marengo Farmer's Market
 - c. Action on an Ordinance Making a Zoning Text Amendment to Section 11.03(4) to Permit Manufacturing of Firearms Pursuant to Alcohol, Tobacco & Firearms Regulations as a Special Use in the B-2 General Business District and Issuance of a Special Use Permit for Said Use – 20014 East Grant Highway – Domenic DeBock - Marengo Guns Inc. and Gene and Sandra Lindow
 - d. Authorization and Direction to Staff and City Attorney in response to Vipul and Sam Patel's Request regarding future liquor license issuance for 20009 – 20015 E. Grant Highway Commercial Strip Center development
 - e. Action on an Ordinance Granting a Special Use Permit for a 2-acre Parcel Currently Zoned B-2 General Business District Pursuant to Section 15 of the Marengo Zoning Code, for a Two Drive-Through Facilities Commercial Development at 20009 – 20015 East Grant Highway – Brackmann Construction and Vipul Patel and Sam Patel
 - f. Action on Authorizing Staff to Proceed Waiving Competitive Bidding with the Purchase of a 1999 Elgin Pelican Street Sweeper for \$18,000 from R.N.O.W. Inc., West Allis Wisconsin
 - g. Action on an Ordinance Declaring Certain Municipal Property as Surplus
 - h. Action on an Agreement with IDOT Regarding Cost Sharing of Coral/Pleasant Grove Road & Route 23 Traffic Signal Upgrade Cost Sharing – Contract Number 60V05, State Section: 24 N-2
 - i. Action on Funding Resolution Pursuant to an Agreement with the State of Illinois for the Improvement of IL Route 23 at Coral Road / Pleasant Grove Road, Contract Number 60V05, State Section: 24 N-2
 - j. Action on an Ordinance Restricting Parking Along FAP Route 324 (IL Route 23) at Coral /Pleasant Grove Road within the City of Marengo
- 8. Mayor's Statements and Reports**
- 9. Department Head and Staff Reports**
- 10. Reports and Statements from City Council**
- 11. Adjournment**

**Marengo City Council
Regular Meeting Minutes
City Council Chambers
132 E. Prairie Street
Marengo, IL 60152
May 8, 2017**

CALL TO ORDER

Mayor John Koziol called the meeting to order at 7:00 PM.

PLEDGE OF ALLEGIANCE

Mayor Koziol led everyone in the Pledge of Allegiance.

ROLL CALL

Present this evening are Mayor John Koziol; Aldermen Matt Keenum, Mike Miller, Michael Smith, Nicole DeBoer, Dennis Hammortree, Brett Martin, Todd Hall and Steve Mortensen. Also present are Assistant City Administrator Joshua Blakemore, Chief of Police Richard Solarz, Public Works Director Howard Moser, City Attorney Carlos Arevalo, City Engineer Tim Hartnett and Finance Director Jennifer Snelten.

SPECIAL PRESENTATION

Recognition of Nicole Fitch – 2017/218 Vehicle Sticker Design Contest Winner

Mayor Koziol presented a certificate and cash prize to Nicole Fitch for winning the Vehicle Sticker Design Contest.

SWEARING IN CEREMONY / RECOGNITION OF PROMOTION

Officer Adam Boyce as a Sergeant

Chief Solarz read the oath to Officer Adam Boyce, promoting him to Sergeant Adam Boyce.

PUBLIC PARTICIPATION

Residents expressed concern for the clutter that is accumulating around town, boats parked on property that never gets moved, vehicles that are parked with no valid plates; TV's left at the curbside for garbage pickup. There are also sidewalks in town area that are in need of repair/replacement. They are concerned that the City no longer enforces municipal codes. There is also concern for the handicap areas in town.

The owner of a local business requested that the City not approve any new liquor licenses for liquor stores, as there are many of them currently in use.

APPROVAL OF MINUTES

April 24, 2017 Regular Meeting Minutes and May 2, 2017 Special Meeting Minutes

Alderman Michael Smith requested a correction be made to the April 24, 2017 minutes, showing him voting on the list of bills for that meeting.

Alderman Nicole DeBoer made a motion, seconded by Alderman Steve Mortensen, to approve the minutes from the April 24, 2017 Regular Meeting, with the correction of adding Alderman Smith's name to the voting on the list of bills, and also to approve the minutes from the May 2, 2017 Special Meeting. The aldermen voted as follows

Ayes: Keenum, Mortensen, DeBoer, Miller, Hall, Smith, Hammortree and Martin
Nays: 0

The motion passed.

APPROVAL OF LIST OF BILLS

Alderman Nicole DeBoer made a motion, seconded by Alderman Michael Smith, to approve the list of bills. The aldermen voted as follow:

Ayes: Martin, Hammortree, Hall, Keenum, Mortensen, Miller, DeBoer and Smith

Nays: 0

The motion passed.

NEW BUSINESS

a. Presentation and Update from Marengo Park District on New Playground at Indian Oaks Park
Terri Paulauski, President of the Board of Commissioners for the Marengo Park District, spoke about the playground project at Indian Oaks Park. The assembly work on the project will be taking place on Saturday the 13th of May. They are asking for volunteers to help with the project, and ask that if you have the time to give, please let them know. They will be providing lunch for all the workers that day. They will be naming the playground "Intren Playground", following a sizeable donation from Intren. She also advised that there is an open spot on the board if anyone is interested.

b. Action on an Amendment to Agreement for Professional Engineering Services for West Grant Highway Water Main Replacement Project – Adding Engineering for State Street Water Main Replacement

Assistant Administrator Blakemore reviewed with the Council the previous approval given for engineering services for water main replacement along West Grant Highway, with a projected cost of \$1,090,000. Recent water main breaks on North State Street (between 2nd and 8th Avenue) have the staff looking at adding that area to the project. The area is old transit water main, and the additional cost should be about \$800,000. The combined project is estimated to be \$1,890,000.

Alderman Nicole DeBoer made a motion, seconded by Alderman Matt Keenum, to approve an amendment to the Agreement for Professional Engineering Services for West Grant Highway Water Main Replacement Project, adding engineering for State Street Water Main Replacement. The aldermen voted as follows:

Ayes: Smith, Keenum, Martin, Mortensen, DeBoer, Hall, Miller and Hammortree

Nays: 0

The motion passed.

c. Action on Accepting a Bid for Downtown Sidewalk Repair – Downtown TIF Project

Public Works Director Moser presented information on the quotes that were received for the project. The Council was in agreement that the work should be done, but felt that fixing the areas of the sidewalks that involved the handicap ramps might be a better use for the funds at this time. Director Moser suggested looking into getting costs for doing that work (which should be about 8 ramps). Assistant Administrator Blakemore advised the Council that if these funds are not used by the spring of 2018, they go away.

The Council also discussed options for replacement of areas of sidewalks in need of repair with possibly a "memorial" brick project. These areas could be scattered throughout the downtown. Director Moser suggested that if the business-owners in the downtown area have ideas on improvements for that area, to please contact him to discuss them.

Alderman Matt Keenum made a motion, seconded by Alderman Nicole DeBoer, to reject the bids received for the Downtown Sidewalk Repair – Downtown TIF Project. The aldermen voted as followed:

Ayes: Hall, DeBoer, Mortensen, Smith, Hammortree, Martin, Keenum and Miller
Nays: 0
The motion passed.

d. Approval of Fiscal Year 2017/2018 Budget

Assistant Administrator Blakemore presented the final proposed 2017/2018 Budget to the Council, answering questions on the various items.

Alderman Nicole DeBoer made a motion, seconded by Alderman Steve Mortensen, to approve the Budget for Fiscal Year 2017/2018. The alderman voted as follows:

Ayes: Miller, Keenum, Smith, DeBoer, Hammortree, Martin, Hall and Mortensen
Nays: 0
The motion passed.

e. Authorization to Waive Competitive Bid Process & Purchase a New Squad as per FY 2017/2018 Budget, from the Veto Enterprises

Chief Solarz presented information to the Council for the possible purchase of a new squad car. If the City purchases the vehicle through the State of Illinois procurement section, the projected cost would be \$25,580. In checking with other sources, Chief Solarz found that Veto Enterprises could purchase a vehicle through the Suburban Purchasing Cooperative program, and the cost would be \$25,510. He is asking for permission to waive the competitive bid process and to purchase the new squad through Veto Enterprises.

Alderman Michael Smith made a motion, seconded by Alderman Nicole DeBoer, to authorize to waive the competitive bid process and to purchase the new squad car (2017 Ford Interceptor Sedan – Police Package – AWD) at an approximate price of \$25,510. The aldermen voted as follows:

Ayes: Keenum, Mortensen, DeBoer, Miller, Hall, Smith, Hammortree and Martin
Nays: 0
The motion passed.

MAYOR'S STATEMENTS AND REPORTS

Mayor Koziol asked the public how the audio system was working, and the response was it was better. He questioned the delivery of board packets and the option of having the documentation sent via email, or having the police department deliver. The general opinion was to send by email, but to also have the packet available to be picked up at City Hall. Mayor Koziol will be going this week for a tour of the WWTP, and recommended that each of the aldermen make time to do this as well. The City is checking into redoing/updating the signs when you come into town, as they are showing signs of wear. Another project that is being looked at is upgrading the computers – looking at leasing options as well as outright purchase of same. He has implemented a change in items on the agenda that require motions. Previously the Council would make the motion and then open the item up for discussion. The recent training session that he attended recommended discussing items first and then going to a motion.

DEPARTMENT HEAD AND STAFF REPORTS

Finance Director Jennifer Snelten had no report.

Assistant City Administrator Joshua Blakemore advised that there will be a PZC meeting next week with various items being discussed. (1) Marengo Guns is looking for a special use to accommodate their Ceracote Process. This will require a zoning text change. (2) The new strip mall on the East end of town

is seeking a special use (commercial use), as they are looking to add drive thru lanes and possibly expanding their operation to include 4 businesses. Josh has started a (hopefully) weekly email to the Mayor and the Council to keep everyone updated on what is happening in the City. He spoke briefly about the U-Haul operation that has moved the downtown area to the North end of town. They are working with the owner to get a special use permit for that situation. He met recently with Corey Brackmann to go over the strip mall project and TIF. (Information on what has been going on with this project was sent via email to the Council earlier.) IDOT has sent email to the City regarding a traffic signal at Route 23 & Coral Road, and are asking for the City to participate cost wise for a portion of the cost as part of that intersection is in the City limits. He reminded the Council on the possibility of hiring a part time person to work on code enforcement and permits to work with Director Moser. The City currently employs a temp person (through an agency) to assist on that job.

Public Works Director Howard Moser updated the Council on Taco Bell. Tours are always available for Council members to see the WWTP process. Please contact him to schedule a date and time for this. WWTP – UV System is back on line, as well as Basin #1 of the SBR, because of the increased flow that has happened from the recent rains. An Eco-Dome has been installed (as a demo) to help with the oxidation ditch. Tree pruning should be done this week. They are getting proposals for sanitary sewer televising. Rick Yearton and Director Moser participated in a demonstration for a push camera to go into the sewer system as a potential purchase this year. The street sweeper is on its last legs, and a possible replacement has been found, if the Council approves. It is a 1999 Pelican – and the owner is asking \$25,000.

Alderman Hammortree requested that the City look into opening the area at the WWTP for citizens to bring brush to be disposed of following storms, rather than to have to store it at their residences until the next official brush pick up in the fall. Director Moser said that is a possibility and that the yard (where the brush is at) is pretty much open 5 days a week, during regular hours.

Chief of Police Rich Solarz advised that last Thursday the Police Commission met and discussed the current applicants. One was a strong possibility, but he declined to continue with the process due to his not residing within the 40 mile radius required, and he did not want to move. There will be a special meeting next Monday of the commission, to look at 3 other applications. The City is on a wait list for sending individuals to the academy for training.

City Engineer Tim Hartnett had submitted a written report to the Council, and noted that they are now using a larger text so it should be easier to read and review.

City Attorney Carlos Arevalo spoke about the applicant that came before the Council in March regarding the building on Route 20 and the possible use of TIF funds. The applicant has requested assurance from the City that they will be able to get the requested license. Attorney Arevalo explained that the City is unable to issue a license until such time as there is an actual structure in place, and a license is not contractual in that the City cannot agree to issue a license. Attorney Arevalo suggested sending them a letter spelling out the conditions that will be need to be met (TIF Development Agreement, zoning – special use - condition requirements, engineering and planning requirements, IDOT requirements, state statutory requirements necessary for the actual state license to be issued, etc) in order for the City to be in a position to issue the requested license. This would be similar to what was required for the original Road Ranger project. The applicant will be attending the PZC meeting next week, and this probably will be part of the discussion that evening.

REPORTS AND STATEMENTS FROM CITY COUNCIL

Alderman Keenum made a suggestion that the City look at bringing in a different engineering firm to oversee the WWTP operations. He clarified that he has no concerns with any of the work of HR Green,

or of Tim Hartnett. Other aldermen agreed with his suggestion. Engineer Hartnett stated that he understood the reason behind the request, and added that he would provide documents and discussion to whatever firm the City brings in so that firm had the information they would need.

Alderman Smith asked about pothole repairs, and Director Moser advised that the crew would be going out the end of this week to continue working on getting this done.

EXECUTIVE SESSION

a. Pursuant to 5 ILCS 120/2 (c) (1) – Personnel

Alderman Nicole DeBoer made a motion, seconded by Alderman Steve Mortensen, to enter into Executive Session, Pursuant to 5 ILCS 120/2 (c) (1) – Personnel. The aldermen voted as follows

Ayes: Smith, Keenum, Mortensen, DeBoer, Miller, Martin, Hall and Hammortree

Nays: 0

The motion passed.

The Regular Meeting recessed at 8:46 PM.

The Regular Meeting reconvened at 9:46 PM.

ADJOURNMENT

Alderman Nicole DeBoer made a motion, seconded by Alderman Steve Mortensen, to adjourn the meeting. The motion passed with a voice vote. The meeting adjourned at 9:47 PM.

Constance J Boxleitner
City Clerk

The City Council approved these minutes on _____.

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BOARD MEETING: 05/22/17
WARRANT NO.: 2

CITY OF MARENGO
BILLS PAYABLE REPORT FOR MAY, 2017
GENERAL CORPORATE FUND

PAGE: 1
CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
<u>PAYROLL AND MISCELLANEOUS EXPENDITURES</u>		
BRACKMANN CONSTRUCTION (254)		\$850.00
RECAPTURE FEE/ PERMIT 18352/JS INVESTMENT GROUP LLC	01-330-00	850.00
WILLIAM BRANDT, JR. (3132)		\$1,500.00
REFUND STREET CUT DEPOSIT/816 E. WASHINGTON	01-345-00	1,500.00
MARENGO-UNION LIBRARY DISTRICT (1277)		\$2,047.70
APRIL 2017 PERSONAL PROPERTY REPLACEMENT TAX CHECK AB6181071 FOR \$8,351.16; 24.52% TO THE MARENGO-UNION LIBRARY DISTRICT	01-309-00	2,047.70
TOTAL PAYROLL AND MISCELLANEOUS EXPENDITURES		\$4,397.70
<u>ADMINISTRATION DEPARTMENT EXPENDITURES</u>		
THE DECISION SYSTEMS CO. (534)		\$75.00
201742 PAYROLL OPTION TO INCLUDE VOLUNTARY IMRF CONTRIBUTION REPORT	01-51-638.01	75.00
GOVERNMENT FINANCE OFFICERS ASSOCIATION (791)		\$170.00
0197662 6/1/17-5/31/18 MEMBERSHIP RENEWAL/SNELTEN	01-51-443.00	170.00
HR GREEN, INC. (1945)		\$119,581.78
111309 3/18-4/17/17 ENGINEERING SERVICES/GENERAL ADMINISTRATIVE & MEETING ATTENDANCE	01-51-636.00	2,061.67
111309 3/18-4/17/17 ENGINEERING SERVICES/GENERAL ADMINISTRATIVE & PROJECT UPDATES	01-51-636.00	711.16
111309 3/18-4/17/17 ENGINEERING SERVICES/COMMUNITY DEVELOPMENT	01-51-636.02	1,113.81
111309 3/18-4/17/17 ENGINEERING SERVICES/SOUTH CORRIDOR ROUTE 23 TOLLWAY ECONOMIC DEVELOPMENT & PLANNING UPDATES/MU10	01-51-636.02	3,884.62
111309 3/18-4/17/17 ENGINEERING SERVICES/SOUTH CORRIDOR ROUTE 23 TOLLWAY EXTERNAL MEETINGS/MU8	01-51-636.02	1,494.45
5-111303 3/18-4/21/17 ENGINEERING SERVICES/INTERCHANGE PHASE I & II/ 88160345	01-51-636.01	110,316.07
ILLINOIS PUBLIC RISK FUND (999)		\$7,183.12
38527 JUNE 2017 WORKERS COMPENSATION PREMIUM & ADMINISTRATIVE FEE	01-51-408.01	7,183.12
J.B. SULLIVAN INC. (2964)		\$25,052.87
MAY - OCTOBER 2016 1% SALES TAX REBATE @ 75% PER ECONOMIC INCENTIVE AGREEMENT	01-51-581.00	25,052.87
OFFICE DEPOT (1575)		\$22.49
923725672001 SIGNATURE STAMPER/KOZIOL	01-51-565.01	22.49
QUILL CORPORATION (1724)		\$307.96
6667827 WINDOW ENVELOPES	01-51-565.01	307.96
SMITH AMUNDSEN LLC (3021)		\$4,436.00
523159 APRIL 2017 LEGAL SERVICES/GENERAL ADMINISTRATIVE	01-51-637.00	3,102.00
523160 APRIL 2017 LEGAL SERVICES/PERSONNEL	01-51-637.00	841.50
523161 APRIL 2017 LEGAL SERVICES/GENERAL ADMINISTRATIVE	01-51-637.00	115.50
523162 APRIL 2017 LEGAL SERVICES/300 WEST ARNOLD ENGINEERING/NO ESCROW FUNDS	01-51-637.00	377.00
STAN'S OFFICE TECHNOLOGIES (1985)		\$115.22
17888 PURCHASE OF COPIER/CITY HALL	01-51-588.00	1.00
327662 COPY CHARGES	01-51-429.03	11.36
327662 COPY CHARGES	01-51-512.00	102.86
TOTAL ADMINISTRATION DEPARTMENT EXPENDITURES		\$156,944.44
<u>POLICE DEPARTMENT EXPENDITURES</u>		
CALL ONE (2639)		\$908.00
1212081-1132973 5/15-6/14/17 T1 LINE FROM PD TO MCHENRY DISPATCH	01-52-523.00	908.00

