



Posted: 10/25/2017

**SPECIAL CITY COUNCIL MEETING**  
**October 30, 2017, 7:00 P.M.**  
**Marengo City Hall, 132 East Prairie Street**

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Public Participation** (Interested parties are invited to speak for two minutes. Any person wishing to address the City Council must approach the podium, be recognized by the Mayor, and provide their name for the record. Anyone wishing to speak may be asked but not required to provide their address.)
5. **New Business**
  - a. Discussion and request for direction on Marengo Cemetery Board
  - b. Discussion and request for direction on statements of qualifications received for wastewater engineering services
6. **Mayor's Statements and Reports**
7. **Department Head and Staff Reports**
8. **Reports and Statements from City Council**
9. **Adjournment**

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## AGENDA SUPPLEMENT

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**TO: Mayor and City Council**

**FROM: Joshua Blakemore, Assistant City Administrator**

**FOR: October 30, 2017 Special City Council Meeting**

**RE: Discussion and Request for Direction on Cemetery Board**

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In preparation for discussion during Monday's special City Council meeting, there are few updates regarding the cemetery.

- The first attachment to this memo is an email update from Alderman Hall as to the companies he has reached out to regarding cemetery business.
- The second attachment is an email from the President of Professional Cemetery Services, which by the email seems to be a full service cemetery management company. Staff is currently trying to schedule a meeting with this group before Monday's meeting. Pending the discussion/outcome of that meeting, they may be asked to attend Monday night as well.
- PW Director Moser is soliciting three quotes for mowing services as the cemetery. Pending the outcome of those quotes and Monday's discussion, the formal advertising/bidding process could always be completed later this year or potentially by a newly appointed cemetery board.
- The Mayor has asked staff to solicit interested parties for new cemetery board members. Later today a notice will be placed on the City's website and Facebook page. If you know anyone who is interested please have them contact City Hall and provide staff with their contact information.

## Josh Blakemore

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**From:** Todd Hall [thall@cityofmarengo.com]  
**Sent:** Tuesday, October 24, 2017 4:17 PM  
**To:** Josh Blakemore  
**Subject:** City Cemetery

Josh,

Just so you are aware I have reached out to two other companies in the top 10 funeral business regarding the city cemetery just to get their thoughts/feedback as it might take a while to hear back from SCI based on Rafael's comments last night. I will let you know as I hear back from them.

The 1st one that does not have anything near us but does have cemeteries just south of Aurora and some in WI Carriage Services

Carriage currently operates 171 funeral homes in 28 states and 32 cemeteries in 11 states.  
Jake Johnson

Houston Office  
3040 Post Oak Blvd. Suite 300  
Houston, Texas 77056  
1-866-332-8400

The closest cemetery is

Riverside Cemetery 414 N River St., Montgomery, IL, 60538

I also reached out to StoneMor Partners L.P.  
Corporate Office  
3600 Horizon Blvd., suite 100  
Trevose, PA 19053  
215-826-2800  
Kyle Fisher

They have 316 cemeteries and 94 funeral homes in 27 states and Puerto Rico.

The closest ones are:

McHenry County Memorial Park 11301 Lake Ave., Woodstock, IL 60098  
Windridge Memorial Park 7014 S. Rawson Bridge Rd., Cary, IL 60013  
Willow Lawn Memorial Park/Aarrowood Pet Cemetery 24090 US-45 Vernon Hills, IL 60061

## Josh Blakemore

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**From:** propertywerks@gmail.com on behalf of Mark Christopherson  
[mark@procemeteryservices.com]  
**Sent:** Tuesday, October 24, 2017 9:46 PM  
**To:** jblakemore@cityofmarengo.com  
**Subject:** Marengo Cemetery solutions

Hello Joshua,

My name is Mark Christopherson from Professional Cemetery Services. My company Professional Cemetery Service provides cemetery maintenance, grave opening and closing and record keeping (management) services for roughly 30 cemeteries in McHenry and Kane County's. I've been following the Marengo Cemetery drama for the last few years and finally decided to reach out to you after reading today's article in the NW Herald. I'd love to sit down with you and discuss the cemetery and how I believe I can be of assistance to the City of Marengo.

Please let me know if you'd like to meet this week. I look forward to hearing from you.

Here's a link to my website [www.procemeteryservices.com](http://www.procemeteryservices.com)

Mark Christopherson  
President  
Professional Cemetery Services  
847-343-4836



Virus-free. [www.avast.com](http://www.avast.com)