

Posted: 11/22/2017

**REGULAR CITY COUNCIL MEETING**  
**November 27, 2017, 7:00 P.M.**  
**Marengo City Hall, 132 East Prairie Street**

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Public Participation** (Interested parties are invited to speak for two minutes. Any person wishing to address the City Council must approach the podium, be recognized by the Mayor, and provide their name for the record. Anyone wishing to speak may be asked but not required to provide their address.)
5. **Approval of Minutes:** November 13, 2017 regular meeting minutes
6. **Approval of the List of Bills**
7. **New Business**
  - a. Motion to adopt an ordinance amending Chapter 24.01 of the Marengo Municipal Code to update the City's building codes and adopting the latest edition of the international energy conservation code for all commercial projects requiring a permit as required by the Illinois State Legislature
  - b. Motion to adopt a resolution determining the amount of funds to be levied for the 2016 tax year through real estate taxes and direction on tax levy line items
  - c. Motion to approve amendment number three to an agreement with HR Green for engineering services for the 2017 water main replacement project in an amount not to exceed \$12,192 for amendment number three, increasing the total contract to a not to exceed amount of \$124,707
  - d. Motion to approve an agreement with HR Green for engineering services for a left turn lane and water/sewer connections for the 20009 East Grant Highway TIF Project in an amount not to exceed \$23,000
  - e. Motion to approve a resolution permitting work and maintenance on state highways as is permitted by the Illinois Department of Transportation
  - f. Discussion and direction on statements of qualifications for wastewater engineering services
8. **Mayor's Statements and Reports**
9. **Department Head and Staff Reports**
10. **Reports and Statements from City Council**
11. **Executive Session**
  - a. Discussion of performance and compensation of personnel and appointment of officer pursuant to 5 ILCS 120/2(c)(1) and (3)
12. **Adjournment**

**MARENGO CITY COUNCIL  
Regular Meeting Minutes  
City Council Chambers  
132 E. Prairie Street  
Marengo, IL 60152  
November 13, 2017**

**CALL TO ORDER**

Mayor John Koziol called the meeting to order at 7:00 PM.

**PLEDGE OF ALLEGIANCE**

Mayor Koziol led everyone in the Pledge of Allegiance.

**ROLL CALL**

Present this evening are Mayor John Koziol; Aldermen Matt Keenum, Mike Miller, Michael Smith, Nicole DeBoer, Dennis Hammortree, Todd Hall and Steve Mortensen. Also present are Assistant City Administrator Joshua Blakemore, Chief of Police Richard Solarz, Public Works Director Howard Moser, Acting City Attorney David McArdle, City Engineer Tim Hartnett and Finance Director Jennifer Snelten. Alderman Brett Martin was absent.

**PUBLIC PARTICIPATION**

James Hotchkiss spoke to the Council about the McHenry County Chapter of the Citizen's Climate Lobby. He is asking the City to adopt a resolution in support of a carbon fee and dividend system. He explained how the program would work, and urged the Council to do their part in helping with climate change.

Gene Carroccia, speaking on behalf of the Marengo Radio Station, requested that the Council speak more into the microphones. The recordings are not always clear because of the lack of volume of the person talking.

**SPECIAL PROCLAMATION** – *Proclamation making November 15, 2017 "School Board Members Day"*  
Mayor Koziol noted that November 15, 2017 is proclaimed as School Board Members Day.

**SPECIAL RECOGNITION** – *Volunteer Service Award - Marengo Settler's Days Inc., and Marengo Community Farmer's Market*  
Mayor Koziol presented plaques to representatives from Marengo Settler's Days, Inc and Marengo Community Farmer's Market.

**APPROVAL OF MINUTES** – *October 16, 2017 Special meeting minutes  
October 23, 2017 Regular meeting minutes  
October 30, 2017 Special meeting minutes*

Alderman Nicole DeBoer made a motion, seconded by Alderman Steve Mortensen, to approve the minutes for the October 16, 2017 Special meeting, the October 23, 2017 Regular meeting and the October 30, 2017 Special meeting. The aldermen voted as follows:

Ayes: Keenum, Mortensen, DeBoer, Miller, Hall, Smith and Hammortree  
Nays: 0  
Absent: Martin  
The motion passed.

**APPROVAL OF LIST OF BILLS**

Alderman Nicole DeBoer made a motion, seconded by Alderman Matt Keenum, to remove the invoice from Zukowski, Rogers, Flood and McArdle from the list of bills, to be voted on separately.

Alderman Nicole DeBoer amended her original motion, seconded by Alderman Matt Keenum, to pay the bills, with the changes that Attorney McArdle stated (reducing his hourly rate to \$165) applicable to his current invoice, and all future invoices. The aldermen voted as follows:

Ayes: Smith, Keenum, Mortensen, DeBoer, Miller, Hammortree and Hall  
Nays: 0  
Absent: Martin  
The motion passed.

**NEW BUSINESS**

*a. Motion to consent to Mayor's appointments to Marengo Cemetery Board*

Mayor Koziol recommended the following persons to be appointed to the Marengo Cemetery Board: Marty Mohr, Raymond Knake and Donnie Bottcher.

Alderman Steve Mortensen made a motion, seconded by Alderman Dennis Hammortree, to approve the appointment of Marty Mohr, Raymond Knake and Donnie Bottcher to serve on the Marengo Cemetery Board, to be effective the 15<sup>th</sup> of December, 2017, when the current boards resignation is effective. The Council voted as follows:

Ayes: Hammortree, Hall, Keenum, Mortensen, Miller, DeBoer and Smith  
Nays: 0  
Absent: Martin  
The motion passed.

*b. Annual Presentation of Police Pension Fund report by the Police Pension Board*

Officers Andrew Kjellgren and Jerry Rzekiewicz presented the recent report from the Police Pension Board, reviewing the current payments made toward the pension and the board recommendation of \$502,034.00, which is the minimum statutory required amount. Todd Schroeder, with Lauterbach & Amen, LLP was present this evening to discuss the GASB report, and the projections shown.

*c. Discussion and Motion to Determine Estimated Amount of Tax Levy for FY 2017/2018*

Finance Director Jennifer Snelten discussed the tax levy for FY 2017/2018. There is an increase in the property tax extension of \$35,091 (2.32%) after the County Clerk has applied the property tax extension limitation. This would be a total of \$1,544,994. The staff is recommending an increase of 5% tax levy over the prior year's extension, increasing the total amount of the tax levy to be \$1,585,398. Direction was requested on the amount of the tax levy as well as where to apply the additional funds. The options would be putting the funds into the General Fund, or applying them to the Police Pension Fund. If applied to the PPF, the amount that would be submitted this year would be \$450,647, which would still be \$51,387 short of the statutory requirement. Alderman Keenum clarified that the City's share of the total tax levy that homeowners receive is actually about 12% of their total tax bill. The Council had no clear recommendation on the amount to apply to the cemetery board line item of the tax levy.

Alderman Nicole DeBoer made a motion, seconded by Alderman Steve Mortensen, authorizing a tax levy for FY 2017/2018 for 5%, per the staff's recommendation. The aldermen voted as follows:

Ayes: Smith, Keenum, Mortensen, DeBoer and Mayor Koziol  
Nays: Hall, Miller and Hammortree

Absent: Martin  
The motion passed.

*d. Discussion and Direction on Statements of Qualifications for Wastewater Engineering Services*  
The aldermen were asked to provide their top 5 firms to be considered for wastewater engineering services, via email, to Assistant City Administrator Blakemore so he can compile the information. This will be discussed further at the next meeting, the 27<sup>th</sup> of November.

*e. Motion Approving an Agreement with Integrated Public Resources for Class 1 Wastewater Operator Services*

Public Works Director Howard Moser, reviewed information with the Council regarding approving an agreement with IPR (Integrated Public Resources) for wastewater operator services. This service was previously done through MCO, but they are leaving the State of Illinois. Jason Vohs, who was previously employed by MCO, is now employed by IPR. The rate with IPR is the same as we had with MCO.

Alderman Michael Smith made a motion, seconded by Alderman Steve Mortensen, to approve an agreement with Integrated Public Resources for Class 1 Wastewater Operator Services. The aldermen voted as follows:

Ayes: Hall, DeBoer, Mortensen, Smith, Hammortree, Keenum and Miller  
Nays: 0  
Absent: Martin  
The motion passed.

*f. Motion Approving a Resolution Adopting the McHenry County Hazard Mitigation Plan*  
Public Works Director Moser presented information relative to the adoption of the McHenry County Hazard Mitigation Plan, originally adopted by the City Council in 2011. There is no cost to the City for adopting this plan, and any work involved in it will be handled by Public Works Director Moser.

Alderman Nicole DeBoer made a motion, seconded by Alderman Mike Miller, to approve the adoption of the McHenry County Hazard Mitigation Plan. The aldermen voted as follows:

Ayes: Miller, Keenum, Smith, DeBoer, Hammortree, Hall and Mortensen  
Nays: 0  
Absent: Martin  
The motion passed.