CITY OF MARENGO

BOARD MEETING: 05/22/17

BILLS PAYABLE REPORT FOR MAY, 2017

PAGE: 2

WARRANT NO.: 2

GENERAL CORPORATE FUND

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
<u>POLICE DEPARTMENT EXPENDITURES</u>		
FISHER AUTO PARTS (3126)		\$124.00
AUT7674 WHEEL BEARING AND HUB ASSEMBLY/M7	01-52-511.00	124.00
LINDSAY AUTO PARTS, INC. (1204)		\$76.03
968162 WATER PUMP /M11	01-52-511.00	55.96
968650 WHEEL BOLTS & SENSOR VALVE/M4	01-52-511.00	20.07
OFFICE DEPOT (1575)		\$55.72
923818692001 INK CARTRIDGES, HIGHLIGHTERS, MARKERS & BINDER CLIPS	01-52-565.02	48.93
923818872001 CLASP ENVELOPES	01-52-565.02	6.79
RICHARD A SOLARZ (1959)		\$128.95
REIMBURSEMENT LUNCH FOR MIAT INVESTIGATION	01-52-545.00	93.36
REIMBURSEMENT COOKIES AND CAKE/RILEY RETIREMENT PARTY	01-52-580.01	35.59
SPEEDWAY SUPER AMERICA LLC (2400)		\$1,746.26
100 1325 594 4/7-5/6/17 FUEL	01-52-566.00	1,746.26
STAN'S OFFICE TECHNOLOGIES (1985)		\$32.66
17887 PURCHASE OF COPIER/PD	01-52-524.00	1.00
328465 COPY CHARGES	01-52-524.00	31.66
THOMSON REUTERS (2371)		\$275.10
836039738 CLEAR PLUS WEB ANALYTICS	01-52-565.02	275.10
UNIFORM DEN EAST, INC. (2147)		\$710.00
50264-01 SAFETY VEST/MCGINLEY	01-52-469.00	710.00
ZUKOWSKI, ROGERS, FLOOD & MCDARLE (2325)		\$2,343.75
125502 APRIL 2017 LEGAL FEES/TRAFFIC	01-52-637.00	2,343.75
TOTAL POLICE DEPARTMENT EXPENDITURES		\$6,400.47
<u>STREET DEPARTMENT EXPENDITURES</u>		
ED'S AUTOMOTIVE (609)		\$58.00
446 TRUCK INSPECTION/T2	01-53-511.00	29.00
454 TRUCK INSPECTION/T11	01-53-511.00	29.00
FISHER AUTO PARTS (3126)		\$318.05
AUT7670 LOCKING HUB/T4	01-53-511.00	318.05
ILLINOIS STATE TOLL HIGHWAY AUTHORITY (1008)		\$12.00
G121000000947 1/1-3/31/17 TOLL CHARGES	01-53-511.00	12.00
LINDSAY AUTO PARTS, INC. (1204)		\$129.28
968772 SUPPORT BAR/SKIDSTEER	01-53-512.00	19.49
970055 BATTERY PROTECTOR, BATTERY CLEANER & AUTOMOTIVE GLUE/SHOP STOCK	01-53-511.00	18.80
970579 BED LINER MATERIAL/T10	01-53-511.00	90.99
SPEEDWAY SUPER AMERICA LLC (2400)		\$582.08
100 1325 594 4/7-5/6/17 FUEL	01-53-566.00	582.08
STAN'S OFFICE TECHNOLOGIES (1985)		\$46.51
328353 COPY CHARGES	01-53-512.00	46.51
TOTAL STREET DEPARTMENT EXPENDITURES		\$1,145.92
<u>PUBLIC GROUNDS, WORKS & BEAUTIFICATION EXPENDITURES</u>		
ACRES GROUP (3130)		\$5,571.43
AEI_0260630 LAWN MOWING AND LANDSCAPE SERVICES/MAY 2017	01-54-688.05	5,571.43

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
<u>PUBLIC GROUNDS, WORKS & BEAUTIFICATION EXPENDITURES</u>		
KLEEN UP WITH JANA (3079)		\$800.00
4/23-5/23/17 JANITORIAL SERVICES/CITY HALL, PUBLIC WORKS & WWTP	01-54-688.07	800.00
TOTAL PUBLIC GROUNDS, WORKS & BEAUTIFICATION EXPENDITURES		\$6,371.43
<u>BUILDING DEPARTMENT EXPENDITURES</u>		
LINDSAY AUTO PARTS, INC. (1204)		\$86.22
968007 MANIFOLD SET, WATER PUMP & THERMOSTAT/B1	01-55-511.00	86.22
MENARD'S (1364)		\$7.47
32334 STRAIGHT EDGE RULER FOR INSPECTIONS	01-55-593.00	7.47
OFFICE DEPOT (1575)		\$17.05
923818692001 STAPLER, STAPLES, PENS, AND SHEET PROTECTORS	01-55-565.00	17.05
STAN'S OFFICE TECHNOLOGIES (1985)		\$1.00
17889 PURCHASE OF COPIER/PUBLIC WORKS	01-55-588.00	1.00
CITY OF WOODSTOCK (3114)		\$630.00
2017-604 APRIL 2017 INSPECTIONS/9 TOTAL	01-55-638.00	630.00
TOTAL BUILDING DEPARTMENT EXPENDITURES		\$741.74

GENERAL CORPORATE FUND RECAP

CODE	DESCRIPTION	AMOUNT
	PAYROLL AND MISCELLANEOUS	4,397.70
51	ADMINISTRATION DEPARTMENT	156,944.44
52	POLICE DEPARTMENT	6,400.47
53	STREET DEPARTMENT	1,145.92
54	PUBLIC GROUNDS, WORKS & BEAUTIFICATION	6,371.43
55	BUILDING DEPARTMENT	741.74
	TOTAL GENERAL CORPORATE FUND EXPENDITURES	176,001.70

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
<u>PAYROLL AND MISCELLANEOUS EXPENDITURES</u>		
HR GREEN, INC. (1945)		\$335.50
111274 3/18-4/17/17 ENGINEERING SERVICES/SETTLERS COVE PHOENIX EAGLE BUILDERS/86160155	22-215-000	124.00
111309 3/18-4/17/17 ENGINEERING SERVICES/ROUTE 20 BRACKMANN PROJECT	22-215-000	211.50
MCHENRY COUNTY RECORDER (1339)		\$195.00
8362 RECORDING OF ORDINANCES 17-2-2, 17-2-3, 17-2-4, AND 17-2-5/MARENGO LAKES	22-215-000	195.00
SMITH AMUNDSEN LLC (3021)		\$2,212.00
523161 APRIL 2017 LEGAL SERVICES/MOBILITIE	22-215-000	66.00
523163 APRIL 2017 LEGAL SERVICES/MARENGO LAKES	22-215-000	1,044.00
523164 APRIL 2017 LEGAL SERVICES/ROUTE 20 BRACKMANN CONSTRUCTION PROJECT	22-215-000	1,102.00
TOTAL PAYROLL AND MISCELLANEOUS EXPENDITURES		\$2,742.50

RETAINED PERSONNEL FUND RECAP	
CODE DESCRIPTION	AMOUNT
PAYROLL AND MISCELLANEOUS	2,742.50
TOTAL RETAINED PERSONNEL FUND EXPENDITURES	2,742.50

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
<u>RESERVES EXPENDITURES</u>		
ROBINSON ENGINEERING (3131)		\$4,625.00
17040279 PHOSPHORUS REMOVAL FEASIBILITY STUDY	30-59-799.00	4,625.00
TOTAL RESERVES EXPENDITURES		\$4,625.00
<u>WATER DEPARTMENT EXPENDITURES</u>		
AT&T (109)		\$108.49
81556803103345 5/4-6/3/17 SERVICE/105 LYNN DR/PUMP STATION	30-70-523.00	108.49
HD SUPPLY WATERWORKS, LTD. (872)		\$83.49
H150267 BACKFLOW PREVENTER & CONNECTORS	30-70-512.06	83.49
ILLINOIS PUBLIC RISK FUND (999)		\$373.09
38527 JUNE 2017 WORKERS COMPENSATION PREMIUM & ADMINISTRATIVE FEE	30-70-403.09	373.09
MCHENRY ANALYTICAL WATER LAB INC (1345)		\$212.50
1702070 WATER SAMPLE TESTING	30-70-638.00	212.50
NICOR GAS (2414)		\$341.30
23-50-93-13294 3/29-4/27/17 SERVICE/105 LYNN DR/PUMP STATION	30-70-526.00	125.20
33-26-44-10003 3/29-4/27/17 SERVICE/250 LYNN DR/WELL #7	30-70-526.00	34.46
44-67-14-10007 3/29-4/27/17 SERVICE/SOUTH ST. & RT. 23 /WATER TOWER	30-70-526.00	28.50
46-91-43-10001 3/29-4/27/17 SERVICE/1 GREENLEE/WELL HOUSE	30-70-526.00	121.90
62-54-88-58729 3/29-4/27/17 SERVICE/800 N. STATE/LIFT STATION	30-70-526.00	31.24
POLLARDWATER (3115)		\$126.02
0066739 PAINT/WELL 6	30-70-510.00	126.02
SMITH AMUNDSEN LLC (3021)		\$181.50
523159 APRIL 2017 LEGAL SERVICES/WATER BILLING LIEN ASSISTANCE	30-70-637.00	181.50
SPEEDWAY SUPER AMERICA LLC (2400)		\$291.04
100 1325 594 4/7-5/6/17 FUEL	30-70-566.00	291.04
STAN'S OFFICE TECHNOLOGIES (1985)		\$11.36
327662 COPY CHARGES	30-70-565.01	11.36
STARK SERVICE, INC. (2634)		\$1,252.10
143393 GRAVEL FOR STREET REPAIRS	30-70-565.02	1,252.10
TOTAL WATER DEPARTMENT EXPENDITURES		\$2,980.89
<u>SANITARY & WASTEWATER DEPARTMENT EXPENDITURES</u>		
ADVANCED AUTOMATION & CONTROLS (2637)		\$360.00
17-2647 SERVICE CALL/SCADA SYSTEM	30-75-635.00	360.00
AT&T (109)		\$512.47
81556863526682 5/4-6/3/17 SERVICE/WWTP	30-75-523.00	69.32
81556874675189 5/4-6/3/17 SERVICE/WWTP	30-75-523.00	69.93
81556878528798 3/3-6/3/17 SERVICE/WWTP	30-75-523.00	373.22
HR GREEN, INC. (1945)		\$211.50
111309 3/18-4/17/17 ENGINEERING SERVICES/CIP & CENTRIFUGE PLANNING	30-75-636.00	211.50
ILLINOIS PUBLIC RISK FUND (999)		\$865.79
38527 JUNE 2017 WORKERS COMPENSATION PREMIUM & ADMINISTRATIVE FEE	30-75-403.09	865.79
IN-PIPE TECHNOLOGY COMPANY, INC. (3032)		\$1,250.00
16554 MAY 2017 TREATMENT & SERVICE FEE	30-75-635.00	1,250.00
LINDSAY AUTO PARTS, INC. (1204)		\$76.95
969835 DISTRIBUTION CAP, ROTOR, WIRE SET SPARK PLUGS & PVC VALVE/T73	30-75-511.00	70.01

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
<u>SANITARY & WASTEWATER DEPARTMENT EXPENDITURES</u>		
969933 AIR FILTER CLEANER & OIL FILTER/T73	30-75-511.00	6.94
MCHENRY COUNTY COLLECTOR (1326)		\$367.96
11-25-100-008 2016 TAX BILL/ 1ST & 2ND INSTALLMENTS/ 180 8TH AVE LAND	30-75-635.00	367.96
MIDWEST CONTRACT OPERATIONS, INC. (1396)		\$947.20
21512 APRIL 2017 WWTP CLASS 1 OPERATOR/13 HRS	30-75-635.00	947.20
NICOR GAS (2414)		\$1,729.83
98-50-57-10008 3/29-4/28/17 SERVICE/1350 N. STATE/WWTP	30-75-526.00	1,729.83
SPEEDWAY SUPER AMERICA LLC (2400)		\$291.05
100 1325 594 4/7-5/6/17 FUEL	30-75-566.00	291.05
TOTAL SANITARY & WASTEWATER DEPARTMENT EXPENDITURES		\$6,612.75

WATER & SEWER FUND RECAP

CODE	DESCRIPTION	AMOUNT
59	RESERVES	4,625.00
70	WATER DEPARTMENT	2,980.89
75	SANITARY & WASTEWATER DEPARTMENT	6,612.75
	TOTAL WATER & SEWER FUND EXPENDITURES	14,218.64

WARRANT NO.: 2

SUMMARY ALL FUNDS

BANK ACCOUNT	BANK	DESCRIPTION	AMOUNT
01-102-000	01	GENERAL CORPORATE FUND-CASH IN BANK	176,001.70 *
22-102-000	22	RETAINED PERSONNEL FUND-CASH IN BANK	2,742.50 *
30-102-000	30	WATER & SEWER FUND-CASH IN BANK	14,218.64 *
TOTAL ALL FUNDS			192,962.84 **

7a

AGENDA SUPPLEMENT

To: City Council

From: Mayor John Koziol

Date: May 22, 2017 Regular City Council Meeting

Re: Appointment of City Officers

Pursuant to the Marengo Municipal Code, I am requesting the City Council's consent for the annual appointment of the following officers for the City:

Chief of Police: Richard Solarz

Director of Public Works: Howard Moser

A motion to consent to the above appointments is respectfully submitted.

AGENDA SUPPLEMENT

TO: Mayor & City Council

FROM: Joshua Blakemore, Assistant City Administrator

FOR: May 22, 2017 City Council Meeting

RE: Marengo Farmer's Market Request

Attached for your review and consideration is a request for a proposed Farmer's Market from the Marengo Action Committee. The group is requesting to use a portion of the municipal lot behind City Hall (see attached map) for a weekly farmer's market from June 10th - September 30th. The proposed market would be open each Saturday from 9:00 AM – 1:00 PM. The group would like an extra hour before and after those hours for setup and take down.

The group would also like to request placing a sign at each end of the lot for advertising purposes. Access to a bathroom is required by the health department, therefore the group would like to leave a port-a-potty in the lot for the duration of the market, with it being locked when not in use.

Staff has already notified the group of the need for an insurance policy, listing the City as an additional insured. There are already 20-25 vendors who have expressed interest in this proposal. At this time, the group is looking to secure a location in order to confirm interest with those vendors. If the Council is in agreement with the proposal, then a motion to approve the request as presented would be in order.

Tim Ring - Marengo Action Committee
2019 Hawthorn Rd
Marengo, IL 60152
May 16, 2017

Mayor John Koziol and City Council
City of Marengo
132 E Prairie St
Marengo, IL 60152

Dear Mayor John Koziol and City Council:

We are a community group that feels the farmers market would bring activity into our downtown area, as well as fulfill a wish common among many residents of Marengo! For the last month or so, we have been talking with many residents and they have all expressed a strong desire to have a local farmers market.

Our goal is to offer a place for business and trade, as well as foster social gathering and community activity. We strongly believe that coming together, as a community, is ultimately what will make Marengo a better place to live, raise a family and shop! We have taken our time and done our due diligence to make sure this market has the best chance for success.

- We have been in contact with Mike Eisele (Field Staff Supervisor) who has been great to work with and has provided us with the Mchenry County Department of Health requirements for the market. He stated we are required to have restroom facilities, so we will also supply a port-a-potty. However, we are asking for permission to leave the port-a-potty on site for the duration of the market, which is four (4) months. This will result in a cost savings of \$2,050 for us. We will place a lock on the door when the market is not open.

- We have also inquired about farm market insurance, and are prepared to secure it, but don't want to pull a full policy without the commitment from city council. The farm market insurance needs to be paid up front for the duration of the market, so there is another start-up capital investment required of us.

- Currently, the dates we are looking at, for the market, are June 10, 2017 – September 30, 2017. We will start out with a weekly market, being held on Saturday, and evaluate from there. If demand doesn't support the frequency of the market, we are prepared to alter to bi-weekly or monthly based on demand. As far as the location goes, we would, ideally, like to secure a portion of the municipal parking lot, but please refer to the included map that outlines the areas we are looking at.

Mayor John Koziol and City Council

May 16, 2017

Page 2

- We are also planning to utilize two (2) moveable signs to notify residents and motorists of the market. These signs will only be out during the event and would be at both ends of the parking lot.

- Actual business hours for the event would be 9am – 1pm. However, we understand there would be a setup/tear down time and so the event, in its' entirety, would run 8am – 2pm. We have also spoken briefly with Howard Moser and he mentioned he would provide us with a couple barricades for the event. We've also had a discussion with the Marengo Fire Department and they would allow us to store those barricades there, so there would not be any inconvenience to public works.

- At this time, it seems we have anywhere from 20 – 25 potential vendors who have initially expressed interest in participating in the farmers market. However, until we have confirmation on an exact location and can determine our actual footprint, we will not know how many vendors we will be able to accommodate. Rest assured, there has been a lot of hard work and planning that has gone into making this a reality for Marengo, and we will do whatever we have to in order to ensure its success.

Sincerely,

A handwritten signature in black ink, appearing to be 'Tim Ring', written in a cursive style.

Tim Ring - Marengo Action Committee

Enclosure

Search Google Maps



E Railroad St



S Taylor St

S Taylor St

S Taylor St

S Taylor St

N State St

N State St

S State St

Municipal Dr

Municipal Dr

Municipal Dr

Municipal Dr

Municipal Dr

Awesome Petz

Northside Tap

Brandt's Pharmacy

International Merchant Services (A)

Marengo Fire Protection District

Marengo City Hall

Marengo Police Department

Google



McHenry County Department of Health
2200 N Seminary Avenue, Building A
Woodstock, IL 60098
815-334-4510
www.mcdh.info

May 8, 2018

Board of Health

Mary Foszcz
President
Richmond, Illinois

William McNeerney D.D.S
Vice President
Crystal Lake, Illinois

Sally Biere, R.N.
Secretary
Cary, Illinois

Tod Lorenc, M.D.
Treasurer
Crystal Lake, Illinois

Juliana Morawski, R.N.
Crystal Lake, Illinois

Laura Hatch, L.P.N.
McHenry, Illinois

Cindy Gaffney
Marengo, Illinois

William Stinson, M.D.
Crystal Lake, Illinois

David Facone
Crystal Lake, Illinois

Joseph Clarke
Marengo, Illinois

Mary McCann
Woodstock, Illinois

Michael Hill
Public Health Administrator

Tina Conaway
City of McHenry

Colleen Siambanis
Citizens of Marengo

Re: Farmers Market Permits

Good Morning:

This letter is intended as a follow-up to our recent meetings. Thank you for taking the time to introduce me to your proposals. This correspondence is being generated to assist you in your planning. Please address the following items in advance of the first scheduled market date to avoid any inspection conflicts.

- The farmers market sponsor shall obtain a valid health permit to operate for food vendors who offer open samples, potentially hazardous food, or prepare/offer food. As discussed, the Department has offered two pricing options for markets involving up to 6 (\$250.00) or 7 or more (\$460.00). The winter market permits are \$100.00 regardless of the number of food vendors.
- Provide vendor contact and menu information for review. All menu and sample food items shall be approved by the Department in advance. Any changes in vendors or menu items during the market season will also require prior Department approval.
- Indicate the specific date(s) and time(s) of market operation.
- An Illinois Department of Public Health (IDPH) certified foodservice sanitation manager shall be present at all times that open food samples or other foods are offered. Provide proof of certification.
- The retail food and food sampling shall be located in a single, centralized location, however, each vendor may locate separately under their own individual canopy. Provide site plan layout.
- Each vendor shall provide appropriate food storage facilities, temperature control of potentially hazardous foods, sneeze protection, hand washing and cleaning and sanitizing facilities (if applicable) as outlined in the Article III of the McHenry County Public Health Ordinance.

Farmers Market
May 8, 2017
Page 2:

- Between market days, equipment and food shall be stored in locations approved by the Department.
- Wastewater generated from hand washing and/or cleaning and sanitizing shall be disposed of in the public sewage system. Specify location on site plan.
- An adequate number of covered garbage containers shall be provided to prevent litter accumulation.
- Vendors and staff shall have access to appropriate restroom facilities within a reasonable distance of the market. Specify location(s) on the site plan.
- It is recommended that you consult the City for all other local operating requirements.

I am available to provide additional consultative assistance. Please feel free to contact me if you have any questions.

Respectfully,



Mike Eisele
Field Staff Supervisor

#7c

AGENDA SUPPLEMENT

TO: Mayor & City Council

FROM: Joshua Blakemore, Assistant City Administrator

FOR: May 22, 2017 City Council Meeting

RE: Ordinance Making a Zoning Text Amendment to Section 11.03(4) to Permit Manufacturing of Firearms Pursuant to Alcohol, Tobacco & Firearms Regulations as a Special Use in the B-2 General Business District and Issuance of a Special Use Permit for Said Use – 20014 East Grant Highway – Domenic DeBock -Marengo Guns Inc. and Gene and Sandra Lindow

During the May 15th Plan Commission meeting, the PZC conducted a public hearing for a zoning text amendment to permit firearm manufacturing on a parcel zoned B-2 General Business, in accordance to ATF regulations, as a special use. No public comment was received during the public hearing and the PZC recommended approval of the petition on a 4-1 vote. A draft of the PZC minutes have been attached for your reference.

The PZC recommended the following stipulations are part of the special use permit:

- The applicant is limited to regulations per the ATF – FFL 07 license, specifically ATF Ruling 2010-10 (attached)
- The applicant would need to return to the PZC and Council to amend the special use permit in the event of expansion
- The special use permit would be issued specifically to Marengo Guns Inc. and would not be transferable if the owner/operator were to either sell the business or move to another location in the community

The ATF 07 license is more specifically a Federal Firearms License (FFL). Per ATF regulations, the type 07 license allows for the manufacturing of firearms other than destructive devices. Marengo Guns Inc currently holds an FFL 01 License, which is the basic dealer in firearms / gunsmithing license, which allows for buying, selling and repairing firearms. As per the materials the applicant supplied in the PZC packet, ATF feels that Cerakoting reaches a level of requiring a FFL 07 license, if it is to be done to firearms in the gun shop's inventory and not to a gun of a private citizen.

The PZC discussed adding the stipulation of limiting the requested special use just to Cerakoting, however the petitioner asked that not be the case as there was concern that limiting the criteria could cause conflicts with ATF.

Attached is an ordinance making a zoning text amendment, as requested and concurrently issuing a special use permit, with the stipulations as mentioned above. As part of a special use permit, the Council may amend, add, or delete any stipulations as seen fit. If the Council is in agreement with the recommendations of the PZC then approval of the attached ordinance would be in order.

Ordinance 17-__ -__

An Ordinance Amending Section 11.03(4) of the Marengo Zoning Code creating Special Use Permit in a B-2 Zoning District for a Federal Firearm License Type 07 Manufacturing As Required by Alcohol, Tobacco & Firearms (“ATF”) Regulations and Issuing a Special Use Permit Pursuant to Said Text Amendment to Marengo Guns, Inc. at 20014 East Grant Highway

WHEREAS, the City of Marengo has been requested by a petition signed by Domenic DeBock on behalf of Marengo Guns, Inc., Applicant, and Gene and Sandra Lindow, Owners, (collectively referred to as “Petitioners”) for a text amendment of Section 11.03(4) of the Marengo Zoning Code to create a special use permit allowing Federal Firearm License Type 07 – Manufacturing pursuant to ATF Regulations and for issuance of a special use permit to Marengo Guns, Inc. pursuant said text amendment at 20014 East Grant Highway in Marengo; and

WHEREAS, a public hearing was held before the City of Marengo Planning and Zoning Commission on May 15, 2017 after due notice in manner provided by law; and

WHEREAS, the Planning and Zoning Commission, after deliberation, has made a report and recommended that the Marengo Zoning Code, Section 11.03(4) be amended to add as a Special Use Permit in B-2 Zoning District a Federal Firearm License Type 07 – Manufacturing establishment under ATF Regulations, as such may be in effect and amended from time to time; and

WHEREAS, and in addition to the text amendment herein, the Planning and Zoning Commission, after deliberation, has made a report and recommended that a special use permit for a Federal Firearm License Type 07 – Manufacturing establishment under ATF Regulations, be issued to Marengo Guns, Inc. subject to the various conditions outlined below; and

WHEREAS, the City Council has considered the findings of fact based upon the evidence presented at the public hearing to the Planning and Zoning Commission by the Applicant.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Marengo, McHenry County, Illinois, as follows:

SECTION 1: Finding that the proposed amendment is beneficial to the orderly development of the City, will benefit the public health, safety, comfort and general welfare of the community and promotes the public interest, Section 11.03(4) B-2 General Business District, Special Uses, of Chapter 22, Marengo Zoning Code, shall be amended to add the following to the list of Special Uses, which addition shall read as follows:

Federal Firearm License Type 07 – Manufacturing as defined in ATF Ruling 2010-10

SECTION 2: Subject to the conditions in Section 3 of this Ordinance, a special use permit for a Federal Firearm License Type 07 – Manufacturing as defined in ATF Ruling 2010-10 is hereby granted to Marengo Guns, Inc. for its business operation at 20014 East Grant Highway, legally described as follows:

THAT PART OF GOVERNMENT LOT 2 OF THE NORTHWEST QUARTER OF SECTION 6, TOWNSHIP 43 NORTH, RANGE 6 EAST OF THE THIRD PRINCIPAL MERIDIAN, AND PART OF GOVERNMENT LOT 2 OF THE SOUTHWEST QUARTER OF SECTION 31, TOWNSHIP 44 NORTH, RANGE 6 EAST OF THE PRINCIPAL MERIDIAN DESCRIBED AS FOLLOWS: COMMENCING AT A POINT ON THE TOWNSHIP LINE 265.98 FEET EAST OF THE SOUTHWEST CORNER OF SAID TOWNSHIP 44, BEING ALSO THE NORTHWEST CORNER OF SAID TOWNSHIP 43; THENCE ALONG AN ASSUMED BEARING OF SOUTH 00 DEGREES 06 MINUTES 18 SECONDS WEST 84.81 FEET TO THE CENTER OF MAIN STREET (U.S. ROUTE 20); THENCE SOUTH 60 DEGREES 49 MINUTES, 59 SECONDS EAST 420.09 FEET TO THE POINT OF BEGINNING OF THIS PARCELS DESCRIPTIONS; THENCE NORTH 00 DEGREES 04 MINUTES 14 SECONDS WEST 477.82 FEET; THENCE NORTH 89 DEGREES 14 MINUTES 51 SECONDS EAST 147.81 FEET; THENCE SOUTH 00 DEGREES 45 218.47 FEET; THENCE SOUTH 15 DEGREES 24 MINUTES 46 SECONDS WEST 131.05 FEET TO A POINT ON THE AFORESAID CENTERLINE OF (U.S. ROUTE 20); THENCE NORTH 60 DEGREES 49 MINUTES 59 SECONDS WEST 41.68 FEET TO THE POINT OF BEGINNING OF THIS PARCELS DESCRIPTION, ALL IN MCHENRY COUNTY, ILLINOIS AND

THAT PART OF GOVERNMENT LOT 2 OF THE NORTHWEST QUARTER OF SECTION 6, TOWNSHIP 43 NORTH, RANGE 6 EAST OF THE THIRD PRINCIPAL MERIDIAN, AND PART OF GOVERNMENT LOT 2 OF THE SOUTHWEST QUARTER OF SECTION 31, TOWNSHIP 44 NORTH, RANGE 6 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: COMMENCING AT A POINT ON THE TOWNSHIP LINE 265.98 FEET EAST OF THE SOUTHWEST CORNER OF SAID TOWNSHIP 44, BEING ALSO THE NORTHWEST CORNER OF SAID TOWNSHIP 43; THENCE ALONG AN ASSUMED BEARING OF SOUTH 00 DEGREES 06 MINUTES 18 SECONDS WEST 84.81 FEET TO THE CENTER OF MAIN STREET (U.S. ROUTE 20); THENCE SOUTH 60 DEGREES 49 MINUTES 59 SECONDS EAST 261.77 TO THE POINT OF BEGINNING OF THIS PARCELS DESCRIPTIONS; THENCE NORTH 31 DEGREES 01 MINUTES 04 SECONDS EAST 180.84; THENCE NORTH 27 DEGREES 22 MINUTES 54 SECONDS EAST 89.17 FEET; THENCE SOUTH 00 DEGREES 40 MINUTES 14 SECONDS EAST 311.10 FEET TO A POINT ON THE AFORESAID CENTERLINE OF U.S. ROUTE 20; THENCE NORTH 60 DEGREES 49 MINUTES 59 SECONDS WEST 158.32 FEET TO THE POINT OF BEGINNING OF THIS PARCELS DESCRIPTIONS, ALL IN MCHENRY COUNTY, ILLINOIS.

PINS: 17-06-100-046

SECTION 3: The special use permit for a for a Federal Firearm License Type 07 – Manufacturing as defined in ATF Ruling 2010-10 is subject to the following conditions:

- a. Marengo Guns, Inc. shall remain in compliance with all applicable Alcohol, Tobacco and Firearms regulations for a Federal Firearm License Type 07 – Manufacturing, as such regulations are in effect and amended.
- b. Marengo Guns, Inc. agrees and acknowledges that its operation will consist of firearm retail and gunsmithing (which operation Marengo Guns, Inc. has been engaged to date pursuant to its Federal Firearm License Type 01) and that pursuant to the issuance of this Special Use Permit, Marengo Guns, Inc. will also pursue a Federal Firearm License Type 07 – Manufacturing to engage in certain manufacturing activities, namely Cerakote application, a polymer-ceramic composite coating on firearms being offered for sale and resale, as well as any associated firearm testing.
- c. Marengo Guns, Inc. agrees and acknowledges that in the event its operation as described in Section 3(b) of this Ordinance is expanded or modified, it will notify the City of such expansion and/or modification of its operation.
- d. Marengo Guns, Inc. shall maintain the manufacturing and gunsmithing operations in an area separate from its retail operation.
- e. Given the unique nature of Marengo Guns, Inc.’s operation, the special use permit is granted specifically to Marengo Guns, Inc., which special use permit shall not run with the land and which shall expire if Marengo Guns, Inc. ceases to operate its business or moves operation to a different location.
- f. Marengo Guns, Inc. shall comply with any and all applicable Federal, State and City laws, regulations, codes and ordinances requirements.
- g. A certified copy of this Ordinance may be recorded with the McHenry County Recorder of Deeds.

SECTION 4: That all requirements set forth in the Marengo Zoning Ordinance and Marengo Subdivision Ordinance, as would be required by any other owner property zoned in the same manner as the Property, shall be complied with except as otherwise provided in this Ordinance.

SECTION 5: That the following findings of fact submitted by the Planning and Zoning Commission are hereby accepted:

- a) That the proposed use will not be detrimental to the public health, safety, comfort or general welfare, nor substantially diminish or impair the value of other properties or improvements in the vicinity insofar as there will be no substantial impact from the current Marengo Guns, Inc. operations.

- b) That the proposed use will comply with the regulations of the zoning district in which it is located and the Marengo Zoning Code generally, including but not limited to all applicable yard and bulk regulations, parking and loading regulations, sign control regulations, wetlands and flood plain regulations, building and fire codes, and all other applicable City ordinances, or if exceptions are requested, that such exceptions are justified pursuant future application to the City pursuant to applicable provisions of the Marengo Zoning Code.
- c) That the proposed use will not negatively impact the existing off-site traffic circulation; will adequately address on-site traffic circulation; will provide adequate on-site parking facilities; and if appropriate or required, will contribute financially, in proportion to its impact, to upgrading roadway systems insofar as there will be no substantial impact or changes from the current Marengo Guns, Inc. operations.
- d) That the proposed use will not negatively impact existing public utilities, facilities and municipal service delivery systems without due consideration for adequate means of upgrading such utilities, facilities and systems insofar as there will be no substantial impact or change from the current Marengo Guns, Inc. operations.
- e) Based on the testimony of Dominic DeBock on behalf of Marengo Guns, Inc., the proposed use will not negatively impact the environment by creating air, noise or water pollution, ground contamination, or unsightly views without due consideration for adequate means of controlling, mitigating or buffering such impacts.
- f) That the proposed use will meet standards and requirements established by jurisdictions other than the City, such as federal, state, county or other governmental units or agencies requiring licensing, permitting or health/safety inspections, and submit written evidence thereof.
- g) That the proposed use shall conform to the regulations established for specific special uses as provided in Section 15 of the Marengo Zoning Code.

SECTION 6: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competence jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 7: This ordinance shall be in full force and effective upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Voting Aye:
Voting Nay:
Absent:
Abstain:

APPROVED:

APPROVED:

Mayor John Koziol

(SEAL)
ATTEST: _____
City Clerk Constance J. Boxleitner

Passed: _____
Approved: _____
Published: _____

CERTIFICATION

I, CONSTANCE J. BOXLEITNER, do hereby certify that I am the elected and qualified Clerk of the City of Marengo, McHenry County, Illinois, and that as such Clerk, I am the keeper of the records and minutes and proceedings of the Mayor and City Council of said City of Marengo.

I do hereby further certify that at a regular meeting of the Mayor and City Council of the City of Marengo held on the _____ day of _____, 2017, the foregoing Ordinance entitled *An Ordinance Amending Section 11.03(4) of the Marengo Zoning Code creating Special Use Permit in a B-2 Zoning District for a Federal Firearm License Type 07 Manufacturing As Required by Alcohol, Tobacco & Firearms ("ATF") Regulations and Issuing a Special Use Permit Pursuant to Said Text Amendment to Marengo Guns, Inc. at 20014 East Grant Highway*, was duly passed by the Mayor and City Council of the City of Marengo.

The pamphlet form of Ordinance No. 17-__-__, including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance was posted in the City Hall, commencing on the _____ day _____, 2017, and will continue for at least 10 days thereafter. Copies of such Ordinance are also available for public inspection upon request in the office of the City Clerk.

I do further certify that the original, of which the attached is a true and correct copy, is entrusted to me as the Clerk of said City for safekeeping, and that I am the lawful custodian and keeper of the same.

Given under my hand and corporate seal of the City of Marengo on this _____ day of _____, 2017.

Constance J. Boxleitner, Clerk
City of Marengo,
McHenry County, Illinois

(SEAL)

City of Marengo
Planning & Zoning Commission Meeting
Council Chambers
132 E. Prairie Street
Marengo, IL 60152
May 15, 2017
7:00 P.M.

CALL TO ORDER

Commission Chairman Mike Bieniek called the Meeting of the Planning & Zoning Commission to order at 7:00 P.M.

PLEDGE OF ALLEGIANCE

Mr. Bieniek led everyone in the Pledge of Allegiance.

ROLL CALL

Present this evening are Commissioners Bieniek, Piwonka, Varney, Hunt, and Brackmann. Also present were Assistant City Administrator Joshua Blakemore, Attorney Carlos Arevalo and Deputy City Clerk Anna Leyrer. Commission Member Ryan Gieseke was absent.

APPROVAL OF MINUTES

Commission member Piwonka made a motion, seconded by Commission member Varney to approve the **March 20, 2017** Planning and Zoning Minutes. The motion passed with aye votes from Commission members Bieniek, Brackmann, Piwonka, Varney, and Hunt.

NEW BUSINESS- PUBLIC HEARING

Public Hearing- Application and Recommendation for a Zoning Variation from a Zoning Text Amendment to Section 11.03(4) to Permit Manufacturing of Firearms Pursuant to Alcohol, Tobacco & Firearms Regulations as a Special Use in the B-2 General Business District and Issuance of a Special Use Permit for Said Use- 20014 East Grant Highway-Marengo Guns

Commission member Varney made a motion, seconded by Commission member Hunt to open the Public hearing. The motion passed with a voice vote.