*g. Motion Approving an Intergovernmental Agreement with McHenry County for McRide Services*  
Assistant City Administrator Joshua Blakemore reviewed information with the Council regarding the new IGA with McHenry County for McRide services. He advised that if Riley and Marengo Townships wish to participate in the McRide program, they will be required to sign their own IGA. The contribution for 2018 is to be \$7,648.

Alderman Dennis Hammortree made a motion, seconded by Alderman Steve Mortensen, to approve an Intergovernmental Agreement with McHenry County for McRide Services, effective Jan. 1, 2018 through December 31, 2018. The aldermen voted as follows:

Ayes: Keenum, Mortensen, DeBoer, Smith and Hammortree  
Nays: Miller and Hall  
Absent: Martin  
The motion passed.

*h. Motion approving an ordinance declaring certain municipal property as surplus*

Public Works Director Moser noted that the City has taken delivery of the new 2017 International 7400 plow truck, which will replace the 1997 IH 4700 model. The 1997 will be placed with Obenauf Auction Services, Inc, to be sold at auction.

Alderman Nicole DeBoer made a motion, seconded by Alderman Mike Miller, to approve the ordinance declaring certain municipal property as surplus. The aldermen voted as follows:

Ayes: Smith, Keenum, Mortensen, DeBoer, Miller, Hall and Hammortree  
Nays: 0  
Absent: Martin  
The motion passed.

**MAYOR'S STATEMENTS AND REPORTS**

Mayor Koziol spoke about the residential fire that occurred last week, and how quickly the police, rescue squad and fire department responded. He attended the Veterans Day program at MCHS last Friday, his first time ever, and was impressed by the turnout and the program.

**DEPARTMENT HEAD AND STAFF REPORTS**

*Assistant City Administrator Joshua Blakemore* has talked with *Corey Brackmann* recently on the TIG project that is being pursued on the East end of town. They are hoping to attend the December PZC to present information and get approval from them. Alderman Miller questioned the Ritz Road construction project of the water main. City Engineer *Hartnett* advised that the water main is in, and they are adding the valves (at the end of the line) and the automatic flushing system. Once that is complete, they will start on services. The new City signs project is progressing slowly, but is progressing. Alderman Smith questioned the current status of the City's contingency fund, and was told that two projects used some of those funds, and he will get back to the Council with what is left in that fund. Alderman Miller asked the status of the U-Haul business on the North end of town, and what the deadline was for getting the screening wall built. The owners had an incorrect date for when the job was to be completed, but have since been told the correct deadline date (November 26<sup>th</sup>). Public Works Director Moser will keep in touch to make sure they meet this deadline.

*Public Works Director Howard Moser* reported that they have been conducting interviews to fill the position of utility worker. They hope to be done with that process by next week. He met recently with IDOT to discuss various items. One item discussed was the possible reduction to the speed limit on Route 176. They also discussed the property at the corner of Rte 20 & 23, and possible options to stop that corner building from getting hit. Also discussed the ADA ramps along Rte 20 & 23, and how to bring them up to code. It was mentioned that a resurfacing project starting at the intersection of Route 14 (in Harvard) to the toll-way for Route 23 was being looked at, with the work starting in June of 2018. This project will include upgrading all of the ADA ramps.

*Chief of Police Rich Solarz* reported that October 28<sup>th</sup> was the DEA Drug Take Back Day. He turned over 77# of prescription drugs that had been dropped off at the drop box in the police department lobby. Three officers responded to the fire on Route 20 last week, rescuing a resident that was found in the home.

*City Engineer Tim Hartnett* had provided a Task Update Report to the Council. Howard and his team, put together information on the streets in the City, and he is now working on the maps. These maps will be brought to the next Council meeting, showing the individual streets, color coded, marked 1 through 10. There are over 32 miles of roads within the City. Using a rating of 1 being the worst and 10 being the best, there are about 5 miles of 1's, 2's & 3's. He recommends attacking those first. The cost for

reconstruction of a street (which would be the 1's and 2's) would be about \$400,000 to \$500,000 per mile.

*Acting City Attorney David McArdle* had no report.

**REPORTS AND STATEMENTS FROM CITY COUNCIL**

Alderman Hall advised that he had been in touch with Johnson Controls, who are the largest cemetery and funeral home broker in the United States. They, Johnson Controls, felt that if the City was serious about selling the cemetery, they could probably locate multiple buyers in 6 to 8 months.

**EXECUTIVE SESSION**

- a. *Discussion of performance and compensation of personnel and appointment of officer pursuant to 5 ILCS 120/2 (c) (1) and (3) and potential litigation*

Alderman Todd Hall made a motion, seconded by Alderman Michael Smith, to go to Executive Session for a discussion of performance and compensation of personnel and appointment of officer pursuant to 5 LCS 120/2 (c) (1) and (3), and potential litigation. The aldermen voted as follows:

Ayes: Hammortree, Hall, Keenum, Mortensen, Miller, DeBoer and Smith  
 Nays: 0  
 Absent: Martin  
 The motion passed.

*The meeting recessed at 8:33 PM.  
 The meeting reconvened at 9:24 PM.*

**ROLE CALL**

Present after the Executive Session are Mayor Koziol, Aldermen Smith, Keenum, Mortensen, DeBoer, Hall, Miller and Hammortree. Also present is Acting City Attorney David McArdle. Alderman Brett Martin was absent.

**ADJOURNMENT**

Alderman Nicole DeBoer made a motion, seconded by Alderman Steve Mortensen, to adjourn. The motion passed by voice vote, but with one vote cast in the negative. The meeting adjourned at 9:25 PM.

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Constance J Boxleitner  
 City Clerk

The City Council approved these minutes on \_\_\_\_\_.

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CITY OF MARENGO

BOARD MEETING: 11/27/17

BILLS PAYABLE REPORT FOR NOVEMBER, 2017

PAGE: 1

WARRANT NO.: 1

GENERAL CORPORATE FUND

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
<u>PAYROLL AND MISCELLANEOUS EXPENDITURES</u>		
DEARBORN NATIONAL LIFE INSURANCE CO (718)		\$295.15
F015934-11 NOVEMBER 2017 LIFE INSURANCE PLAN PREMIUMS/ VOLUNTARY EMPLOYEE SHARE	01-208-002	295.15
MARENGO CEMETERY BOARD (1260)		\$83.64
11/20/17 PROPERTY TAX DISTRIBUTION #13	01-282-000	83.64
TOTAL PAYROLL AND MISCELLANEOUS EXPENDITURES		\$378.79
<u>ADMINISTRATION DEPARTMENT EXPENDITURES</u>		
AZAVAR AUDIT SOLUTIONS, INC. (135)		\$48.53
13721 NOVEMBER 2017 CONTINGENCY PAYMENT/ NICOR & COMED	01-51-688.04	48.53
CRYSTAL LAKE ENGRAVING (2844)		\$150.00
13269 VOLUNTEER SERVICE AND APPRECIATION PLAQUES/ MARENGO FARMERS MARKET & SETTLERS DAY INC.	01-51-580.04	150.00
DEARBORN NATIONAL LIFE INSURANCE CO (718)		\$49.21
F015934-11 NOVEMBER 2017 LIFE INSURANCE PLAN PREMIUMS/ CITY SHARE	01-51-403.00	49.21
11TH STREET EXPRESS-PRINTING, INC. (623)		\$575.04
123226 PARKING PERMITS, AMUSEMENT LICENSES, AND VIDEO GAMING LICENSES	01-51-533.02	575.04
HR GREEN, INC. (1945)		\$2,619.27
115268 9/16-10/20/17 ENGINEERING SERVICES/GENERAL ADMINISTRATIVE & MEETING ATTENDANCE/PROJECT 170200	01-51-636.00	2,619.27
ILLINOIS PUBLIC RISK FUND (999)		\$7,183.12
38533 DECEMBER 2017 WORKERS COMPENSATION PREMIUM & ADMINISTRATIVE FEE	01-51-408.01	7,183.12
MCHENRY COUNTY DIV. OF TRANSPORTATION (3019)		\$1,834.75
9-32 OCTOBER 2017 LOCAL SHARE/MCRIDE	01-51-588.01	1,834.75
OFFICE DEPOT (1575)		\$267.89
976205978001 COPY PAPER	01-51-565.01	39.26
976750262001 2018 CALENDARS	01-51-565.01	153.93
978121151001 FILE FOLDERS AND COPY PAPER	01-51-565.01	74.70
PURCHASE POWER (1716)		\$62.50
POSTAGE ACCOUNT 8000-9000-1099-0780/PRE-PAY POSTAGE	01-51-532.00	62.50
JENNIFER SNELTEN (1955)		\$163.71
MILEAGE REIMBURSEMENT/ 11/13-11/16/17 IL. MUNICIPAL TREASURERS INSTITUTE/306 MILES TOTAL	01-51-430.00	163.71
STAN'S FINANCIAL SERVICES (1992)		\$70.18
332666 COPY CHARGES	01-51-429.03	4.68
332666 COPY CHARGES	01-51-512.00	65.50
ZUKOWSKI, ROGERS, FLOOD & MCARDLE (2325)		\$2,310.00
128772 OCTOBER 2017 LEGAL SERVICES/GENERAL ADMINISTRATIVE	01-51-637.00	1,650.00
128772 OCTOBER 2017 LEGAL SERVICES/PERSONNEL	01-51-637.00	660.00
TOTAL ADMINISTRATION DEPARTMENT EXPENDITURES		\$15,334.20
<u>POLICE DEPARTMENT EXPENDITURES</u>		
ADAM N. BOYCE (2789)		\$5.00
NOTARY FEE REIMBURSEMENT	01-52-545.00	5.00
CALL ONE (2639)		\$908.00
1212081-1132973 11/15-12/14/17 T1 LINE /PD TO MCHENRY DISPATCH	01-52-523.00	908.00