Attorney Arevalo stated that there was public notification of the Public Hearing, and requested that the verification of mailings that were sent to property owners within 250 feet surrounding the area about this public hearing be submitted for record. Documents were presented to Deputy City Clerk Anna Leyrer for the record.

Attorney Arevalo swore in Mr. Dominick DeBock and Terry McKenna, both representing Marengo Guns, Inc.

Assistant City Administrator Joshua Blakemore explained that Dominick DeBock, owner of Marengo Guns, and his Attorney, Terry McKenna, approached the City requesting a Zoning Text Amendment and Special Use Permit to allow for manufacturing of firearms in the B-2 General

Business District, more particularly, applying Cerakote on firearms from their inventory. Mr. Blakemore introduced Mr. DeBock and Mr. McKenna for further explanation.

Terry McKenna, the petitioners Attorney confirmed that per AFT regulations, Marengo Guns would need to apply for a type 07 Federal Firearms License, to allow for the application of Cerakote and slide modifications. The Cerakote, a polymer-ceramic composite coating that would change the color of the gun, would be applied on location in a spray booth. Along with Cerakote, slide modifications would be offered. Slide modification removes non-essential metal areas of the firearm slide. This is mainly done for aesthetic reasons. Because the ATF requires that the firearm would need to be tested after the Cerakote and/or slide modification, Marengo Guns would also need to test fire the firearm after the processes are complete. Marengo Guns would purchase a device that the muzzle of the firearm is inserted into, and the firearm is discharged. These mechanisms are commonly used in this process and there is not much noise associated with the discharge of the firearm.

Attorney McKenna proceeded to explain that the proposed Zoning Text Amendment and Special Use permit would not negatively impact the City or neighboring businesses/residents and meets the standards for Special Uses.

Attorney Arevalo stated to the Commission, that if requested, the Commission can limit the definition of what would be allowed; producing guns as an example.

Dominick DeBock, of Marengo Guns stated that he would not like to see a restriction on producing guns. He stated that though it is not in his immediate plans, it may be a possibility in the future. Commission asked how much space is at the location, and how that would impact the ability to produce firearms. Mr. DeBock stated there is approximately 10,000 square feet total, and the Cerakoting would take up about 2,500 square feet of that. He stated there is plenty of space to produce in the future if needed. He stated that they would not be mass producing, it would be as request. Commissioner Brackmann asked what the definition of mass production is. It was said that there is no real number associated with mass production and it would need to be addressed if needed.

It was questioned whether the Special Use permit would follow Mr. DeBock, Marengo Guns or the location in case location was moved. It was stated the ATF license would be issued to Marengo Guns, Inc, so the Special Use would be the same, to Marengo Guns, Inc. and an address change would void the Special Use permit.

PLANNING AND ZONING ACTION

A motion was made from Commissioner Hunt for the recommendation of a Special Use permit to allow Cerakote and the associated testing only. The motion died for a lack of a second.

A motion was made by Commissioner Brackmann, and seconded by Commissioner Piwonka to recommend the Zoning Text amendment and to issue a Special Use Permit to Marengo Guns, Inc. with the conditions that it is limited to the ATF type 07 license and that the applicant would need to return for an amendment, if the use changes for example, if Marengo Guns expanded and wanted to do mass production or other types of modifications, not allow by the ATF type 07 license. The motion passed with aye votes from Commissioners Bieniek, Piwonka, Varney, and Brackmann. No vote casted by Commissioner Hunt.

NEW BUSINESS- PUBLIC HEARING

Public Hearing- Application and Recommendation for a Special Use Permit to allow Two Drive Through Facilities on a Proposed Future Commercial Strip Center- 20009-20015 East Grant Highway.

Commission Member Corey Brackmann recused himself from the meeting.

Commission member Varney made a motion, seconded by Commission member Hunt to open the Public hearing. The motion passed with a voice vote.

Attorney Arevalo stated that there was public notification of the Public Hearing, and requested that the verification of mailings that were sent to property owners within 250 feet surrounding the area about this public hearing be submitted for record. Documents were presented to Deputy City Clerk Anna Leyrer for the record.

Assistant City Administrator Joshua Blakemore explained that the applicant is requesting a Special Use Permit to allow for two drive through facilities at a future development. This development will be coming before PZC and City Council again in the future, once more specifics regarding turn lanes and allowable uses are determined. He introduced Corey Brackmann, the developer on this project for further explanation.

Mr. Brackmann explained that this property is currently zoned B-2, General Business District, and a Special Use permit is required for drive through.

Attorney Arevalo stated that because this development is still being worked out, more components of this development will be coming forward in the future. This Special Use is just for the drive through and are required in order to get the process moving with various other entities like IDOT and Engineering firms.

Mr. Brackmann stated that another vital component of this development is the issuance of a liquor license and "LL" funding.

PUBLIC COMMENT

Commission Chairman Bieniek opened the floor for Public Comment. There was none.

PLANNING AND ZONING ACTION

Commission member Piwonka made a motion to recommend the Application and Recommendation for a Special Use Permit to allow Two Drive Through Facilities on a Proposed Future Commercial Strip Center- 20009-20015 East Grant Highway, with the condition that the applicant must present future plan developments to the Commission, Commissioner Varney seconded. The motion passed with aye votes from Commissioners Hunt, Bieniek, Varney, and Piwonka.

CLOSING OF PUBLIC HEARING

Commissioner Piwonka made a motion, seconded by Commissioner Varney, to close the public hearing. The motion passed with a voice vote.

DISCUSSION

Assistant City Administrator stated that PZC members should have received a memo stating that future packets would need to be emailed or picked up. The PD will not be delivering packets any longer. Please make arrangements with Megan on your preferred method of future delivery. A June meeting is highly likely for the Storage rental business at Route 23 and 8th Avenue, and a sign variance for Taco Bell.

Commissioner Bieniek stated that he feels the sign ordinance should be re-visited since it is very restrictive. It was agreed that in the future, it should be addressed, so we do not have to keep issuing variances for business signs.

ADJOURNMENT

Commission member Varney made a motion to close the meeting. The motion passed with a voice vote. The meeting adjourned at 8:13 p.m.

Respectfully submitted,
Anna Leyrer
Deputy City Clerk

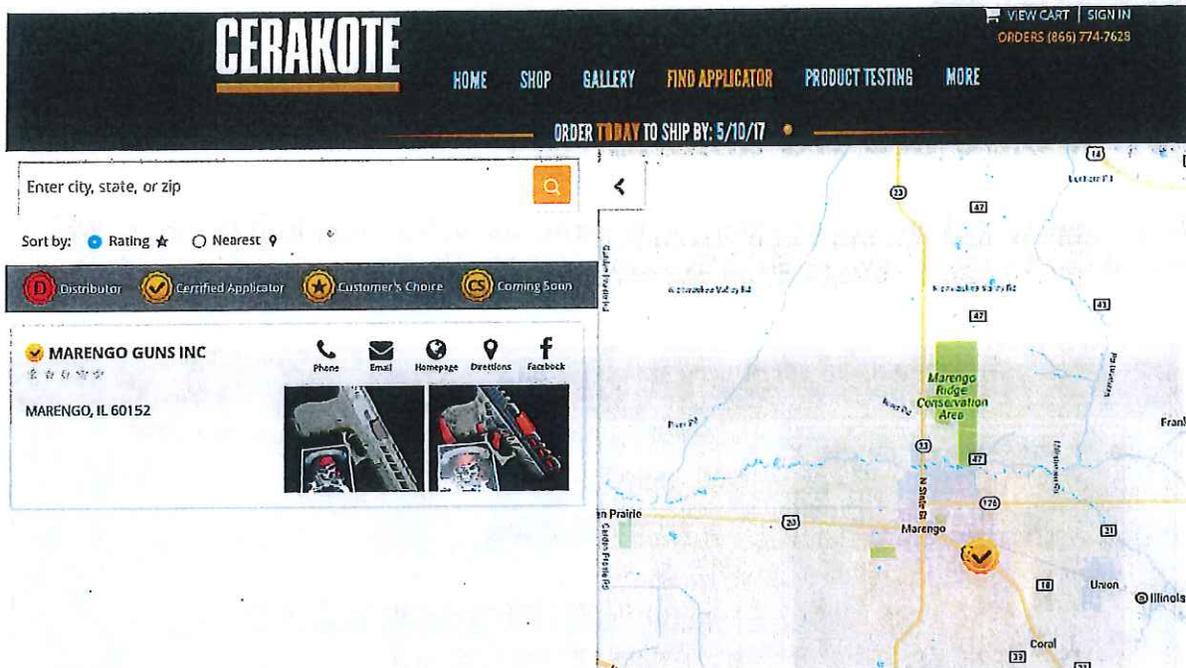
Approved at the _____ Planning and Zoning Commission meeting.

DRAFT

What is Cerakote?

Cerakote defines itself as “a Polymer-Ceramic Composite coating that can be applied to metals, plastics, polymers and wood. The unique formulation used for Cerakote ceramic coating enhances a number of physical performance properties including abrasion/wear resistance, corrosion resistance, chemical resistance, impact strength, and hardness.” Cerakote is applied in a spray booth.

Cerakote is VOC exempt in all 50 states (A VOC is a volatile organic compounds are organic compounds that easily become vapors or gases). Cerakote is a non-VOC product. It is our understanding that because it makes a negligible contribution to ground-level ozone formation Cerakote is exempt.



Marengo Guns is an authorized Cerakote applicator. Our staff was trained on site by an instructor directly from Cerakote.

How is Cerakote applied?

After the firearm is properly cleaned and completely free of dirt and oils of any kind. The firearm is sand blasted to give it the proper blast profile. The Cerakote is mixed and applied by an airbrush or very small paint gun. It is then cured in an oven usually at 250F -300F. That's it the firearm is ready 10 min after removing from the oven.

Slide modifications?

The slide modifications are done on a CNC machine. The CNC removes metal from non-essential areas of a firearm slide. This is done in most cases for aesthetic reasons.

What else are we asking for?

To be able to test fire our customized firearms as well as repaired firearms. We would like to use a Savage Snail System.

GD Gunsmith - moderate to high volume testing up to 8100FPE



- Moderate to high volume feed & function testing up to 8100FPE
- 47" x 18" x 54"
- 4" diameter trap opening
- 470 lbs
- Specially designed for close quarters function testing
- Fully welded one piece construction
- Captures bullets safely for recycling
- Eliminates lead dust hazard
- Low maintenance

Product	Model	Size (LxWxH)	Trap Opening	Weight	Usage	FPE	Price
Gunsmith	GD	47"x 18"x54"	4" Diameter	470lbs.	Moderate to high volume feed/function testing	8100FPE at muzzle (no steel core)	

The muzzle of the firearm is inserted into the Snail device. Once discharged the projectile is harmlessly deflected into a circular deceleration chamber through water.

Marengo Guns is currently turning this

A



into this



Marengo Guns would like turn this

B



into this



What is the difference?



ATF Approved

Gun **A** was owned by a customer who brought it in to be Cerakoted and have the slide modified. ATF considers this gunsmithing.



ATF Restricted to 07 FFL

Gun **B** is owned by Marengo Guns who would like to Cerakote it and modify the slide and offer for sale. ATF considers this manufacturing.

What is the ATF's definition of manufacturing?

ATF Rul. 2010-10

Manufacturing

ATF's long-standing position is that any activities that result in the making of firearms for sale or distribution, to include installing parts in or on firearm frames and receivers, and processes that primarily enhance a firearm's durability, constitute firearms manufacturing that may require a manufacturer's license. In contrast, some activities are not firearms manufacturing processes, and do not require a manufacturer's license. For example, ATF Ruling 2009-1 (approved January 12, 2009) explained that performing a cosmetic process or activity, such as camouflaging or engraving, that primarily adds to or changes the appearance or decoration of a firearm is not manufacturing. Likewise, ATF Ruling 2009-2 (approved January 12, 2009) stated that installing "drop-in" replacement parts in or on existing, fully assembled firearms does not result in any alteration to the original firearms. Persons engaged in the business of these activities that do not constitute firearms manufacturing need only obtain a dealer's license.

Although installing parts in or on firearms, and applying special coatings and treatments to firearms are manufacturing activities, the definition of "manufacturer" in 18 U.S.C. 921(a)(10) and 27 CFR 478.11 also requires that a person be "engaged in the business" before the manufacturer's license requirement of section 923(a) applies. Thus, a person who manufactures a firearm will require a manufacturer's license if he/she devotes time, attention, and labor to such manufacture as a regular course of trade or business with the principal objective of livelihood and profit **through the sale or distribution of the firearms manufactured. If the person is performing such services only for a customer on firearms provided by that customer, and is not selling or distributing the firearms manufactured, the person would be a "dealer"** as defined by 18 U.S.C. 921(a)(11)(B) and 27 CFR 478.11, requiring a dealer's license, assuming the person is "engaged in the business" as defined in 18 U.S.C. 921(a)(21)(D) and 27 CFR 478.11 (*i.e.*, "gunsmithing").

Cerakote is so good, that the ATF has determined that Cerakote does in fact "enhance a firearm's durability".

E-mail from the ATF clarifying why Cerakote isn't specifically mentioned in ATF Rul. 2010-10...

From: <Mark.Kavanagh@usdoj.gov>
Subject: Cerakote
Date: May 2, 2017 at 9:27:43 AM CDT
To: <marengoguns@gmail.com>

Hey Dominic-

I checked with a couple of my colleagues on your question. There is no ATF literature that specifically mentions Cerakote and the reason is because it is a brand name. The sentence in ATF Ruling 2010-10 relating to any process that enhances a firearm's durability is what refers to Cerakote. However, I can confirm that the way you intend to conduct your Cerakote operation (cerakoting firearms for resale) would fall under ATF's definition of manufacturing. If you plan to continue to Cerakote on a gunsmithing basis (ie customer brings you a firearm to Cerakote and you return it to the customer), a manufacturing license is not required.

I did find a FAQ on the Cerakote website that uses similar language to ATF's ruling.

"Cerakote is a Polymer-Ceramic Composite coating that can be applied to metals, plastics, polymers and wood. The unique formulation used for Cerakote ceramic coating enhances a number of physical performance properties including abrasion/wear resistance, corrosion resistance, chemical resistance, impact strength, and hardness. Each of these properties is rigorously tested to guarantee that Cerakote products remain at the forefront of the ceramic coatings market. Cerakote ceramic coatings utilize state-of-the-art technology to out-perform any competitive coating in both laboratory settings and real world applications."

If any planner or council member from Marengo wishes to contact us to discuss this further, I'd be happy to speak to them. Let me know if I can be of further assistance.

Mark Kavanagh
Industry Operations Investigator
Downers Grove III Satellite Office
Chicago Field Division
Direct: (630) 725-5343

Why are we here?

Marengo Guns needs a 07 FFL.

The ATF requires that for a 07 (manufacturing) FFL license to be issued the FFL must be in compliance with all state and local laws, including zoning.

You may answer NO if (s) you have been pardoned for the crime or (b) the conviction has been expunged or set aside or (c) your civil rights have been restored AND you are not prohibited from possessing or receiving any firearms under the law where the conviction occurred.

27. Applicant Certification (Please read and initial each item.)

The business to be conducted under the Federal Firearms License is not prohibited by State or local law at the premises shown in Item 5. This includes compliance with zoning ordinances.

Within 30 days after the application is approved, the business will comply with the requirements of State and local law applicable to the conduct of business.

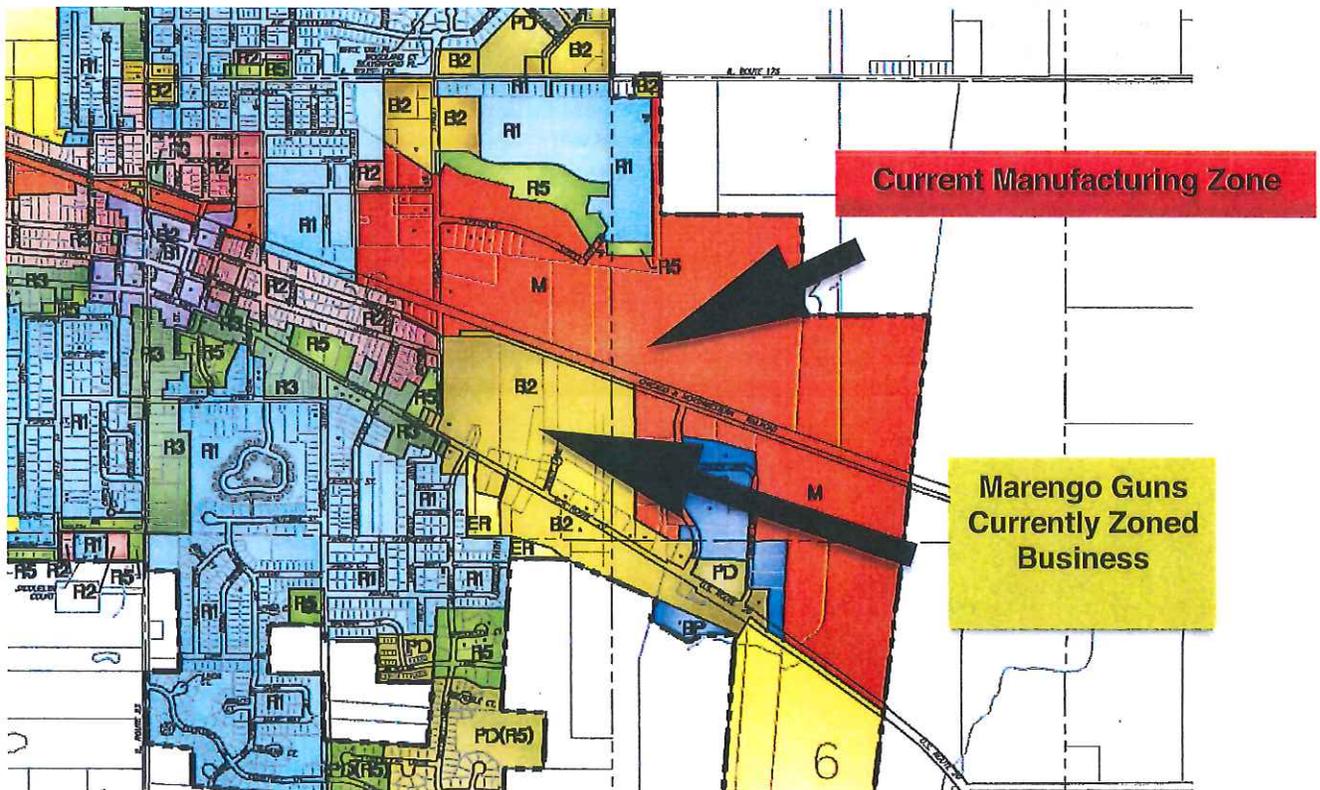
Business will not be conducted under the license until the requirements of State and local law applicable to the business have been met.