## CITY OF MARENGO

BOARD MEETING: 11/27/17

BILLS PAYABLE REPORT FOR NOVEMBER, 2017

PAGE: 2

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GENERAL CORPORATE FUND

CHECKS &amp; DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
<u>POLICE DEPARTMENT EXPENDITURES</u>		
CITY OF BELVIDERE FIRING RANGE (2373)		\$200.00
1703 RANGE RENTAL/6/15/17	01-52-430.00	200.00
CITY OF MCHENRY (415)		\$9,878.89
201711157470 DECEMBER 2017 DISPATCH SERVICES	01-52-688.00	9,878.89
DEARBORN NATIONAL LIFE INSURANCE CO (718)		\$179.13
F015934-11 NOVEMBER 2017 LIFE INSURANCE PLAN PREMIUMS/ CITY SHARE	01-52-403.00	179.13
ELGIN PAPER COMPANY (628)		\$46.72
598968 TOILET PAPER AND ROLL TOWELS	01-52-565.02	46.72
ILLINOIS SECRETARY OF STATE POLICE (2376)		\$101.00
RENEWAL LICENSE PLATE/M11	01-52-545.00	101.00
JACK WOLF IN BELVIDERE (2622)		\$124.53
73691 SHAFT/M7	01-52-511.00	124.53
KARSTEN'S TIRE & AUTO (1108)		\$50.00
72475 TOW CHARGES/M7	01-52-511.00	50.00
ANDREW M. KJELLGREN (1135)		\$40.05
TOLL REIMBURSEMENT/ FIREARMS INSTRUCTOR DEVELOPMENT TRAINING/JOLIET/ 11/7-11/9/17	01-52-430.00	40.05
MOTOROLA SOLUTIONS-STARCOM 21 (3145)		\$442.00
326009302017 NOVEMBER 2017 RADIO AIRTIME CHARGES/ 13 RADIOS	01-52-523.00	442.00
OFFICE DEPOT (1575)		\$210.80
976205768001 DISPLAY PORT TO VIDEO ADAPTER	01-52-565.02	16.98
976205978001 TONER CARTRIDGES, PENS, AND COPY PAPER	01-52-565.02	193.82
PURCHASE POWER (1716)		\$62.50
POSTAGE ACCOUNT 8000-9000-1099-0780/PRE-PAY POSTAGE	01-52-532.00	62.50
STAN'S FINANCIAL SERVICES (1992)		\$64.43
332632 COPY CHARGES	01-52-524.00	59.75
332666 COPY CHARGES	01-52-524.00	4.68
THOMSON REUTERS (2371)		\$275.10
837085275 CLEAR PLUS WEB ANALYTICS	01-52-565.02	275.10
ZUKOWSKI, ROGERS, FLOOD & MCARDLE (2325)		\$3,091.25
128729 OCTOBER 2017 LEGAL SERVICES/TRAFFIC	01-52-637.00	2,885.00
128772 OCTOBER 2017 LEGAL SERVICES/COLLECTIVE BARGAINING	01-52-637.01	206.25
TOTAL POLICE DEPARTMENT EXPENDITURES		\$15,679.40
<u>STREET DEPARTMENT EXPENDITURES</u>		
DEARBORN NATIONAL LIFE INSURANCE CO (718)		\$55.52
F015934-11 NOVEMBER 2017 LIFE INSURANCE PLAN PREMIUMS/ CITY SHARE	01-53-403.00	55.52
GRAINGER (794)		\$150.00
9605705681 DRUM PUMP/FLEET SHOP	01-53-511.00	150.00
STAN'S FINANCIAL SERVICES (1992)		\$38.09
332632 COPY CHARGES	01-53-512.00	38.09
TOTAL STREET DEPARTMENT EXPENDITURES		\$243.61
<u>PUBLIC GROUNDS, WORKS &amp; BEAUTIFICATION EXPENDITURES</u>		
FIRST NATIONAL BANK (693)		\$16,224.47
20060171 INTEREST PAYMENT/BESINGER LAND ACQUISITION	01-54-594.06	2,348.60

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PAGE: 3

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DESCRIPTION	ACCOUNT NUMBER	AMOUNT
<u>PUBLIC GROUNDS, WORKS &amp; BEAUTIFICATION EXPENDITURES</u>		
20060171 PRINCIPAL PAYMENT/BESINGER LAND ACQUISITION	01-54-594.06	13,875.87
ELGIN PAPER COMPANY (628)		\$46.72
598968 TOILET PAPER AND ROLL TOWELS	01-54-567.00	46.72
KLEEN UP WITH JANA (3079)		\$800.00
10/23-11/23/17 JANITORIAL SERVICES/CITY HALL, PUBLIC WORKS & WWTP	01-54-688.07	800.00
KNOBLOCH PLUMBING, INC. (2719)		\$1,750.00
1185 PARTS AND INSTALLATION/TOILET & RPZ VALVE/PUBLIC WORKS BUILDING	01-54-510.00	1,075.00
1186 BATHROOM REPAIRS/CALVIN SPENCER PARK	01-54-592.00	675.00
TYCO INTEGRATED SECURITY LLC (2782)		\$249.63
29565056 SECURITY FOR PUBLIC WORKS BUILDING/ 12/1/17-2/28/18	01-54-526.03	249.63
TOTAL PUBLIC GROUNDS, WORKS & BEAUTIFICATION EXPENDITURES		\$19,070.82
<u>BUILDING DEPARTMENT EXPENDITURES</u>		
DEARBORN NATIONAL LIFE INSURANCE CO (718)		\$5.11
F015934-11 NOVEMBER 2017 LIFE INSURANCE PLAN PREMIUMS/ CITY SHARE	01-55-403.00	5.11
OFFICE DEPOT (1575)		\$84.35
976750262001 2018 CALENDARS	01-55-565.00	84.35
PURCHASE POWER (1716)		\$75.00
POSTAGE ACCOUNT 8000-9000-1099-0780/PRE-PAY POSTAGE	01-55-532.00	50.00
POSTAGE ACCOUNT 8000-9000-1099-0780/PRE-PAY POSTAGE	01-55-532.00	25.00
TOTAL BUILDING DEPARTMENT EXPENDITURES		\$164.46
<u>RESERVES EXPENDITURES</u>		
MARENGO POLICE PENSION FUND/#4229-2366 (2920)		\$2,217.42
11/20/17 PROPERTY TAX DISTRIBUTION #13	01-59-779.10	2,217.42
TOTAL RESERVES EXPENDITURES		\$2,217.42

GENERAL CORPORATE FUND RECAP

CODE	DESCRIPTION	AMOUNT
	PAYROLL AND MISCELLANEOUS	378.79
51	ADMINISTRATION DEPARTMENT	15,334.20
52	POLICE DEPARTMENT	15,679.40
53	STREET DEPARTMENT	243.61
54	PUBLIC GROUNDS, WORKS & BEAUTIFICATION	19,070.82
55	BUILDING DEPARTMENT	164.46
59	RESERVES	2,217.42
	TOTAL GENERAL CORPORATE FUND EXPENDITURES	53,088.70

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
<u>WATER DEPARTMENT EXPENDITURES</u>		
AT&T (109)		
81556803103345 11/4-12/3/17 SERVICE/105 LYNN DR/PUMP STATION	30-70-523.00	\$126.50
		126.50
DEARBORN NATIONAL LIFE INSURANCE CO (718)		
F015934-11 NOVEMBER 2017 LIFE INSURANCE PLAN PREMIUMS/ CITY SHARE	30-70-403.00	\$18.12
		18.12
DOHENYS EQUIPMENT & SUPPLIES (3153)		
484 VALVE/VACTOR	30-70-511.00	\$122.27
		122.27
DYNEGY ENERGY SERVICES, LLC (3149)		
272108817101 9/12-10/10/17 SERVICE/105 LYNN DR/PUMP STATION	30-70-526.00	\$2,372.56
		514.10
272108817101 9/12-10/10/17 SERVICE/501 NICOLE	30-70-526.00	624.54
272108817101 9/12-10/10/17 SERVICE/840 GREENLEE	30-70-526.00	1,233.92
ILLINOIS PUBLIC RISK FUND (999)		
38533 DECEMBER 2017 WORKERS COMPENSATION PREMIUM & ADMINISTRATIVE FEE	30-70-403.09	\$373.09
		373.09
JUSTIN P. NETZER (2911)		
REIMBURSEMENT UNIFORM ALLOWANCE	30-70-469.00	\$200.00
		200.00
NICOR GAS (2414)		
23-50-93-13294 9/27-10/26/17 SERVICE/105 LYNN DR/PUMP STATION	30-70-526.00	\$303.69
		109.59
33-26-44-10003 9/27-10/26/17 SERVICE/250 LYNN DR/WELL #7	30-70-526.00	33.22
44-67-14-10007 9/27-10/27/17 SERVICE/SOUTH ST & RT. 23 WATER TOWER	30-70-526.00	28.35
46-91-43-10001 9/27-10/26/17 SERVICE/1 GREENLEE/WELL HOUSE	30-70-526.00	101.11
62-54-88-58729 9/26-10/26/17 SERVICE/800 N. STATE/LIFT STATION	30-70-526.00	31.42
STAN'S FINANCIAL SERVICES (1992)		
332666 COPY CHARGES	30-70-565.01	\$18.71
		18.71
TOTAL WATER DEPARTMENT EXPENDITURES		\$3,534.94
<u>SANITARY &amp; WASTEWATER DEPARTMENT EXPENDITURES</u>		
AT&T (109)		
81556863526682 11/4-12/3/17 SERVICE/WWTP	30-75-523.00	\$258.45
		59.44
81556874675189 11/4-12/3/17 SERVICE/WWTP	30-75-523.00	101.71
81556878528798 11/4-12/3/17 SERVICE/WWTP	30-75-523.00	97.30
DEARBORN NATIONAL LIFE INSURANCE CO (718)		
F015934-11 NOVEMBER 2017 LIFE INSURANCE PLAN PREMIUMS/ CITY SHARE	30-75-403.00	\$12.99
		12.99
DYNEGY ENERGY SERVICES, LLC (3149)		
272108817101 9/12-10/10/17 SERVICE/1350 N. STATE/WWTP	30-75-526.00	\$7,633.55
		7,633.55
EVOQUA WATER TECHNOLOGIES LLC (3159)		
903323086 REPLACEMENT SEAL AND HARDWARE/ CLARIFIER	30-75-511.02	\$850.00
		850.00
HAWKINS, INC (3085)		
4180047 FERRIC CHLORIDE & SODIUM BICARBONATE	30-75-565.06	\$1,351.60
		1,351.60
ILLINOIS PUBLIC RISK FUND (999)		
38533 DECEMBER 2017 WORKERS COMPENSATION PREMIUM & ADMINISTRATIVE FEE	30-75-403.09	\$865.79
		865.79
MIDWEST CONTRACT OPERATIONS, INC. (1396)		
22104 OCTOBER 2017 CLASS 1 OPERATOR/37 HOURS	30-75-635.00	\$2,393.25
		2,393.25
NICOR GAS (2414)		
98-50-57-10008 9/20-10/19/17 SERVICE/1350 N. STATE/WWTP	30-75-526.00	\$417.70
		417.70
OFFICE DEPOT (1575)		
976205978001 PENS & MARKERS	30-75-565.01	\$18.73
		18.73

CITY OF MARENGO

BOARD MEETING: 11/27/17

BILLS PAYABLE REPORT FOR NOVEMBER, 2017

PAGE: 7

WARRANT NO.: 1

WATER & SEWER FUND

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
<u>SANITARY &amp; WASTEWATER DEPARTMENT EXPENDITURES</u>		
PURCHASE POWER (1716)		\$50.00
POSTAGE ACCOUNT 8000-9000-1099-0780/PRE-PAY POSTAGE	30-75-532.00	50.00
UNITED LABORATORIES (2153)		\$155.39
INV206096 DISINFECTANT	30-75-565.06	155.39
USA BLUE BOOK (2169)		\$310.52
412791 AMMONIA, NUTRIENT BUFFER, FILTERS, PIPET TIP, FLANGE GASKETS, AND HOSE SHUTOFF	30-75-565.02	310.52
VORTEX TECHNOLOGIES, INC. (2197)		\$1,925.00
5295 METER CALIBRATION/WWTP	30-75-511.02	1,925.00
TOTAL SANITARY & WASTEWATER DEPARTMENT EXPENDITURES		\$16,242.97

WATER & SEWER FUND RECAP

CODE	DESCRIPTION	AMOUNT
70	WATER DEPARTMENT	3,534.94
75	SANITARY & WASTEWATER DEPARTMENT	16,242.97
	TOTAL WATER & SEWER FUND EXPENDITURES	19,777.91

CITY OF MARENGO

BOARD MEETING: 11/27/17

BILLS PAYABLE REPORT FOR NOVEMBER, 2017

PAGE: 8

WARRANT NO.: 1

2014 WATER IMPROVEMENT BONDS FUND

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
HR GREEN, INC. (1945)		\$1,800.00
115060 9/16-10/20/14 ENGINEERING SERVICES/2017 WATER MAIN PROJECT/86140346.02	34-00-736.00	1,800.00
TOTAL 2014 WATER IMPROVEMENT BONDS FUND EXPENDITURES		\$1,800.00

CITY OF MARENGO

BOARD MEETING: 11/27/17

BILLS PAYABLE REPORT FOR NOVEMBER, 2017

PAGE: 9

WARRANT NO.: 1

WATER & SEWER CAPITAL CONSTRUCTION FUND

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
INSITE INSTRUMENTATION GROUP (3160)		\$7,780.00
179771 DITCH PROCESS CONTROLS	37-00-712.75	7,780.00
TOTAL WATER & SEWER CAPITAL CONSTRUCTION FUND EXPENDITUF		\$7,780.00

## CITY OF MARENGO

BOARD MEETING: 11/27/17

BILLS PAYABLE REPORT FOR NOVEMBER, 2017

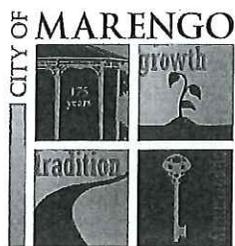
PAGE: 10

WARRANT NO.: 1

## SUMMARY ALL FUNDS

BANK ACCOUNT	BANK	DESCRIPTION	AMOUNT	
01-102-000	01	GENERAL CORPORATE FUND-CASH IN BANK	53,088.70	*
20-102-000	20	MOTOR FUEL TAX FUND-CASH IN BANK	5,235.84	*
22-102-000	22	RETAINED PERSONNEL FUND-CASH IN BANK	4,857.00	*
30-102-000	30	WATER & SEWER FUND-CASH IN BANK	19,777.91	*
34-102-000	34	2014 WATER IMPROVEMENT BONDS-CASH IN BANK	1,800.00	*
37-102-000	37	WATER & SEWER CAPITAL CONSTRUCTION FUND-CASH IN BANK	7,780.00	*
TOTAL ALL FUNDS			92,539.45	**

#7a



**AGENDA COVER MEMORANDUM**

**MEETING DATE:** November 27, 2017

**ITEM TITLE:** Adoption of the current International Building Codes

**ACTION REQUESTED:** Authorization

**DEPARTMENT HEAD:** Howard Moser, Director of Public Works

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**BACKGROUND:**

The City of Marengo's building code was last amended on September 12, 2006 and currently adheres to the 2006 International Building Code, 2006 International Energy Conservation Code(residential), 2009 International Energy Conservation code (commercial), 2006 International Property Maintenance Code, 2006 International Residential Code, 2006 International Mechanical Code, 2006 International Fire Code, @006 International Existing Building Code, 2006 International Fuel Gas Code, 2004 Illinois State Plumbing Code,2005 National Electric Code, and 1997 Illinois Accessibility Code.

Staff has met with Dan Streit, Building Inspector, City of Woodstock and is recommending that the City updates the building code by adopting the 2015 International Building Code, 2015 International Existing Building Code and 2015 International Fire Code including all applicable amendments.

**RECOMMENDATION:**

Staff recommends adopting the attached ordinance.

**ATTACHMENT:**

Building Code Ordinance

## ORDINANCE 17-11-X

*An Ordinance Amending Chapter 24.01 of the Marengo Municipal Code to Update the City's Building Codes and Adopting the Latest Edition of the International Energy Conservation Code for All Commercial Projects Requiring a Permit as Required by the Illinois State Legislature*

BE IT ORDAINED by the Mayor and City Council of the City of Marengo, McHenry County, Illinois, as follows:

**SECTION 1:** That Chapter 24.01 of the Marengo Municipal Code be repealed in its entirety and shall be amended to read as outlined in this ordinance:

### 24.01 ADOPTION OF BUILDING CODE

The following list of codes, latest editions, are hereby adopted and amended as part of the City Building Code for the control of buildings and structures as therein provided for each code. Except as provided in Section 24.02 of this Chapter, each and all of the regulations, provisions, penalties, conditions and terms contained in each code described below are hereby referred to, adopted and made a part hereof as if fully set forth in this Chapter:

1. International Building Code ("IBC") - 2015 Edition;
2. Life Safety Code NFPA 101- 2000 Edition
3. International Energy Conservation Code (Commercial & Residential Projects) – Current Edition
4. International Residential Code ("IRC") – 2015 Edition;
5. International Property Maintenance Code – 2015 Edition;
6. International Mechanical Code – 2015 Edition;
7. International Fire Code; ("IFC") – 2015 Edition;
8. International Existing Building Code – 2015 Edition;
9. International Fuel Gas Code – 2015 Edition;
10. National Electrical Code ("NEC") – 2014 Edition;
11. Illinois State Plumbing Code – Current Edition; and
12. Illinois Accessibility Code – Current Edition

**SECTION 2:** The following sections of the international building code, 2015 edition, are hereby revised as follows:

### 2015 INTERNATIONAL BUILDING CODE

#### General - Section 101.1 Title.

Insert (second line): "City of Marengo, McHenry County, Illinois"

#### General – Section 101.4.3 Plumbing.

Delete: "International Plumbing:

Insert: " Illinois State Plumbing Code, Current Edition.