A completed copy of this form has been sent (mailed or delivered) to the Chief Law Enforcement Officer of the locality in which the premises is located. (See instruction #5.)

As required by 18 U.S.C. 923 (D)(1)(G), I certify that secure gun storage or safety devices will be available at any place in which firearms are sold under this Federal Firearms License to persons who are not licensees.

Name of Chief Law Enforcement Officer (CLEO)

ATF Form 7 (application for FFL)





U.S. Department of Justice

Bureau of Alcohol, Tobacco,
Firearms and Explosives

Office of the Director

Washington, DC
20226

18 U.S.C. 921(a): DEFINITIONS
18 U.S.C. 922(a)(1)(A): LICENSES REQUIRED
18 U.S.C. 923(a): LICENSES REQUIRED
18 U.S.C. 923(i): IDENTIFICATION OF FIREARMS
27 CFR 478.11: DEFINITIONS
27 CFR 478.41(a): LICENSES REQUIRED
27 CFR 478.92: IDENTIFICATION OF FIREARMS

Any person licensed as a dealer-gunsmith who repairs, modifies, embellishes, refurbishes, or installs parts in or on firearms (frames, receivers, or otherwise) for, or on behalf of a licensed importer or licensed manufacturer, is not required to be licensed as a manufacturer under the Gun Control Act, provided the firearms for which such services are rendered are: (1) not owned, in whole or in part, by the dealer-gunsmith; (2) returned by the dealer-gunsmith to the importer or manufacturer upon completion of the manufacturing processes, and not sold or distributed to any person outside the manufacturing process; and (3) already properly identified/marked by the importer or manufacturer in accordance with Federal law and regulations.

ATF Rul. 2010-10

The Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) has received inquiries from firearms industry members asking whether licensed dealer-gunsmiths who would be engaged in the business of repairing, modifying, embellishing, refurbishing, or installing parts in or on firearms for, or on behalf of a licensed importer or manufacturer are required to be licensed as manufacturers and abide by the requirements imposed on manufacturers.

In recent years, licensed firearms importers and manufacturers have contracted certain firearms manufacturing activities on their behalf to specialized licensed firearms manufacturers. Such activities include applying special coatings and treatments to firearms (e.g., bluing, anodizing, powder-coating, plating, polishing, heat/chemical treating). This has caused confusion over which importers and manufacturers are required to identify/mark firearms and maintain permanent records of importation or manufacture. For this reason, licensed importers and manufacturers have asked whether licensed dealer-gunsmiths, who are not required to mark firearms and keep production records, may engage in such manufacturing activities on their behalf.

The Gun Control Act of 1968 (GCA), Title 18, United States Code (U.S.C.), section 923(a), provides, in part, that no person shall engage in the business of importing, manufacturing, or dealing in firearms until he has filed an application with and received a license to do so from the Attorney General. A "firearm" is defined by 18 U.S.C. 921(a)(3) to include any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive, and the frame or receiver of any such weapon. The term "manufacturer" is defined by 18 U.S.C. 921(a)(10) as any person engaged in the business of manufacturing firearms or ammunition for purposes of sale or distribution. As applied to a manufacturer of firearms, the term "engaged in the business" is defined by 18 U.S.C. 921(a)(21)(A) and 27 CFR 478.11, as a "person who devotes time, attention, and labor to manufacturing firearms as a regular course of trade or business with the principal objective of livelihood and profit through the sale or distribution of the firearms manufactured." The term "dealer" is defined by 18 U.S.C. 921(a)(11)(B) and 27 CFR 478.11 to include "any person engaged in the business of repairing firearms or of making or fitting special barrels, stocks, or trigger mechanisms to firearms ..." (*i.e.*, a gunsmith). As applied to a gunsmith, the term "engaged in the business" is defined by 18 U.S.C. 921(a)(21)(D) and 27 CFR 478.11 as a "person who devotes time, attention, and labor to engaging in such activity as a regular course of trade or business with the principal objective of livelihood and profit ..."

In Revenue Ruling 55-342 (C.B. 1955-1, 562), ATF's predecessor agency interpreted the meaning of the terms "manufacturer" and "dealer" for the purpose of firearms licensing under the Federal Firearms Act, the precursor statute to the GCA. It was determined that a licensed dealer could assemble firearms from component parts on an individual basis, but could not engage in the business of assembling firearms from component parts in quantity lots for purposes of sale or distribution without a manufacturer's license. Since then, ATF has similarly and consistently interpreted the term "manufacturer" under the GCA to mean any person who engages in the business of making firearms, by casting, assembly, alteration, or otherwise, for the purpose of sale or distribution. Such persons must have a manufacturer's license under the GCA, maintain permanent records of manufacture, and submit annual manufacturing reports. The Revenue Ruling did not address whether dealer-gunsmiths who engage in the business of repairing, modifying, embellishing, refurbishing, or installing parts in or on firearms for, or on behalf of an importer or manufacturer are engaged in the business of manufacturing firearms requiring a manufacturer's license.

Manufacturing

ATF's long-standing position is that any activities that result in the making of firearms for sale or distribution, to include installing parts in or on firearm frames and receivers, and processes that primarily enhance a firearm's durability, constitute firearms manufacturing that may require a manufacturer's license. In contrast, some activities are not firearms manufacturing processes, and do not require a manufacturer's license. For example, ATF Ruling 2009-1 (approved January 12, 2009) explained that performing a cosmetic process or activity, such as camouflaging or engraving, that primarily adds to or changes the appearance or decoration of a firearm is not manufacturing. Likewise, ATF Ruling 2009-2 (approved January 12, 2009) stated that installing "drop-in" replacement parts in or on existing, fully assembled firearms does not result in any alteration to the original firearms. Persons engaged in the business of these activities that do not constitute firearms manufacturing need only obtain a dealer's license.

Although installing parts in or on firearms, and applying special coatings and treatments to firearms are manufacturing activities, the definition of "manufacturer" in 18 U.S.C. 921(a)(10) and 27 CFR 478.11 also requires that a person be "engaged in the business" before the manufacturer's license requirement of section 923(a) applies. Thus, a person who manufactures a firearm will require a manufacturer's license if he/she devotes time, attention, and labor to such manufacture as a regular course of trade or business with the principal objective of livelihood and profit **through the sale or distribution of the firearms**

manufactured. If the person is performing such services only for a customer on firearms provided by that customer, and is not selling or distributing the firearms manufactured, the person would be a "dealer" as defined by 18 U.S.C. 921(a)(11)(B) and 27 CFR 478.11, requiring a dealer's license, assuming the person is "engaged in the business" as defined in 18 U.S.C. 921(a)(21)(D) and 27 CFR 478.11 (*i.e.*, "gunsmithing").

Gunsmithing

A dealer is "engaged in the business" of gunsmithing, as defined in 18 U.S.C. 921(a)(21)(D) and 27 CFR 478.11, when he/she receives firearms (frames, receivers, or otherwise) provided by a customer for the purpose of repairing, modifying, embellishing, refurbishing, or installing parts in or on those firearms. Once the work is completed, the gunsmith returns the firearms, and charges the customer for labor and parts. As with an individual customer, a licensed dealer-gunsmith may receive firearms (properly identified with a serial number and other information required by 27 CFR 478.92) and conduct gunsmithing services for a customer who is a licensed importer or manufacturer. A dealer-gunsmith is not "engaged in the business" of manufacturing firearms because the firearms being produced are not owned by the dealer-gunsmith, and he/she does not sell or distribute the firearms manufactured. Once the work is completed, the dealer-gunsmith returns the firearms to the importer or manufacturer upon completion of the manufacturing processes, and does not sell or distribute them to any person outside the manufacturing process. Under these circumstances, the licensed dealer-gunsmith is not "engaged in the business" of manufacturing firearms requiring a manufacturer's license.

In contrast, a dealer-gunsmith may make or acquire his/her own firearms, and repair, modify, embellish, refurbish, or install parts in or on those firearms. If the dealer-gunsmith then sells or distributes those firearms for livelihood and profit, the dealer-gunsmith is engaged in his/her own business of manufacturing firearms. A person engaged in the business of manufacturing firearms for sale or distribution is required to be licensed as a manufacturer, identify/mark all firearms manufactured, maintain permanent records of manufacture, submit annual manufacturing reports, and pay any taxes imposed on firearm manufacturers. A licensed dealer-gunsmith who becomes licensed as a manufacturer must also segregate all firearms manufactured for that business separately from firearms for which gunsmithing services are being performed.

To facilitate inspection and ensure that ATF can determine that a licensed dealer-gunsmith is not engaged in the business of manufacturing firearms for his own sale or distribution without a manufacturer's license, licensees may take the following steps:

- (1) maintain a copy of the current, active license of all contracted licensees;
- (2) maintain a copy of the contract and all instructions for gunsmithing services rendered;
- (3) maintain a copy of the invoices for gunsmithing services;
- (4) timely and accurately reflect all firearms acquisitions and dispositions consistent with the contract for gunsmithing services rendered; and
- (5) in the case of a licensed dealer-gunsmith, maintain required bound acquisition and disposition records for all gunsmithing activities separate from other dealer's records.

Unless licensees take these steps, ATF may presume that a particular dealer-gunsmith is engaged in his own business of manufacturing firearms for sale or distribution without a manufacturer's license, and take corrective administrative or other enforcement action.

Identification of Firearms

The GCA at 18 U.S.C. 923(i) provides, in part, that licensed manufacturers and importers must “identify” each firearm manufactured or imported by a serial number in the manner prescribed by regulation. Federal regulations at 27 CFR 478.92(a)(1) further require importers and manufacturers to identify each firearm by engraving, casting, stamping (impressing), or otherwise conspicuously placing the individual serial number and certain additional information - the model (if designated), caliber/gauge, manufacturer’s name, and place of origin on the frame, receiver, or barrel - at a minimum depth. Section 478.92(a)(2) specifies that a “firearm frame or receiver that is not a component part of a complete weapon at the time it is sold, shipped, or otherwise disposed of ... must be identified as required by this section.”

Because dealer-gunsmiths are not required to identify firearms manufactured, it is incumbent upon the importer or manufacturer, prior to shipping firearms to a dealer-gunsmith for gunsmithing services, to mark them with a serial number and other required information. With regard to frames and receivers shipped separately, section 478.92(a)(2) provides, in part, that the manufacturer or importer must mark all frames and receivers prior to shipment with all information required by section 478.92 (*i.e.*, serial number, model (if designated), caliber/gauge, manufacturer’s name, and place of origin). This will ensure that the frames and receivers can be traced by ATF in the event they are lost or stolen during the manufacturing process.

Held, any person licensed as a dealer-gunsmith who repairs, modifies, embellishes, refurbishes, or installs parts in or on firearms (frames, receivers, or otherwise) for, or on behalf of a licensed importer or licensed manufacturer, is not required to be licensed as a manufacturer under the Gun Control Act, *provided* the firearms for which such services are rendered are: (1) not owned, in whole or in part, by the dealer-gunsmith; (2) returned by the dealer-gunsmith to the importer or manufacturer upon completion of the manufacturing processes, and not sold or distributed to any person outside the manufacturing process; and (3) already properly identified/marked by the importer or manufacturer in accordance with Federal law and regulations.

This ruling is limited to an interpretation of the requirements imposed upon importers, manufacturers, and dealer-gunsmiths under the Gun Control Act of 1968, and does not apply to persons making or manufacturing firearms subject to the National Firearms Act, 26 U.S.C. 5801 *et. seq.*

Revenue Ruling 55-342, C.B. 1955-1, 562, is hereby clarified. To the extent this ruling may be inconsistent with any prior letter rulings, they are hereby superseded.

Date approved: December 27, 2010

Kenneth E. Melson

Acting Director

#7d

AGENDA SUPPLEMENT

TO: Mayor & City Council

FROM: Joshua Blakemore, Assistant City Administrator

FOR: May 22, 2017 City Council Meeting

RE: Authorization and Direction to Staff & City Attorney in Response to Vipul and Sam Patel's Request Regarding Future Liquor License Issuance for 20009 – 20015 East Grant Highway Commercial Strip Center Development

As you are aware, the developers of the proposed commercial strip center at 20009 – 20015 East Grant Highway would like to use one of the four units as a liquor store, with beer and wine tastings, meaning a pour license. The developers have also indicated they would like to pursue a video gaming license.

City Attorney Arevalo has drafted a letter outlining certain conditions that would need in regards to a potential liquor license. The developers would need to meet each of the conditions in order to be further considered for a liquor license. The letter has been attached for your review and consideration. Staff is seeking direction from the Council on the draft letter and specifically on the conditions pertaining to the liquor license. If the Council is in agreement with the conditions as presented, staff would be seeking direction to formally send this letter to the developers as a representation of the City's position and criteria required if a liquor license is to be issued to for this proposal.

It is anticipated once this letter is received by the developers on the City's behalf they will deposit funds into retained personnel to cover the costs associated with the previously discussed TIF analysis from Ehlers, the City's TIF consultant. Staff has already asked the developers to begin compiling the information needed for the analysis to get a jump start on things. The analysis itself could take a month or two, depending on how complete the information is. As staff has previously discussed, this analysis will then be used as the foundation for the development agreement which will cover how the TIF assistance is used for the project and outline other parameters of the project.

May 15, 2017

Vipul Patel
Sam Patel

Re: 20009 Grant Highway Development

Dear Mssrs. Patel:

As you know, the City has been involved in discussions with your builder's representative, Corey Brackmann of Brackmann Construction Company, Inc., with respect to the development of 20009 Grant Highway.

You have presented an initial proposal regarding the development of an 8,000 square ft. shopping center. The shopping center will house a Dunkin Donuts on one end and a Pharmacy on the other. The shopping center will also feature additional commercial space. At this time it is our understandings that this additional space will be for a liquor store that will permit beer and wine tastings. As part of this establishment, the owners will also pursue a video gaming operation and license from the Illinois Gaming Board. While the Liquor Control Act does not permit contracting for liquor licenses or issuing licenses without licensed premises, the City is willing to make certain representations with respect to the issuance of a license subject to the following conditions:

1. Developer must meet any and all requirements of a Developer's Agreement with the City to be entered into at a future date;
2. Developer must meet any and all conditions associated with in the special use permit ordinance and subsequent Planned Development ordinances to be adopted by the City Council following all zoning proceedings before the Planning & Zoning Commission and City Council;
3. Developer must meet any and all City building code and ordinance requirements related to the construction of the shopping center;
4. Developer must meet any and all requirements imposed by IDOT with respect to U.S. Highway 20; and
5. The liquor license applicant must meet all liquor ordinance requirements at the time of application, including but not limited to the eligibility and qualification requirements, insurance requirements, applicable pour license classification, and other requirements in the Illinois Liquor Control Act and Chapter 33 of the Marengo Municipal Code.

Hopefully this addresses your request and is sufficient for your purposes at this time. In the event you have any questions, please advise.

Thank you for your attention to this matter.

Very Truly Yours,

CC: Mayor and Alderman of the City of Marengo
Corey Brackmann

DRAFT

#7e

AGENDA SUPPLEMENT

TO: Mayor & City Council

FROM: Joshua Blakemore, Assistant City Administrator

FOR: May 22, 2017 City Council Meeting

RE: 20009 - 20015 East Grant Highway – Proposed Strip Center – Ordinance Granting a Special Use for a 2 Acre Parcel Zoned B-2 General Business, Including a Commercial Strip Center with two Drive Through Facilities

During the May 15th Plan Commission meeting, the PZC held a public hearing regarding an application for a Planned Development for 20009 - 20015 East Grant Highway, with a Special Use Permit for two drive through facilities. No public comment was received on the matter and the PZC recommended approval for the Planned Development request with a Special Use Permit for the two requested drive through facilities, Dunkin Donuts and Marengo Pharmacy.

The only condition recommended by the PZC as part of the approval was that the Planned Development be brought back to the PZC for review once the engineering for the turn lane and design of proposed use (and potential future building) is finalized. The draft minutes from the PZC were attached to an earlier agenda item for your reference (Item 7c).

The attached ordinance grants a special use permit for two drive through facilities at the proposed location, with the caveat that the Planned Development later be finalized and reviewed by the PZC and City Council.

As part of a special use permit, the Council may amend, add, or delete any stipulations as seen fit. If the Council is in agreement with the recommendations of the PZC then approval of the attached ordinance would be in order.

It is anticipated the developers will deposit retained personnel once the special use permit is approved to cover engineering costs for preliminary traffic counts to allow IDOT to develop and review the parameters for the potential turn lane. From there future design engineering will be completed and covered as part of the yet to be negotiated development agreement. This agreement will outline the TIF contributions, developer's responsibilities and other parameters of the project.

Ordinance 17-__ - __

An Ordinance Granting a Special Use Permit for Two Drive-Through Facilities in a Future Commercial Strip Center at 20009 – 20015 East Grant Highway

WHEREAS, the City of Marengo has been requested by a petition signed by Vipul Patel and Sam Patel, Owners, and Brackmann Construction Company, Contractor (hereinafter collectively referred to as “Petitioners”) for a special use permit for Two Drive-Through facilities in a future commercial strip center at 20009 – 20015 East Grant Highway in Marengo; and

WHEREAS, a public hearing was held before the City of Marengo Planning and Zoning Commission on May 15, 2017 after due notice in manner provided by law; and

WHEREAS, the Planning and Zoning Commission, after deliberation, has made a report and recommended the issuance of a special use permit for Two Drive Through Facilities in a future commercial strip center as depicted in plans submitted by Petitioners in their application dated April 26, 2017 which plans are attached hereto as Exhibit “A”; and

WHEREAS, the City Council has considered the findings of fact based upon the evidence presented at the public hearing to the Planning and Zoning Commission by the Petitioners.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Marengo, McHenry County, Illinois, as follows:

SECTION 1: Subject to the conditions in Section 2 of this Ordinance, a special use permit for Two Drive-Through facilities in a future commercial strip center is hereby granted for the following legally described property:

That part of the Northwest Quarter of Section 6, Township 43 North, Range 6 East of the Illinois Third Principal Meridian, described as follows: Commencing at the Northwest corner of said Section 6, being also the Southwest corner of Section 31, Township 44 North, Range 6 East of the Thrid Principal Meridian, and running thence North along the West line of said Section 31, a distance of 63.05 feet to the Centerline of U.S. Route 20; thence Southeasterly along said Centerline of the U.S. Route 20, a distance of 705 feet; thence Southerly at an angle of 104 degrees 40 minutes 28 seconds measured counterclockwise from the last described Centerline, a distance of 34.11 feet to the Southerly right-of-way line of said U.S. Route 20 and the Place of Beginning; thence continuing Southerly along the last described course, a distance of 311.82 feet; thence Westerly at an angle of 75 degrees 19 minutes 32 seconds measured counterclockwise from the last described course, a distance of 186.98 feet; thence Northerly at an angle of 88 degrees 49 minutes 51 seconds, measured counterclockwise from the last described course, a distance of 301.72 feet to the Southerly right-of-way line of U.S. Route 20; thence Easterly along said Southerly right-of-way line, a distance of 101.83 feet to the Place of Beginning, in McHenry County, Illinois.

PARCEL 1

Lot 2 (excepting therefrom that part being described as follows: Beginning at the Southwest corner of said Lot 2, thence South 71 degrees 13 minutes 02 seconds East along the South line thereof and the South line of the lands described in Document No. 2007R0020641, a distance of 37.67 feet; thence North 59 degrees 34 minutes 55 seconds West along the North line the said lands described in Document No. 2007R0020641. A distance of 36.71 feet to the West line of said Lot 2; thence South 31 degrees 48 minutes 48 seconds West along said West line 7.60 feet, to the Place of Beginning) In Grant Street Subdivision, being a Subdivision in the Northwest Quarter of Section 5, Township 43 North, Range 6 East of the Third Principal Meridian, and the Northeast Quarter of Section 1, Township 43 North, Range 5 East of the Third Principal Meridian, as platted and recorded in the Recorder's office of McHenry County, Illinois, on November 21, 2006, as Document 2006R00085986, in the City of Marengo, McHenry County, Illinois.

PARCEL 2

That part of Section 6, Township 43 North, Range 6 East of the Third Principal Meridian, described as follows: Commencing at the Northeast Corner of Section 1, Township 43 North, Range 5 East of the Third Principal Meridian; thence South 02 degrees 04 minutes 31 seconds West along the East line of said Section 1, a distance of 155.94 feet; thence South 13 degrees 24 minutes 57 seconds West 281.75 feet; thence South 89 degrees 49 minutes 23 seconds West 331.01 feet to the point of beginning; thence continuing South 69 degrees 49 minutes 23 seconds East 85.41 feet; thence South 33 degrees 04 minutes 52 seconds West 17.23 feet; thence North 58 degrees 11 minutes 04 seconds West 83.27 feet to the point of beginning, in McHenry County, Illinois.

PINS: 17-06-100-039 and 17-06-104-003.

SECTION 2: The special use permit for a Commercial Strip Center with Two Drive-Through Facilities is subject to the following conditions:

- a. Petitioners shall comply with requirements imposed by the Illinois Department of Transportation ("IDOT") with respect to any access, signalization, and/or all necessary improvements on East Grant Highway US Route 20.
- b. Petitioners acknowledge that this Special Use Permit is limited to the Drive-through facilities and understand that the development of the future commercial strip center is subject to IDOT requirements, which requirements will impact, in part, said development and that as a result Petitioners shall be required to proceed with a Planned Development pursuant to Section 16 of the Marengo Zoning Code.
- c. Petitioners shall comply with any other City requirements as recommended by the City Engineer and as required pursuant to all other applicable City Ordinances and Codes.

- d. Petitioners shall comply with the terms of any Developer Agreements entered into with the City.
- e. A certified copy of this Ordinance shall be recorded with the McHenry County Recorder of Deeds.

SECTION 3: That all requirements set forth in the Marengo Zoning Ordinance and Marengo Subdivision Ordinance, as would be required by any other owner property zoned in the same manner as the Property, shall be complied with except as otherwise provided in this Ordinance.

SECTION 4: That the following findings of fact submitted by the Planning and Zoning Commission are hereby accepted:

- a) That the proposed use will not be detrimental to the public health, safety, comfort or general welfare, nor substantially diminish or impair the value of other properties or improvements in the vicinity.
- b) That the proposed use will comply with the regulations of the zoning district in which it is located and the Marengo Zoning Code generally, including but not limited to all applicable yard and bulk regulations, parking and loading regulations, sign control regulations, wetlands and flood plain regulations, building and fire codes, and all other applicable City ordinances, or if exceptions are requested, that such exceptions are justified pursuant to a future Planned Development pursuant to Section 16 of the Marengo Zoning Code.
- c) That the proposed use will not negatively impact the existing off-site traffic circulation; will adequately address on-site traffic circulation; will provide adequate on-site parking facilities; and if appropriate or required, will contribute financially, in proportion to its impact, to upgrading roadway systems.
- d) That the proposed use will not negatively impact existing public utilities, facilities and municipal service delivery systems without due consideration for adequate means of upgrading such utilities, facilities and systems.
- e) That the proposed use will not negatively impact the environment by creating air, noise or water pollution, ground contamination, or unsightly views without due consideration for adequate means of controlling, mitigating or buffering such impacts.
- f) That the proposed use will meet standards and requirements established by jurisdictions other than the City, such as federal, state, county or other governmental units or agencies requiring licensing, permitting or health/safety inspections, and submit written evidence thereof.
- g) That the proposed use shall conform to the regulations established for specific special uses as provided in Section 15 of the Marengo Zoning Code.

SECTION 5: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competence jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 6: This ordinance shall be in full force and effective upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Voting Aye:

Voting Nay:

Absent:

Abstain:

APPROVED:

APPROVED:

Mayor John Koziol

(SEAL)

ATTEST: _____
City Clerk Constance J. Boxleitner

Passed: _____

Approved: _____

Published: _____

CERTIFICATION

I, CONSTANCE J. BOXLEITNER, do hereby certify that I am the elected and qualified Clerk of the City of Marengo, McHenry County, Illinois, and that as such Clerk, I am the keeper of the records and minutes and proceedings of the Mayor and City Council of said City of Marengo.

I do hereby further certify that at a regular meeting of the Mayor and City Council of the City of Marengo held on the _____ day of _____, 2017, the foregoing Ordinance entitled *An Ordinance Granting a Special Use Permit for Two Drive-Through Facilities in a Future Commercial Strip Center at 20009 – 20015 East Grant Highway*, was duly passed by the Mayor and City Council of the City of Marengo.

The pamphlet form of Ordinance No. 17-____-____, including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance was posted in the City Hall, commencing on the _____ day _____, 2017, and will continue for at least 10 days thereafter. Copies of such Ordinance are also available for public inspection upon request in the office of the City Clerk.

I do further certify that the original, of which the attached is a true and correct copy, is entrusted to me as the Clerk of said City for safekeeping, and that I am the lawful custodian and keeper of the same.

Given under my hand and corporate seal of the City of Marengo on this _____ day of _____, 2017.

Constance J. Boxleitner, Clerk
City of Marengo,
McHenry County, Illinois

(SEAL)

PUBLIC HEARING

TO: Planning and Zoning Commission

FROM: Joshua Blakemore, Assistant City Administrator

FOR: May 15, 2017 Planning and Zoning Commission Meeting

RE: 20009 - 20015 East Grant Highway – Proposed Strip Center – Planned Development and Special Use for a 2 Acre Parcel Zoned B-2 General Business, Including a Commercial Strip Center with two Drive Through Facilities

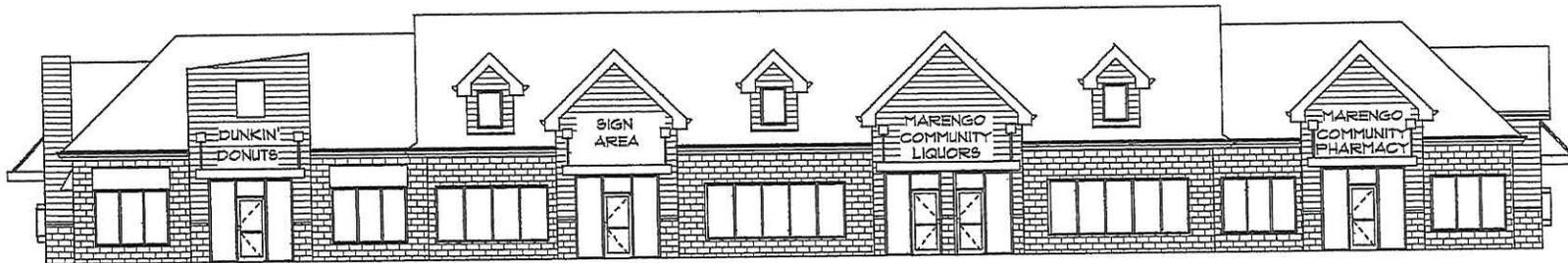
Issue Statement: The applicant is seeking a Planned Development (PD) and special use permit for a four unit strip center, with each end unit proposed as a drive through facility. The property in question (PIQ) is located at 821 East Grant Highway and is currently zoned B-2 General Business District. As per Section 11.03 (1) (i) of the Marengo Zoning Ordinance (MZO), a special use is required for any business wishing to operate a drive through in the B-2 zoning district. The petitioner, Brackmann Construction Company, on behalf of the property owner, Vipul Patel, is proposing the two end units of a four unit commercial strip center be issued a special use permit. One end unit would be used for the relocating Marengo Pharmacy and the other would be used for Dunkin Donuts.

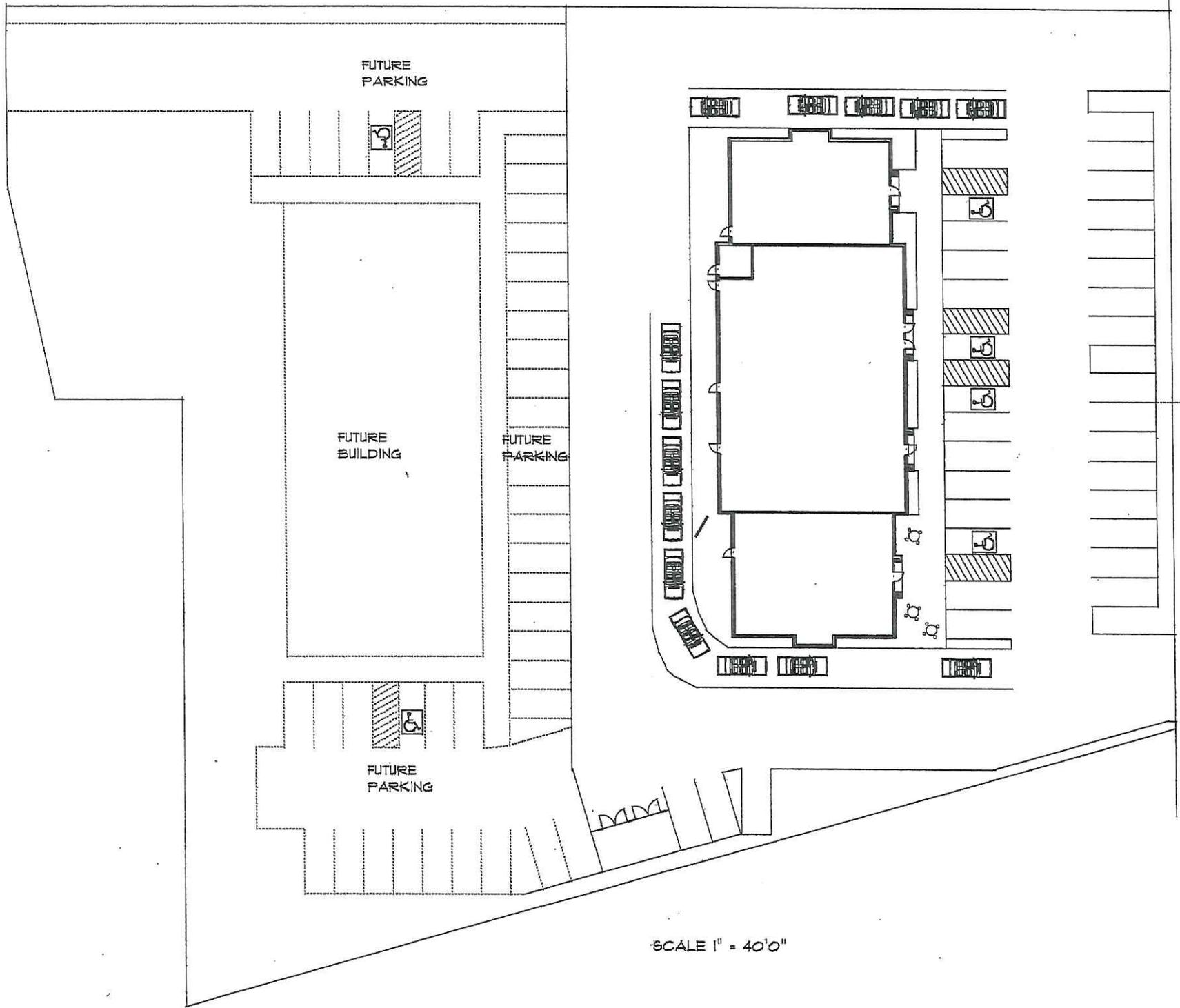
Neighboring Uses: The adjacent properties to the north, west and east of the PIQ are zoned B-2 General Business. The property to the south of the PIQ is zoned B-2 General Business, with just a small strip to the south of the PIQ being in the city's corporate limits.

The City has not received any objections to the application at this time.

Summary: The proposed uses in the four unit strip center would be allowable in a B-2 zoning district. Given the nature of the proposed uses (a pharmacy and donut shop), a special use permit for a drive through facility for these two uses would not be inappropriate. Engineering will need to be completed by the petitioner to review potential traffic impact of the proposed use. Any new turn lane will need to be reviewed and approved by IDOT. The petitioner is seeking approval of this special use application to allow for further discussions with IDOT regarding the potential design of the turn lane. It is possible the petitioner may have to reappear before the PZC if any specific variances need to be sought for the property once final design of the site and turn lane are completed. Variances for the number of required parking spaces, for example, could be sought. In the meantime, the petitioner wished to move forward with approval of the special use permit for the drive through use to allow the process to continue forward in a timely manner. The attached site plan shows the nature of the proposed Planned Development.

A public hearing regarding the petitioner's application for a PD and special use permit for the property in question is requested for the May 15, 2017, Planning and Zoning Commission meeting. If, after concluding the public hearing, the PZC feels the special use permit would be appropriate, then the adoption of the attached findings of fact and a recommendation that the City Council approve the requested special use would be in order.





FUTURE
PARKING

FUTURE
BUILDING

FUTURE
PARKING

FUTURE
PARKING

SCALE 1" = 40'0"

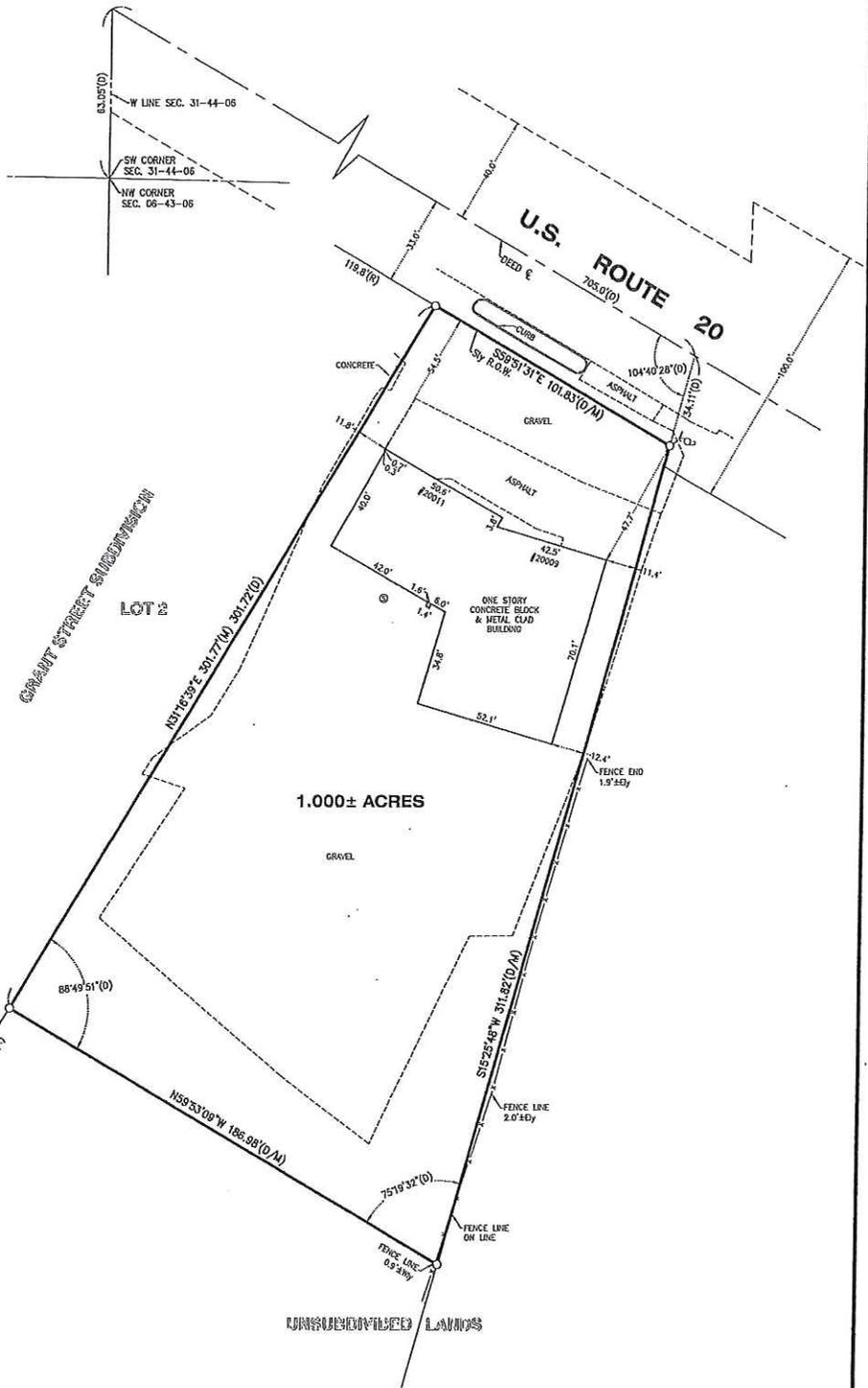
E. GRANT HWY

ROUTE 20

PLAT OF SURVEY

LEGAL DESCRIPTION

That part of the Northwest Quarter of Section 6, Township 43 North, Range 6 East of the Third Principal Meridian, described as follows: Commencing at the Northwest corner of said Section 6, being also the Southwest corner of Section 31, Township 44 North, Range 6 East of the Third Principal Meridian, and running thence North along the West line of said Section 31, a distance of 63.05 feet to the Centerline of U.S. Route 20; thence Southeasterly along said Centerline of U.S. Route 20, a distance of 705 feet; thence Southerly at an angle of 104 degrees 40 minutes 28 seconds measured counterclockwise from the last described Centerline, a distance of 34.11 feet to the Southerly right-of-way line of said U.S. Route 20 and the Place of Beginning; thence continuing Southerly along the last described course, a distance of 311.82 feet; thence Westerly at an angle of 75 degrees 19 minutes 32 seconds measured counterclockwise from the last described course, a distance of 186.98 feet; thence Northerly at an angle of 88 degrees 49 minutes 51 seconds, measured counterclockwise from the last described course, a distance of 301.72 feet to the Southerly right-of-way line of U.S. Route 20; thence Easterly along said Southerly right-of-way line, a distance of 101.83 feet to the Place of Beginning, in McHenry County, Illinois.