**Permits - Section 105.2 Work exempt from permit.**

Insert: "Permits shall not be required for the following unless otherwise required by the Marengo City Code..."

**Board of Appeals - Section 113 Board of Appeals.**

Delete: Sections 113.1 through 113.3.

Insert: "113.1 Board of Appeals. Any person shall have the right to appeal to the City of Marengo on a decision of the application and interpretation of this code by the code official. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder has been incorrectly interpreted or the provisions of this code do not fully apply.

**Automatic Sprinkler Systems - Section 903.1 General**

Delete: First paragraph.

Insert: 903.1 General

Automatic sprinkler systems shall comply with this section. New construction activity (excluding the remodeling or alteration of existing buildings and structures and not involving a change in use) for all use groups having a fire area exceeding five-thousand (5,000) or more square feet shall be required to install an automatic sprinkler system, except as follows:

When additions are made to an existing building or structure having an existing fire area of five-thousand (5,000) square feet or less, and when such additions result in the building or structure having an aggregate fire area of seventy-five-hundred (7,500) or more square feet, an automatic sprinkler system is required and shall be provided.

**Doors, Gates and Turnstiles - Section 1010.1.9.3 Locks and latches.**

Delete: Item 2

**Accessibility-Chapter 11**

Delete: Chapter 11 and any reference to accessibility within the International Building Code. All accessibility references shall be deferred to the Illinois Accessibility Code. (current version)

**Footings and Foundations- Section 1809.12, 1810.3.2.4 (Timber Footings) and**

**1807.1.4**  
**(Permanent Wood Foundations Systems)**

Delete: All Sections.

**General- Section 2701.1 Scope.**

Delete: Provisions of the ICC Electrical Code.

Insert: provisions of the National Electrical Code/the edition as adopted by the City of Marengo.

**General- Section 2901.1 Scope.**

Delete: The International Plumbing Code.

Insert: The Illinois State Plumbing Code.

**2015 INTERNATIONAL PROPERTY MAINTENANCE CODE**

All references to the *International Plumbing Code* are replaced with the *Illinois State Plumbing Code*. Plumbing standards and specifications set forth in the most recent edition of the Illinois state plumbing code shall supersede those found in the International Property Maintenance Code as herein adopted.

All references to the *ICC Electrical Code* are replaced with *National Electrical Code*. Electrical standards and specifications set forth in the National Electrical code, as adopted by the City of Marengo, shall supersede those found in the international property maintenance code as herein adopted.

All references to the *International Zoning Code* are replaced with the *zoning regulations set forth in the City of Marengo*.

**Section 101.1**

Insert: City of Marengo, McHenry County, Illinois.

**Section 103.5** is deleted. Fee schedule.

**Section 111** Board of Appeals.

Delete: Sections 111.1 through 111.8.

Insert: "111.1 Board of Appeals. Any person shall have the right to appeal to the City of Marengo on a decision of the application and interpretation of this code by the code official. An application for appeal shall be based on a claim that the true intent of this

code or the rules legally adopted thereunder has been incorrectly interpreted or the provisions of this code do not fully apply.

**Section 302.4** Weed Height

Insert: eight (8) inches.

**Section 304.14** Insect Screens

Insert: *April 1st* and *October 31st*.

**Section 602.3, 602.4** Heat Supply

Insert: *September 1st* and *April 30th*.

**2015 INTERNATIONAL MECHANICAL CODE**

**General - Section 101.1 Title.**

Insert: "City of Marengo, McHenry County, Illinois"

**Permits - Section 106.5.2 Fee schedule.**

The current language in this section is deleted and replaced with the following:  
"The fees for mechanical work shall be as set forth by the Marengo City Council."

**Permits - Section 106.5.3, Fee refunds,** is deleted in its entirety.

**Board of Appeals - Section 109 Board of Appeals.**

Delete: Sections 109.1 through 109.7.

Insert: "109.1 Means of Appeal: Any person shall have the right to appeal to the City of Marengo on a decision of the application and interpretation of this code by the code official. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder has been incorrectly interpreted or the provisions of this code do not fully apply."

**2015 INTERNATIONAL FIRE CODE**

**General - Section 101.1 Title.**

Insert (second line): "City of Marengo, McHenry County, Illinois"

**General – Section 101.6 Referenced codes and standards.**

Insert: “101.6 referenced codes and standards. Where the following codes and standards are indicated within the International Fire Code they shall be replaced as indicated:

1. International Plumbing Code – replace with the Illinois State Plumbing Code (latest edition)
2. ICC Electrical Code – replace with the National Electrical Code (the edition as adopted by the City of Marengo)

**Permits - Section 105.1.1 Permits required.**

Insert: “Permits required by this code, or by the Marengo City Code...”

**Maintenance – Section 107.2.1 Test and inspection reports.**

Insert: “...filed with the fire code official. Contractors conducting required periodic testing shall forward to the City of Marengo Department of Building & Zoning, copies of required test and inspection records as follows:

1. Within 10 business days following the required test and inspection if there are no impairments found during the testing and inspection of the system or equipment.
2. Within 3 business days following the required test and inspection if the testing and inspection indicates any impairment(s) to the system or equipment.

**Board of Appeals - Section 108 Board of Appeals.**

Delete: Sections 108.1 through 108.3.

Insert: “108.1 Board of Appeals. Any person shall have the right to appeal to the City of Marengo on a decision of the application and interpretation of this code by the code official. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder has been incorrectly interpreted or the provisions of this code do not fully apply.

**Definitions - Section 502.1 Definitions.**

Fire Lane: Insert: “...other than fire apparatus. Fire lanes shall be constructed of an asphalt or concrete surface capable of supporting a vehicle weight of 75,000 pounds and shall be of a design approved by the City Engineer.”

**Fire Apparatus Access Roads - Section 503.2.3 Surface.**

Insert: “...driving capabilities. Fire apparatus access roads shall be constructed of an asphalt or concrete surface capable of supporting a vehicle weight of 75,000

pounds and shall be of a design approved by the City Engineer.”

**Key Boxes - Section 506.1 Where required.**

Delete: “...The key box shall be of an approved type and shall contain keys to gain access as required by the code official.

Insert: “...in an accessible location. The key box shall be purchased from the Marengo Fire/Rescue District and shall be installed in a location approved by the fire district. Building master and fire alarm system access keys shall be provided as requested by the fire department.”

**Fire Department Access to Equipment - Section 509.1 Identification and Lighting.**

Insert: “509.1 Identification and Lighting.

Delete: Current verbiage.

Insert: “All doors providing access to fire sprinkler riser control valves rooms and the main fire alarm control panel room shall be labeled “Fire Sprinkler Controls” and/or “Fire Alarm Controls” as appropriate. Illumination shall be provided within all fire sprinkler and fire alarm control rooms, and in the immediate vicinity of all equipment not provided within a dedicated room, in accordance with Section 1008.1.”

**Automatic Sprinkler Systems - Section 903.1 General**

Delete: First paragraph.

Insert: 903.1 General

Automatic sprinkler systems shall comply with this section. New construction activity (excluding the remodeling or alteration of existing buildings and structures and not involving a change in use) for all use groups having a fire area exceeding five-thousand (5,000) or more square feet shall be required to install an automatic sprinkler system, except as follows:

When additions are made to an existing building or structure having an existing fire area of five-thousand (5,000) square feet or less, and when such additions result in the building or structure having an aggregate fire area of seventy-five-hundred (7,500) or more square feet, an automatic sprinkler system is required and shall be provided.

**Doors, Gates and Turnstiles - Section 1010.1.9.3 Locks and latches.**

Delete: Item 2

## **2015 INTERNATIONAL EXISTING BUILDING CODE**

### **General - Section 101.1 Title.**

Insert (second line): "City of Marengo, McHenry County, Illinois"

### **Board of Appeals - Section 112 Board of Appeals.**

Delete: Sections 112.1 through 112.3.

Insert: "112.1 Board of Appeals. Any person shall have the right to appeal to the City of Marengo on a decision of the application and interpretation of this code by the code official. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder has been incorrectly interpreted or the provisions of this code do not fully apply."

## **2015 INTERNATIONAL FUEL GAS CODE**

### **General - Section 101.1 Title.**

Insert: "City of Marengo, McHenry County, Illinois"

### **Permits - Section 106.6.2 Fee schedule.**

The current language in this section is deleted and replaced with the following:  
"The fees for mechanical work shall be as set forth by the Marengo City Council."

### **Board of Appeals - Section 109 Board of Appeals.**

Delete: Sections 109.1 through 109.7.

Insert: "109.1 Board of Appeals. Any person shall have the right to appeal to the City of Marengo on a decision of the application and interpretation of this code by the code official. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder has been incorrectly interpreted or the provisions of this code do not fully apply."

## **2015 INTERNATIONAL SWIMMING POOL AND SPA CODE**

### **General - Section 101.1 Title.**

Insert: "City of Marengo, McHenry County, Illinois"

### **Permits - Section 105.6.2 Fee schedule.**

The current language in this section is deleted and replaced with the following:  
“The fees for Pool and Spa work shall be as set forth by the Marengo City Council.”

**Permits - Section 105.6.3, Fee refunds,** is deleted in its entirety.

**Board of Appeals - Section 108 Board of Appeals.**

Delete: Sections 108.1 through 108.7.

Insert: “108 Means of Appeal. Any person shall have the right to appeal to the City of Marengo on a decision of the application and interpretation of this code by the code official. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder has been incorrectly interpreted or the provisions of this code do not fully apply.

**National Electrical Code, 2014 Edition**

**Amendments:**

**Section Annex H 80.5 Electric Board.**

Delete: Sections 80.5

Insert: “80.5 Electric Board. Any person shall have the right to appeal to the City of Marengo on a decision of the application and interpretation of this code by the code official. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder has been incorrectly interpreted or the provisions of this code do not fully apply.

**Article 230 Services**

Insert: At end of 230.1 Above ground electrical services must be in galvanized rigid or intermediate metal conduit only, and installed in accordance with the height and location requirements set forth in the National Electrical Code.

**Article 320 Armored Cable**

Article 320.10 Uses Permitted

Insert: Type AC cable, commonly referred to as “BX” wire, may be used in one-and two-family residential dwellings. Wiring in residential buildings greater than two-family shall be in metal conduit. All non-residential buildings shall be in metal conduit.

**Article 334**

Delete: Article 334

Insert: “The use of non-metallic sheathed cable (types NM, NMC and NMS), commonly

referred to as "Romex wire", is not allowed within the City except in the extension of an existing circuit of the same material.

**SECTION 3:** If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

**SECTION 4:** All ordinances or parts of ordinance in conflict herewith are hereby repealed to the extent of such conflict.

**SECTION 5:** This Ordinance shall be in full force and effect on December 7, 2017. Publication in pamphlet form is hereby authorized, as provided by law.

Voting Aye:

Voting Nay:

Absent:

Abstain:

APPROVED:

\_\_\_\_\_  
Mayor John Koziol

(SEAL)

ATTEST: \_\_\_\_\_  
Constance J. Boxleitner, City Clerk

Passed:

Approved:

Published:

## CERTIFICATION

I, Constance J. Boxleitner, do hereby certify that I am the elected and qualified Clerk of the City of Marengo, McHenry County, Illinois, and that as such Clerk, I am the keeper of the records, minutes and proceedings of the Mayor and City Council of said City of Marengo.

I do hereby further certify that at a regular meeting of the Mayor and City Council of the City of Marengo held on the 27<sup>th</sup> day of November, 2017, the foregoing Ordinance entitled *An Ordinance Amending Chapter 24.01 of the Marengo Municipal Code to Update the City's Building Codes and Adopting the Latest Edition of the International Energy Conservation Code for All Commercial Projects Requiring a Permit as Required by the Illinois State Legislature*, was duly passed by the Mayor and City Council of the City of Marengo.

The pamphlet form of Ordinance No. 17-12-X including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance was posted in the City Hall, commencing on the 28<sup>th</sup> day of November, 2017 and continued for at least 10 days thereafter. Copies of such Ordinance are also available for public inspection upon request in the office of the City Clerk.

I do further certify that the original, of which the attached is a true and correct copy, is entrusted to me as the Clerk of said City for safekeeping, and that I am the lawful custodian and keeper of the same.

Given under my hand and corporate seal of the City of Marengo on this 28<sup>th</sup> day of November, 2017.

\_\_\_\_\_  
Constance J. Boxleitner, City Clerk  
City of Marengo,  
McHenry County, Illinois

(SEAL)

**AGENDA SUPPLEMENT**

**TO: Mayor and City Council**

**FROM: Jennifer Snelten, Finance/H.R. Director**

**FOR: November 27, 2017 Regular City Council Meeting**

**RE: 2017 Tax Levy Resolution**

Staff is still unclear whether the City Council prefers to include at least \$10,000 in property tax dollars be requested/levied specifically for the Cemetery Fund, or would rather transfer the necessary funds from the General Fund - Corporate line item once those amounts are determined by the new board. This will need to be determined prior to the preparation and passage of the tax levy ordinance in December. Two options are outlined below, and staff respectfully requests direction from the council as to the preferred option.

**PROPOSED #1**

Levy Item	Amount to be Raised by Taxation
Corporate	\$455,500.61
IMRF	\$75,531.95
Police Protection	\$408,764.65
Police Pension	\$308,509.56
Cemetery	\$10,261.48
Garbage	\$100.00
Audit	\$19,679.70
Liability Insurance	\$63,756.30
Street & Bridge	\$100.00
Street Lighting	\$52,059.29
ESDA	\$2,333.15
Social Security	\$109,776.23
Unemployment	\$5,759.43
Workman's Comp	\$73,265.89
<b>TOTAL</b>	<b>\$1,585,398.24</b>

## PROPOSED #2

Levy Item	Amount to be Raised by Taxation
Corporate	\$465,662.09
IMRF	\$75,531.95
Police Protection	\$408,764.65
Police Pension	\$308,509.56
Cemetery	\$100.00
Garbage	\$100.00
Audit	\$19,679.70
Liability Insurance	\$63,756.30
Street & Bridge	\$100.00
Street Lighting	\$52,059.29
ESDA	\$2,333.15
Social Security	\$109,776.23
Unemployment	\$5,759.43
Workman's Comp	\$73,265.89
<b>TOTAL</b>	<b>\$1,585,398.24</b>

The attached resolution reflects the 5% increase approved by the City Council on 11/13/17, which amounts to an increase of \$75,495 over the 2016 extension amount. As discussed, this amount is actually projected to be closer to \$35,091 after the tax cap limitations are applied to the City's levy request.

Since the 2017 proposed tax levy request is not more than a 5% increase when compared to the previous extension, it is not necessary to publish a notice and hold a public hearing prior to the approval of the tax levy ordinance in December.

A motion to adopt the attached resolution determining the amount of funds to be levied for the 2017 tax year is respectfully requested.

**RESOLUTION  
NO. 17-11-A**

**DETERMING THE AMOUNT OF FUNDS TO BE LEVIED  
FOR THE 2017 TAX YEAR THROUGH REAL ESTATE TAXES  
FOR THE CITY OF MARENGO, MCHENRY COUNTY, ILLINOIS**

**WHEREAS**, THE City of Marengo has historically levied taxes for the purpose of conducting business for its residents and local businesses; and

**WHEREAS**, it has been determined the requested levy amount is an increase of \$75,495.14 (5%) over the 2016 extension amount; and

**WHEREAS**, it is the intent of the City of Marengo to not exceed the 2016 tax extension by more than one hundred five percent (105%) with the levy request; and

**WHEREAS**, the City of Marengo will not exceed 105% of the 2016 extension, a public hearing will not be required per the Truth in Taxation Act of 1981.

**NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF MARENGO, MCHENRY COUNTY, ILLINOIS** that it has been determined the amount of the taxes to be levied by the City of Marengo, exclusive of election costs, shall be \$1,585,398.24.

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John Koziol, Mayor

Attest:

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Constance J. Boxleitner, City Clerk

#7c

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## AGENDA SUPPLEMENT

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**TO: Mayor and City Council**

**FROM: Joshua Blakemore, Assistant City Administrator**

**FOR: November 27, 2017 Regular City Council Meeting**

**RE: Motion to Execute a Amendment Number 3 to a Professional Services Agreement with HR Green for 2017 Water Main Replacement Project**

---

Attached is amendment #3 to the City's existing agreement with HR Green for engineering services for the 2017 water main replacement project. This amendment includes work to secure 12 temporary and 23 permanent easements for the water main replacement project. Most of the necessary easements are along Route 20, in order to keep the newly installed main out of the state right-of-way. The not to exceed amount for Amendment #3 is \$12,192, which brings the total contract to a total of \$124,707.