LEGEND	
○	FOUND IRON PIPE
☆	LIGHT
⊙	SEPTIC LID
⊕	SET IRON BAR
⊖	UTILITY POLE
(D)	DEED
(M)	MEASURED



CLIENT: MPUL PATEL
DRAWN BY: DAM CHECKED BY: WJV
SCALE: 1"=30' SEC. 06 T. 43 R. 06 E.
BASIS OF BEARING: ASSUMED
P.I.N.: 17-06-100-039
JOB NO.: 170095 I.D. MBS
FIELDWORK COMP.: 2/27/17 BK. PG.
ALL DISTANCES SHOWN IN FEET AND DECIMAL PARTS THEREOF CORRECTED TO 68° F.

NOTE: Only those Building Line Restrictions or Easements shown on a Recorded Subdivision Plat are shown hereon unless the description ordered to be surveyed contains a proper description of the required building lines or easements.

- No distance should be assumed by scaling.
- No underground improvements have been located unless shown and noted.
- No representation as to ownership, use, or possession should be hereon implied.
- This Survey and Plat of Survey are void without original embossed or colored seal and signature affixed.

Compare your description and site markings with this plat and AT ONCE report any discrepancies which you may find.

STATE OF ILLINOIS)
) S.S.
COUNTY OF McHENRY)

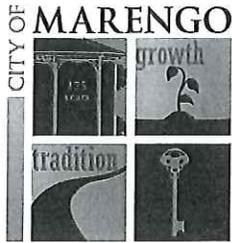
In my professional opinion, and based on my observations, I hereby certify that we have surveyed the premises above described, and that the plat hereon is a true representation of the said survey. This professional service conforms to the current Illinois minimum standards for a boundary survey.

Dated at Woodstock, McHenry County, Illinois 3/6 A.D., 2017.

Vanderstappen Land Surveying Inc.
Design Firm No. 184-002792

By: *[Signature]*
Illinois Professional Land Surveyor No. 2709

7f



AGENDA COVER MEMORANDUM

MEETING DATE: May 22, 2017
ITEM TITLE: Sweeper Purchase
ACTION REQUESTED: Authorization
DEPARTMENT HEAD: Howard Moser, Director of Public Works

BACKGROUND:

The Street Department fleet currently includes a 1992 Elgin Whirlwind air sweeper that nearing the end of its usable existence. The hopper has rusted to the point that there is nothing left to weld to and replacing it is not a cost effective option. Purchasing a new sweeper ranging from \$180,000 to \$220,000 is also not a viable option. Staff contacted a local sweeping contractor and received a quote for \$2,500 per sweep with a guarantee of 6 sweeps per year for a total of \$15,000 annually.

Staff visited R.N.O.W., Inc. to inspect and test -drive a 1999 Elgin Pelican mechanical sweeper that was for sale. We found the body to be in good condition and it performed well during the test-drive. It is my experience that the mechanical sweeper is far more durable than the air sweepers. The sticker price was \$25,000 but I was able to negotiate it down to \$18,000 with an additional \$1,500 for freight. We are looking into other options for delivery of the sweeper.

If authorized to purchase the 1999 Pelican we would ask for authorization to surplus the 1992 Whirlwind with any funds collected from the sale reimbursing the General Fund Operating Contingency fund.

RECOMMENDATION:

Staff requests authorization to purchase the 1999 Elgin Pelican from R.N.O.W. Inc., 8636R West National Avenue, West Allis, WI 53227 for the amount of \$18,000.00. Funding for this project will come from the Street Vehicle Replacement Fund in the amount of \$9,000 and the General Fund Operating Contingency in the amount of \$9,000).

Attachments:

R Now Invoice
1999 Elgin Pelican Photos



R.N.O.W., Inc.
 8636R West National Avenue
 West Allis, WI 53227

Voice: 414-541-5700
 Fax: 414-543-9797

Invoice

Invoice Number:
 2017-51721
 Invoice Date:
 May 9, 2017
 Page: 1

S.O. #: 26922

Sold To:

CITY OF MARENGO
 835 W. GRANT HWY
 MARENGO, IL 60152
 U.S.A.

Ship to:

CITY OF MARENGO
 835 W. GRANT HWY
 MARENGO, IL 60152
 U.S.A.

Customer Fax: 815-568-0569

VISA / Mastercard accepted only at the time of invoice. When payment terms are offered a 2.5% service charge will be applied to credit cards payments after 15 days.

Customer ID	Customer PO	Payment Terms	
MARENGO, CITY OF	VERBAL	DUE ON DELIVERY	
Sales/Rep ID	Shipping Method	Ship Date	Due Date
KJW	Truck Freight	5/22/17	5/22/17

Item	Description	Qty On Order	Quantity Shipped	Backorder Qty	Unit Price	Amount
	1999 ELGIN PELICAN P.	1.00	1.00		18,000.00	18,000.00
	SERIAL S8768D					
	TRUCK FREIGHT TO BE DETERMINED					

X

Return material will be accepted only with prior approval of R.N.O.W., Inc. Material must be returned in original containers and is subject to a 15% restocking charge. Our payment terms are listed on the invoice. All past due invoices are subject to a 1 1/2% finance charge per month (18% per annum). Any account not paid in full according to our terms will be placed C.O.D. basis. In the event the seller prevails in any action to enforce the terms hereof, the purchaser agrees to pay all attorney fees, court costs, and reasonable collection fees.

Subtotal	18,000.00
Sales Tax	
Freight	1,500.00
Total Invoice Amount	19,500.00
Payment/Credit Applied	
TOTAL	19,500.00

Check Number

Please Pay From This Invoice - No Invoice Will Be Mailed

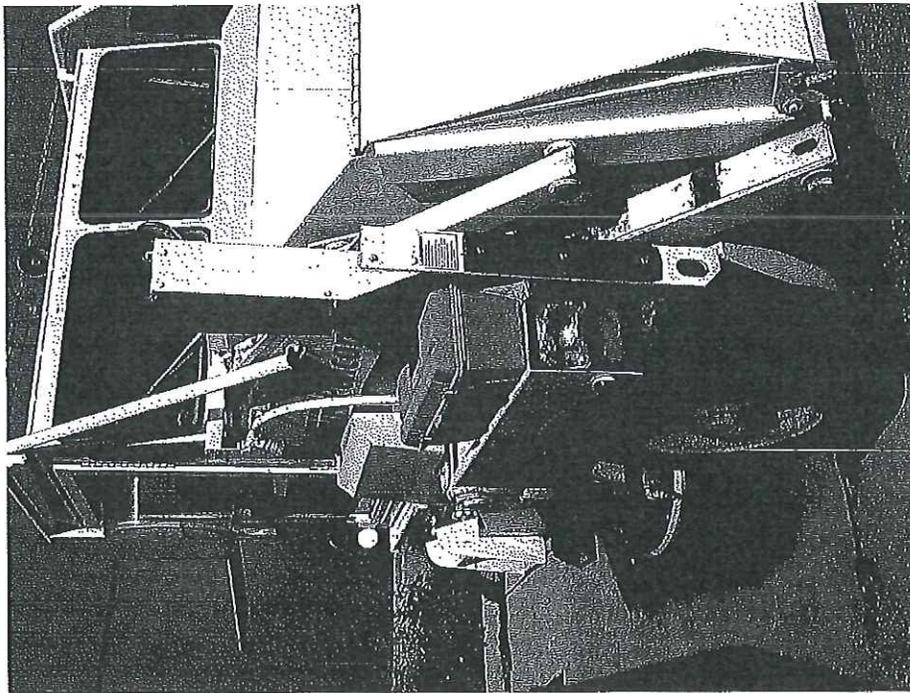
SALES TAX: Taxes are collected for state in which delivery occurred: We process for WI, IL, & MN
 WI Sales Tax ID: 456-0000558105-03 : MN Sales Tax ID 8764402 : IL Sales Tax ID 3083-7693

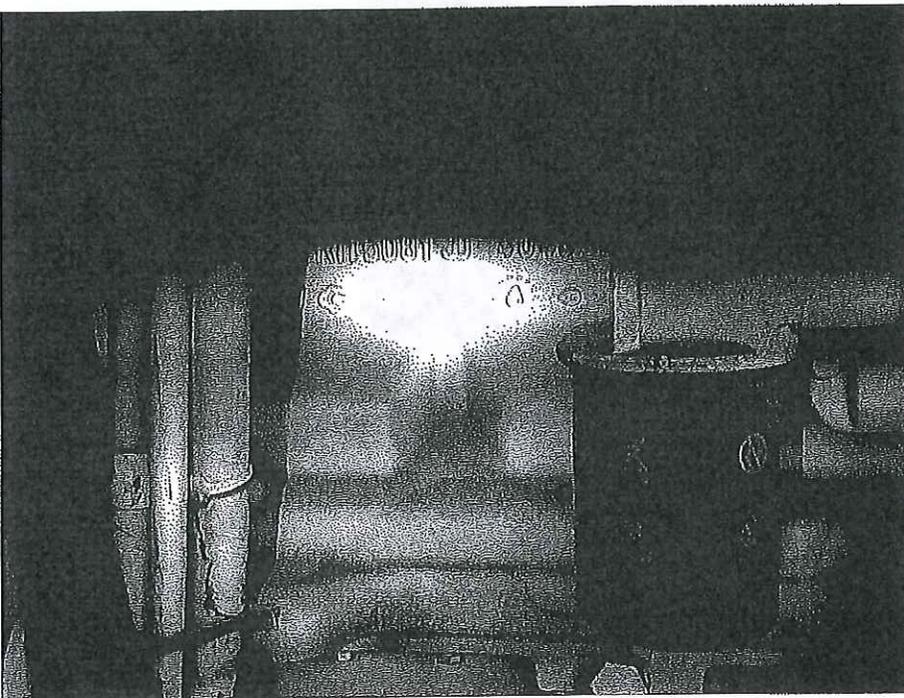
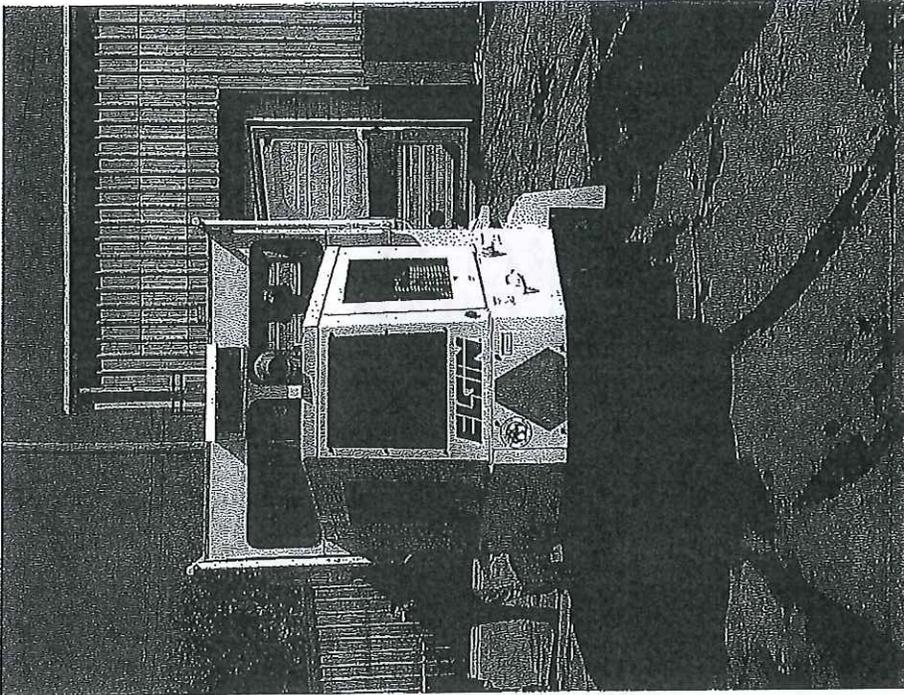
Subject: Pics

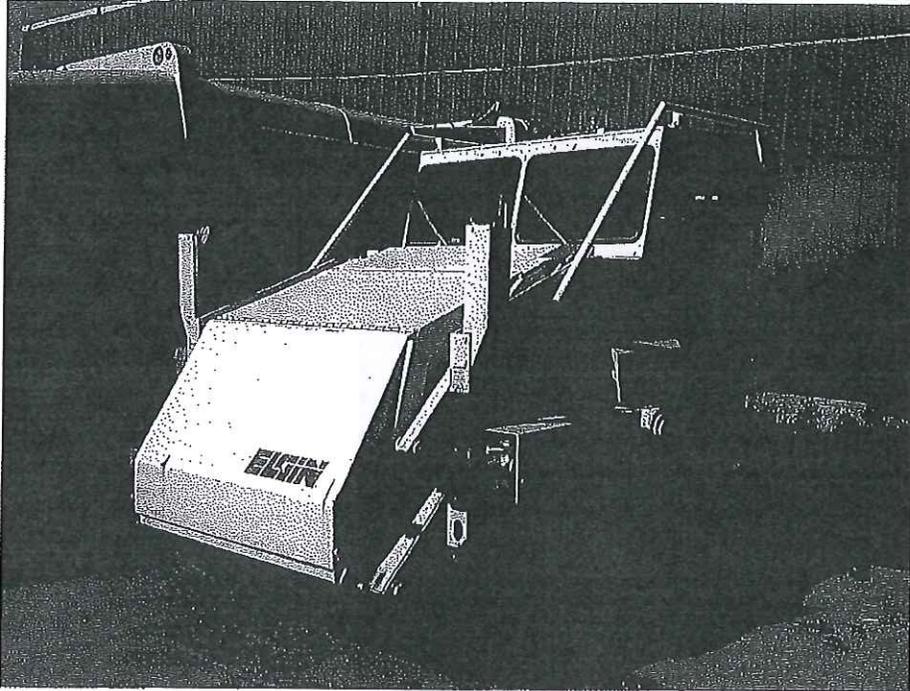
From: richard yearton <r_yearnton@yahoo.com>

To: ryearnton@cityofmarengo.com <ryearnton@cityofmarengo.com>

Date: Thursday, 04/05/2017 11:09 AM







Sent from Yahoo Mail on Android

79

AGENDA SUPPLEMENT

TO: Mayor & City Council

FROM: Joshua Blakemore, Assistant City Administrator

FOR: May 22, 2017 City Council Meeting

RE: Surplus Ordinance

Attached for your review and approval is an ordinance declaring certain municipal property as surplus, including an old squad and a few other miscellaneous items. Also included on the list is the city's 1992 Elgin Whirlwind Sweeper. This item is only to be surplus if the purchase of the 1999 Elgin Pelican Sweeper is approved.

In the event authorization is not given to purchase the 1999 sweeper, staff would request removing the 1992 Elgin Sweeper from the surplus list.

ORDINANCE 17-5-X

AN ORDINANCE AUTHORIZING THE SALE OR DISPOSAL OF SURPLUS PROPERTY OWNED BY THE CITY OF MARENGO

WHEREAS, in the opinion of a majority of the corporate authorities holding office in the City of Marengo, McHenry County, Illinois, that it is no longer necessary or useful and is in the best interests of the City of Marengo not to retain the property identified on the attached Schedule A.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Marengo, McHenry County, Illinois, as follows:

SECTION 1: Pursuant to 65 ILCS 5/11-76-4 of the Illinois Municipal Code, the Mayor and Aldermen find that the described property now owned by the City of Marengo and identified on Schedule A, is no longer necessary or useful to the City of Marengo and the best interest of the City of Marengo will be served by their sale or disposal.

SECTION 2: Pursuant to said Section 5/11-76-4, City Police Chief, Richard Solarz is hereby authorized and directed to sell or dispose of the described property on **Schedule A**, in a manner deemed appropriate. This authorization includes, but is not limited to, participation in an auction in which a percentage of the sale proceeds are retained as an auctioneer fee.