As you will recall, this is for water main replacement on Route 23 and Route 20, which was approved earlier this year. HRG has prepared the attached spreadsheet detailing the engineering costs, along with the total EOPC for construction costs, inclusive of a 10% contingency for your reference. Also attached is the EOPC spreadsheet, highlighting the projects to be done, and other projects which have been discussed, which are also shown on the attached map. Again, being constructed as part of this project is segment 3, 3.1 3.2 and the connection to Willow is being bid as an alternate. Segment 3A, 4 and the possible new well are potential projects in the future.

Below is an updated spreadsheet showing the total costs and remaining bond balance after the projects are completed, with and without the alternate segment being done. Please remember that the total cost projections include a 10% contingency which may or may not be used as part of the project. These numbers were updated from what was previously provided as engineering plans have updated, and the alternate was added as well. The City Engineer will be able to answer any questions you may have on the project/agreement.

\$ 2,292,182	Bond Balance at Start of FY 17/18
\$ 669,072	Segment 3 - Route 20 EOPC
\$ 527,560	Segment 3.1 - Route 20 EOPC
\$ 633,072	Segment 3.2 - Route 23 EOPC
\$ 179,850	Alternate - Connection to Willow EOPC
\$ 2,009,554	Total Cost

\$ 282,628	Remaining Balance After Projects
\$ 462,478	Remaining Balance w/out Alternate

A motion to approve the attached agreement is requested.



**HR GREEN, INC.  
PROFESSIONAL SERVICES AGREEMENT AMENDMENT NO. 3**

This Amendment, made this 27th day of November, 2017 by and between, City of Marengo, the CLIENT, and HR Green, Inc. (hereafter "COMPANY"), for professional services concerning:

2017 WATER MAIN PROJECT DESIGN, BIDDING AND CONSTRUCTION SERVICES

hereby amends the original Professional Services Agreement dated April 19, 2017 as follows:

The CLIENT and COMPANY agree to amend the Scope of Services of the original Professional Services Agreement and previous amendments as follows:

- Preparation of 23 permanent municipal utility easement exhibits at 3 hours each.
- Meeting and coordination with City and Owners for 12 Temporary Use Permission forms at 1 hour each.
- Budget 8 hours for attendance at meetings with easement owners, City and Attorney.

((3.0 hours x 23 permanent easements) + (1 hour x12 temporary easements)) x\$136/hr. + 8 budget hours x147/hr. = \$12,192.00 Total

COMPANY Project Number: 86140346.02 Ph. 10

The CLIENT and COMPANY agree to amend other provisions of the original Professional Services Agreement and previous amendments as follows:

No amendment to provisions.

In consideration for these services, the CLIENT AGREES to adjust the payment for services performed by COMPANY on the following basis:

- Lump Sum to be increased by Twelve Thousand Eight Hundred Four and 00/100 Dollars (\$12,192.00) for easement work.

The total authorized compensation after this Amendment, including the original Professional Services Agreement and all previous Amendments, is One Hundred Twenty Four Thousand Seven Hundred Seven and 00/100 Dollars (\$124,707.00).

THIS AMENDMENT is subject to all provisions of the original Professional Services Agreement.

THIS AMENDMENT, together with the original Professional Services Agreement and all previous amendments represents the entire and integrated AGREEMENT between the CLIENT and COMPANY.

THIS AMENDMENT executed the day and year written above.

**CITY OF MARENGO**

By: John Koziol, Mayor

**HR GREEN, INC.**

By: Timothy J. Hartnett, City Engineer  
Vice President/Practice Leader -  
Governmental Services Midwest



2017 Marengo Proposed Water Main Engineer's Opinion of Probable Cost 11/16/2017				
Item	Quantity	Unit	Unit Cost	Total
Segment No. 1 (12")	1,409	LF	\$275	\$387,475
Railroad Crossing (Bore and Jack)	1	LS	\$80,000	\$80,000
Segment No. 1A (12")	2,653	LF	\$275	\$729,575
Segment No. 2 (8")	5,542	LF	\$250	\$1,385,500
Contingency (10%)				\$258,255
Subtotal				\$2,840,805
Engineering, Survey, and Permitting (6%)				\$170,448
Construction Engineering, Part Time (3%)				\$85,224
<b>Segment No. 1 and No. 2 Total Cost</b>				<b>\$3,096,477</b>
Segment No. 3 (12")	1,811	LF	\$275	\$498,025
US Hwy 20 Crossing (Directional Drill)	100	LF	\$600	\$60,000
Contingency (10%)				\$55,802.50
Subtotal				\$613,828
Engineering, Survey, and Permitting (6%)				\$36,830
Construction Engineering, Part Time (3%)				\$18,415
<b>Segment No. 3 Total Cost</b>				<b>\$669,072</b>
Segment No. 3.1 (12")	1,600	LF	\$275	\$440,000
Contingency (10%)				\$44,000.00
Subtotal				\$484,000
Engineering, Survey, and Permitting (6%)				\$29,040
Construction Engineering, Part Time (3%)				\$14,520
<b>Segment No. 3.1 Total Cost</b>				<b>\$527,560</b>
Segment No. 3A (12")	3,250	LF	\$275	\$893,750
Contingency (10%)				\$89,375
Subtotal				\$983,125
Engineering, Survey, and Permitting (6%)				\$58,988
Construction Engineering, Part Time (3%)				\$29,494
<b>Segment No. 3A Total Cost</b>				<b>\$1,071,606</b>
Segment No. 3.2 (8")	1,920	LF	\$250	\$480,000
ILL RTE 23 Crossing (Directional Drill)	80	LF	\$600	\$48,000
Contingency (10%)				\$52,800.00
Subtotal				\$580,800
Engineering, Survey, and Permitting (6%)				\$34,848
Construction Engineering, Part Time (3%)				\$17,424
<b>Segment No. 3.2 Total Cost</b>				<b>\$633,072</b>
Segment No. ALT - WILLOW (8")	600	LF	\$250	\$150,000
Contingency (10%)				\$15,000
Subtotal				\$165,000
Engineering, Survey, and Permitting (6%)				\$9,900
Construction Engineering, Part Time (3%)				\$4,950
<b>Segment No. ALT-WILLOW Total Cost</b>				<b>\$179,850</b>
Segment No. 4 (12")	2,920	LF	\$265	\$773,800
Contingency (10%)				\$77,380
Subtotal				\$851,180
Engineering, Survey, and Permitting (4.5%)				\$38,303
Construction Engineering, Part Time (3%)				\$25,535
<b>Segment No. 4 Total Cost</b>				<b>\$915,019</b>
Segment No. 4A (12")	3,013	LF	\$265	\$798,445
Contingency (10%)				\$79,845
Subtotal				\$878,290
Engineering, Survey, and Permitting (4.5%)				\$39,523
Construction Engineering, Part Time (3%)				\$26,349
<b>Segment No. 4A Total Cost</b>				<b>\$944,161</b>
Segment No. 4B (12")	1,995	LF	\$265	\$528,675
Contingency (10%)				\$52,868
Subtotal				\$581,543
Engineering, Survey, and Permitting (4.5%)				\$26,169
Construction Engineering, Part Time (3%)				\$17,446
<b>Segment No. 4B Total Cost</b>				<b>\$625,158</b>
Segment No. 4C (8")	1,318	LF	\$265	\$349,270
Contingency (10%)				\$34,927
Subtotal				\$384,197
Engineering, Survey, and Permitting (4.5%)				\$17,289
Construction Engineering, Part Time (3%)				\$11,526
<b>Segment No. 4C Total Cost</b>				<b>\$413,012</b>
Segment No. 5 (8")	1,125	LF	\$250	\$281,250
Contingency (10%)				\$28,125
Subtotal				\$309,375
Engineering, Survey, and Permitting (4.5%)				\$13,922
Construction Engineering, Part Time (3%)				\$9,281
<b>Segment No. 5 Total Cost</b>				<b>\$332,578</b>
Wellhouse, Drilling, Equipment	1	LS	\$680,000	\$680,000
Perform Test Well	2	EA	\$9,000	\$18,000
Electrical Service	1	LS	\$30,000	\$30,000
Contingency (10%)				\$68,000
Subtotal				\$796,000
Engineering, Survey, and Permitting (6%)				\$40,800
Construction Engineering (8%)				\$54,400
<b>Well No. 9 Total Cost</b>				<b>\$891,200</b>

Marengo 2017 Watermain Replacement 86140346.02

11/27/2017

WM Segment	Survey Design and Bidding Services		Construction Services	Construction Services	Construction Cost EOPC (inc cont.)	Contingency 10%
	Budget	Actual	Budget	Actual		
Segment 3	\$36,830		\$18,415		\$613,828	\$55,802
Segment 3.1	\$29,040	\$44,200	\$14,520	\$25,000	\$484,000	\$44,000
Segment 3.2	\$34,848	\$21,060	\$17,424	\$17,255	\$580,800	\$52,800
ALT-WILLOW	\$9,900	\$5,000	\$4,950	NI	\$165,000	\$15,000
Subtotal	\$110,618	\$70,260	\$55,309	\$42,255	\$1,843,628	\$167,602

Easement Addendum No. 3                      \$12,192

Actual Totals					Surv., Eng & Const. \$
Budget Totals	\$110,618	\$82,452	\$55,309	\$42,255	\$124,707
					\$165,927

Below Budget as of 11/17                      \$41,220

Addendum #3 - 23 Permanent MUE documents with legals (3 hours each) and meetings (8 hours budgeted) with property owners, City and Attorney.  
 -12 Temporary Use Permission Exhibits (1 hour each) and meetings (included in 8 hours budgeted above) with property owners, City and Attorney.