SECTION 3: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 4: All ordinances or parts of ordinance, in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 5: This Ordinance shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Voting Aye:
Voting Nay:
Absent:
Abstained:

APPROVED:

John Koziol, Mayor

ATTEST:

(SEAL)

BY: _____
Constance J. Boxleitner, Clerk

Passed:
Approved:
Published:

(ATTACHMENT REQUIRED)

CERTIFICATION

I, CONSTANCE J. BOXLEITNER, do hereby certify that I am the elected and qualified Clerk of the City of Marengo, McHenry County, Illinois, and that as such Clerk, I am the keeper of the records and minutes and proceedings of the Mayor and City Council of said City of Marengo.

I do hereby further certify that at a regular meeting of the Mayor and City Council of the City of Marengo held on the 22nd day of May, 2017, the foregoing Ordinance entitled *An Ordinance Authorizing the Sale or Disposal of Surplus Property Owned by the City of Marengo*, was duly passed by the Mayor and City Council of the City of Marengo.

The pamphlet form of **Ordinance No. 17-5-X** including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance was posted in the City Hall, commencing on the 23rd day of May, 2017, and continuing for at least 10 days thereafter. Copies of such Ordinance were also available for public inspection upon request in the office of the City Clerk.

I do further certify that the original, of which the attached is a true and correct copy, is entrusted to me as the Clerk of said City for safekeeping, and that I am the lawful custodian and keeper of the same.

Given under my hand and corporate seal of the City of Marengo on this 23rd day of May, 2017.

Constance J. Boxleitner, Clerk
City of Marengo,
McHenry County, Illinois

(SEAL)

CITY OF MARENGO SURPLUS SCHEDULE A

POLICE INVENTORY

K-9 Items

- 2- Dog Leashes (Red and Black)
- 2- Black Dog Collars
- Dog Biting Arm Sleeve
- Dogtra- Remote Dog Training Collar
- Black Muzzle
- Black Police Dog Harness
- K-9 Cage for Vehicle

Vehicle Items

- 4- Pro-Gard Rear Seats
- 4- Ledco Docking Stations (Old Style)

CITY HALL INVENTORY

2005 - Nobilis Desktop Computer – Mayor's Office

PUBLIC WORKS INVENTORY

2012 Chevrolet Impala/M9 - VIN ending 4389

1992 Elgin Whirlwind Air Sweeper

#7h-j

AGENDA SUPPLEMENT

TO: Mayor & City Council

FROM: Joshua Blakemore, Assistant City Administrator

FOR: May 22, 2017 City Council Meeting

RE: Agreement with IDOT Regarding Cost Sharing of Route 23 & Coral / Pleasant Grove Road Signalization Upgrades – with Concurrent Funding Resolution & Ordinance Prohibiting Parking in this Area

During the May 8th Council meeting staff mentioned the city had received an intergovernmental agreement from IDOT regarding cost sharing of traffic signal improvements at Route 23 & Coral Road. The total city portion was \$19,895, along with the request we sign and return the agreement to them as soon as possible. The city's proposed portion included \$7,000 for an emergency vehicle pre-emption system and \$1,050 for the engineering of this item (both 100% the city's responsibility). Chief Bradbury and Chief Solarz agreed this item was not necessary and could be removed from the project. With that item removed, the city's total contribution to the project was lowered to \$11,845.

To that end, IDOT has forwarded a revised agreement with two attachments as follows:

- Agenda Item H – Agreement with IDOT – This outlines the scope of services for the project and assigns the City's share. It also adds the attached exhibits, which would need to be approved by separate motions, hence the three agenda items.
- Agenda Item I – Funding Resolution – This item states the city will appropriate the necessary funds for our portion of the project. Once these items are approved, IDOT will bid the project, and the number could come in lower than appropriated \$11,845. Once it is bid, the city will be invoiced for 80% of our portion perhaps as late as 2018. The final invoice for the remaining 20% will come after the work is completed, which will likely be in FY 18/19. Staff is recommending payment be made from the General Fund Contingency Fund.
- Agenda Item J – Ordinance Restricting Parking in Project Area – IDOT is also requiring the city prohibit parking in the project area. The attached ordinance is the standard IDOT form for these matters. Staff will fill in the blanks and format the attached draft subsequent to approval on Monday.

Each of these items has been placed on the May 22nd agenda for review and approval.

**Contract 60V05 EXHIBIT A
ESTIMATE OF COST & PARTICIPATION**

	FEDERAL		STATE		CITY OF MARENGO		MCHENRY COUNTY		TOTAL
	\$	%	\$	%	\$	%	\$	%	
All roadway work excluding the following:	\$151,200	80%	\$37,800	20%					\$189,000
P&C Engineering (15%)	\$22,680	80%	\$5,670	20%					\$28,350
TRAFFIC SIGNALS									
IL Route 23 @ Coral / Pleasant Grove Road	\$164,800	80%	\$20,600	10%	\$10,300	5%	\$10,300	5%	\$206,000
P&C Engineering (15%)	\$24,720	80%	\$3,090	10%	\$1,545	5%	\$1,545	5%	\$30,900
TOTAL	\$363,400		\$67,160		\$11,845		\$11,845		\$454,250

Note: The Local Agency's participation shall be predicated upon the percentages shown above for the specified work. Estimated costs shall be updated upon award of the contract for the improvement, using contract unit prices and quantities. The Local Agency's final costs shall be determined by multiplying the final quantities times contract unit prices, plus 15% for preliminary and construction engineering unless otherwise noted.

h

FAP Route 324 (IL Route 23)
at Coral Road/Pleasant Grove Road
State Section: 24 N-2
McHenry County
Job No. : C-91-512-12
Contract No.: 60V05
Agreement No.: JN-117-024

AGREEMENT

This Agreement entered into this ____ day of _____, 2017 A.D, by and between the STATE OF ILLINOIS, acting by and through its DEPARTMENT OF TRANSPORTATION hereinafter called the STATE, and the CITY OF MARENGO of the State of Illinois, hereinafter called the CITY.

WITNESSETH:

WHEREAS, the STATE in order to facilitate the free flow of traffic and insure safety to the motoring public, is desirous of improving approximately 999 feet of FAP Route 324 (IL Route 23) at Coral / Pleasant Grove Road, State Job No.: C-91-512-12, STATE Contract Number: 60V05, STATE Section: 24 N-2 within the CITY and McHenry County as follows:

The proposed scope of work consists of intersection improvements including resurfacing and restriping with modernization of the traffic signals and all other work necessary to complete the improvement in accordance with the approved plans and specifications; and

WHEREAS, the CITY is desirous of said improvement in that same will be of immediate benefit to the CITY residents and permanent in nature;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties hereto agree as follows:

1. The STATE agrees to make the surveys, obtain all necessary rights of way, prepare plans and specifications, receive bids and award the contract, furnish engineering inspection during construction and cause the improvement to be built in accordance with the approved plans, specifications and contract.
2. The STATE agrees to pay for all right of way, construction and engineering costs, subject to reimbursement by the CITY as hereinafter stipulated.
3. It is mutually agreed by and between the parties hereto that the estimated cost and cost proration for this improvement is as shown on Exhibit A attached hereto and made a part hereof.
4. The CITY has passed a resolution appropriating sufficient funds to pay its share of the cost for this improvement, a copy of which is attached hereto as "Exhibit B" and made a part hereof.
5. The CITY agrees that upon award of the contract for this improvement, the CITY will pay to the STATE in a lump sum from any funds allotted to the CITY, an amount equal to 80% of its obligation incurred under this AGREEMENT, and will pay to said DEPARTMENT the remainder of the obligation (including any non-participating costs on FA Projects) in a lump sum, upon completion of the project based upon final costs.
6. The CITY further agrees to pass a supplemental resolution to provide necessary funds for its share of the cost of this improvement if the amount appropriated in "Exhibit B" proves to be insufficient, to cover said cost.

7. The CITY has adopted and will put into effect an appropriate ordinance, prior to the STATE's advertising for the proposed work to be performed hereunder, or shall continue to enforce an existing ordinance, requiring that parking be prohibited within the limits of this improvement, a copy of which is attached hereto as "Exhibit C", and will in the future prohibit parking at such locations on or immediately adjacent to this improvement as may be determined necessary by the STATE from traffic capacity studies.
8. The CITY has adopted a resolution, will send a letter, or sign the Plan Approval page which is part of this document, prior to the STATE advertising for the work to be performed hereunder, approving the plans and specifications as prepared.
9. The CITY agrees not to permit driveway entrance openings to be made in the curb, as constructed, or the construction of additional entrances, private or commercial, along IL Route 23 without the consent of the STATE.
10. The CITY shall exercise its franchise rights to cause private utilities to be relocated, if required, at no expense to the STATE.
11. Upon final field inspection of the improvement and so long as IL Route 23 is used as a STATE Highway, the STATE agrees to maintain or cause to be maintained the median, the through traffic lanes lying on either side of the centerline and the left-turn turn lanes and right turn lanes and the curb and gutter adjacent to those traffic lanes and turn lanes.

12. Upon final field inspection of the improvement, the CITY agrees to maintain or cause to be maintained those portions of the improvement which are not maintained by the STATE, including sidewalks, parkways, crosswalk and stopline markings and CITY owned utilities including appurtenances thereto.

13. The CITY further agrees to continue its existing maintenance responsibilities on all side road approaches under its jurisdiction, including all left and right turn lanes on said side road approaches, up to the through edge of pavement of IL Route 23. Drainage facilities, if any, at the aforementioned side roads located within the STATE right-of-way shall be the joint maintenance responsibility for the STATE and the CITY unless there is an agreement specifying different responsibilities.

14. Upon acceptance by the STATE of the new traffic signal installation, the financial responsibility for maintenance and electrical energy charges for the operation of the traffic signal(s) shall be proportioned as follows:

Intersection	Maintenance	Electrical Energy
IL Route 23 @ Coral / Pleasant Grove Road		
STATE Share	(75)%	(75)%
CITY Share	(25)%	(25)%

15. It is mutually agreed that the actual traffic signal maintenance will be performed by the State, either with its own forces or through an ongoing contractual agreement.

16. The STATE retains the right to control the sequence and timing of the traffic signals.
17. The parties hereto agree that the traffic signal maintenance and energy provisions of this Agreement shall remain in effect for a period of twenty (20) years from the date of its execution or so long as the traffic signals covered by the terms of this Agreement or any amendment hereto remain in place either in their current or some modified configuration, which ever, is the shorter period of time. Such an effective term shall apply unless otherwise agreed in writing by the parties hereto.
18. It is mutually agreed, if, in the future, the STATE adopts a roadway or traffic signal improvement passing through the traffic signals included herein which requires modernization or reconstruction to said traffic signals, then the CITY agrees to be financially responsible for its share of the traffic signals in conjunction with the STATE's proposed improvement.
19. Under penalties of perjury, the CITY certifies that its correct Federal Tax Identification Number is 36-6005982 and it is doing business as a GOVERNMENTAL ENTITY whose mailing address is:

City of Marengo
132 East Prairie Street
Marengo, IL 60098

Obligations of the STATE and the CITY will cease immediately without penalty or further payment being required if, in any fiscal year, the Illinois General Assembly or Federal funding source fails to appropriate or otherwise make available funds for this contract.

This AGREEMENT and the covenants contained herein shall be null and void in the event the contract covering the construction work contemplated herein is not awarded within the three years subsequent to execution of the agreement.

This Agreement shall be binding upon and to the benefit of the parties hereto, their successors and assigns.

CITY OF MARENGO

By: _____
(Signature)

By: _____
(Print or Type)

Title: _____

Date: _____

Attest:

Clerk

(SEAL)

STATE OF ILLINOIS
DEPARTMENT OF TRANSPORTATION

By: _____
Anthony J. Quigley P.E.
Region One Engineer

Date: _____

Job No.: C-91-512-12
Agreement No.: JN-117-024

PLAN APPROVAL

WHEREAS, in order to facilitate the improvement of FAP Route 324 known as IL Route 23, Contract No. 60V05, State Section: 24 N-2, the CITY agrees to that portion of the plans and specifications relative to the CITY's financial and maintenance obligations described herein, prior to the STATE's advertising for the aforescribed proposed improvement.

Approved _____

Title _____

Date _____

i

"Exhibit B"
FUNDING RESOLUTION

WHEREAS, the CITY OF MARENGO has entered into an AGREEMENT with the STATE OF ILLINOIS for the improvement of IL Route 23 at Coral Road/Pleasant Grove Road, Contract Number 60V05, State Section; 24 N-2 and

WHEREAS, in compliance with the aforementioned AGREEMENT, it is necessary for the CITY to appropriate sufficient funds to pay its share of the cost of said improvement.

NOW THEREFORE, BE IT RESOLVED, that there is hereby appropriated the sum of Eleven Thousand Eight Hundred Ninety Five Dollars (\$11,845.00) or so much thereof as may be necessary, from any money now or hereinafter allotted to the CITY to pay its share of the cost of this improvement as provided in the AGREEMENT; and

BE IT FURTHER RESOLVED, that upon award of the contract for this improvement, the CITY will pay to the STATE in a lump sum from any funds allotted to the CITY, an amount equal to 80% of its obligation incurred under this AGREEMENT, and will pay to said STATE the remainder of the obligation in a lump sum, upon completion of the project based on final costs.

BE IT FURTHER RESOLVED, that the CITY agrees to pass a supplemental resolution to provide any necessary funds for its share of the cost of this improvement if the amount appropriated herein proves to be insufficient, to cover said cost.

STATE OF ILLINOIS)
COUNTY OF MC HENRY)

I, _____, City Clerk in and for the City of Marengo hereby certify the foregoing to be a true perfect and complete copy of the resolution adopted by the Marengo City Council at a meeting on _____, 2017 A.D.

IN TESTIMONY WHEREOF, I have hereunto set my hand seal this _____ day of _____, 2017 A.D.

CITY Clerk

(SEAL)

①

EXHIBIT C

ORDINANCE NO. _____
AN ORDINANCE RESTRICTING PARKING ALONG
_____ ROAD WITHIN THE _____ OF _____

WHEREAS, the State of Illinois acting by and through its Department of Transportation is desirous of improving _____ between _____ and _____ in the _____ of _____; and

WHEREAS, a portion of this project runs through the _____ of _____ from _____ to _____; and

WHEREAS, in order to facilitate the free flow of traffic and ensure safety to the motoring public, the _____ of _____ determines that the parking along _____ shall be prohibited.

BE IT ORDAINED BY THE _____ COUNCIL OF THE _____ OF _____ CITY OF _____, STATE OF ILLINOIS, as follows:

Section 1. That parking shall not be permitted along the _____ Road from _____ to _____ within the _____ limits of the _____ of _____.

Section 2. That the _____ Council of the _____ of _____ will prohibit future parking at such locations on or immediately adjacent to _____ as may be determined and directed by the State of Illinois to be necessary to ensure the free flow of traffic and safety to the motoring public.

Section 3. The _____ Clerk is hereby authorized and directed to attach a copy of this Ordinance to the agreement dated _____, 20____ by and between the State of Illinois and the _____ of _____.

Section 4. That this Ordinance shall be in full force and effect from and after its passage and approval according to law.

ADOPTED BY THE _____ COUNCIL OF THE _____ OF _____ CITY OF _____, STATE OF ILLINOIS, this _____ day of _____ 20_____.

VOTE:

AYES:

NAYES:

ABSENT:

APPROVED BY ME THIS _____ DAY OF _____, 20_____

MAYOR/PRESIDENT

ATTEST:

**MCRide Ridership Report
Calendar Year 2017**

2017

Passenger Trips by Origin City	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Crystal Lake	2,333	2,340	2,462	2,164								
Harvard	219	217	321	264								
Huntley	324	316	353	311								
Johnsburg	344	326	339	250								
Marengo	137	140	187	128								
McHenry	2,793	2,624	3,229	2,694								
Ringwood	21	14	28	19								
Woodstock	2,142	2,008	2,269	1,967								
Other	316	297	317	287								
TOTAL	8,629	8,282	9,505	8,084	-	-	-	-	-	-	-	-

Origin city is the incorporated municipality where a trip begins.

2017

Distinct Riders	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Crystal Lake	210	210	216	180								
Harvard	40	46	52	44								
Huntley	53	51	54	56								
Johnsburg	20	19	15	18								
Marengo	23	25	26	28								
McHenry	266	245	248	240								
Ringwood	2	1	1	2								
Woodstock	274	277	294	256								
Other	91	86	96	99								
TOTAL	979	960	1002	923	0							

Distinct Rider data is based on the home address of the rider.

**MCRide Ridership Report
Calendar Year 2017**

2017

Passenger Trips by Destination City	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2017 Total
Crystal Lake	2,481	2,484	2,682	2,340									
Harvard	226	222	321	272									
Huntley	329	322	364	304									
Johnsburg	358	320	351	270									
Marengo	146	143	188	130									
McHenry	2,601	2,420	2,911	2,431									
Ringwood	34	27	42	46									
Woodstock	2,193	2,098	2,365	2,043									
Other	261	246	281	248									
TOTAL	8,629	8,282	9,505	8,084	-	-	-	-		-	-	-	34,500



Marengo Police Department
142 E Prairie St.
Marengo, IL 60152

I respectfully submit the following report
April 2017

General Cases

Incident Reports: 266
Assist Other Agency: 39
Open Doors Found: 5
Alarm Responses: 9

Citations Issued

Traffic Stops: 102
Traffic Citations: 52
Verbal and Written Warnings: 82
Parking Tickets: 9
City Ordinance Violations: 6

Finances

Fines Collected: \$4,332.60
Received from Circuit Clerk: \$290.00
Drug Fines: \$0
City Ordinance Fines: \$300.00
Bail/Bond Admin Fees: \$60.00
Total Collected: \$4,982.60

Arrests

Criminal Complaints: 5
DUI: 0
Warrants: 1
Total Arrests: 6

NTA's: 7

Traffic Accidents

Property Damage: 7
With Injury: 2
Total Accidents: 9

Total Squad Miles: 14,115

Miscellaneous:


Chief of Police