# 2017 Water Main Project

City of Marengo, IL

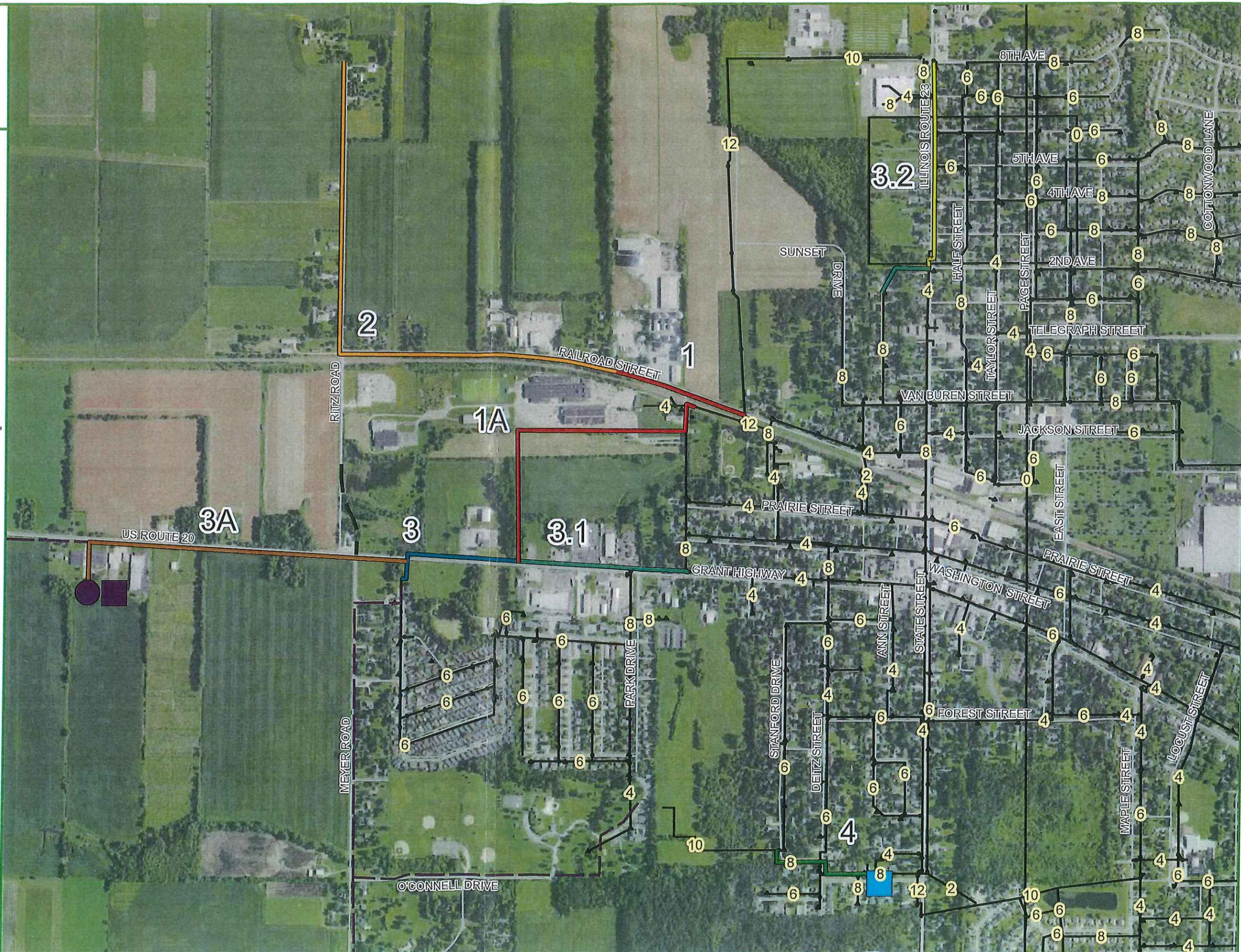
## Legend

-  Existing Tanks
-  Probable Wells
-  Probable Tanks
-  Potential Road Realignment
-  Segment 1 - 1300' Length, 12" Diameter, 300 West Phase 1
-  Segment 1A - 2700' Length, 12" Diameter, 300 West Phase 2
-  Segment 2 - 5500' Length, 8" Diameter, 300 West Phase 1
-  Segment 3 - 1800' Length, 12" Diameter, City
-  Segment 3A - 3200' Length, 12" Diameter, Future
-  Segment 3.1 - 1600' Length, 12" Diameter, City
-  Segment 3.2 - 2000' Length, 8" Diameter, City
-  Segment 4 - 1100' Length, 10" Diameter, Future
-  Potential Water Main
-  Existing System



April 2017

HRG\_PLOT: 5:08:51 PM 11/21/2017 BY: cplleper FILE: O:\186140346\GIS\WXD\Marengo\_2017\_Water\_Main\_Project\_11x17\_CRF.mxd



# 7d

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## AGENDA SUPPLEMENT

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**TO:** Mayor and City Council

**FROM:** Joshua Blakemore, Assistant City Administrator

**FOR:** November 27, 2017 Regular City Council Meeting

**RE:** Motion to Execute a Professional Services Agreement with HR Green for 20009 East Grant Highway Route 20 Improvements

---

Attached is an agreement with HR Green for engineering services for the public improvements for the 20009 East Grant Highway TIF Project. The scope of services includes preparation and processing for water and sewer extensions to the site and left turn lane. Per the agreement, if a right turn lane is warranted, an addendum to this agreement will be provided. As has been discussed, it was agreed to that HR Green would design the public improvements related to this project. Any review of detention and storm water requirements will be provided separately as part of HR Green's site plan review for compliance with the Stormwater Ordinance.

This agreement is being paid for by the developer and will later be included as part of the TIF incentives per the previously approved incentive agreement. The developer has already provided a deposit to cover the costs of this agreement. This project will still go through the development process and is targeted for the December Planning & Zoning Commission meeting.

A motion to approve the attached agreement is requested.



## PROFESSIONAL SERVICES AGREEMENT

For

**200009 Grant Highway  
Route 20 TIF Improvements**

Mayor John Koziol  
c/o Mr. Josh Blakemore  
Interim City Administrator  
City of Marengo  
132 E Prairie Street  
Marengo, IL 60152  
815-568-7112

Mr. Timothy J. Hartnett, City Engineer

HR Green Project Number: 170570

November 13, 2017

HRGreen.com

Phone 815.385.1778 Fax 815.385.1781 Toll Free 800.728.7805  
420 North Front Street, Suite 100, McHenry, Illinois 60050

## TABLE OF CONTENTS

- 1.0 PROJECT UNDERSTANDING
- 2.0 SCOPE OF SERVICES
- 3.0 DELIVERABLES AND SCHEDULES INCLUDED IN THIS AGREEMENT
- 4.0 ITEMS NOT INCLUDED IN AGREEMENT/SUPPLEMENTAL SERVICES
- 5.0 SERVICES BY OTHERS
- 6.0 CLIENT RESPONSIBILITIES
- 7.0 PROFESSIONAL SERVICES FEE
- 8.0 TERMS AND CONDITIONS

This AGREEMENT is between the City of Marengo (hereafter "CLIENT") and HR Green, Inc. (hereafter "COMPANY").

## **1.0 Project Understanding**

### **1.1 General Understanding**

The project includes preparation of contract plans and specifications and preparation and processing of IEPA and IDOT permits for the proposed sanitary sewer and water main connections from the north side of Route 20 to the south side to serve 200009 Grant Highway and for the construction of a left turn lane on Route 20 from approximately Franks Boulevard to a proposed full access entrance at the west end of the property including a right turn in/right turn out only driveway within the ROW at the properties east end.

### **1.2 Design Criteria/Assumptions**

A Traffic Impact Study was previously provided for this project but has not yet been submitted to IDOT; waiting for updated site plan from developer. Traffic counts to justify the left turn lane have been provided and IDOT will determine whether a right turn lane would be warranted. If a right turn lane is warranted, an addendum to this agreement will be provided.

It is assumed that two casings will be required under Route 20; one for the water and the other for the sewer to service this project.

It is assumed that the left turn lane will require milling, restriping, and signage and will tie into Franks Boulevard to the west and will not extend east of the property to be served.

Plans for the construction of driveways will only include those portions within IDOT ROW.

Preparation of easements and/or road dedications are not included within this scope.

Any detention required related to improvements will be provided on 200009 Grant Highway property under separate contract.

Project does not include any work related to wetlands permitting.

## **2.0 Scope of Services**

The CLIENT agrees to employ COMPANY to perform the following services:

### **DESIGN SERVICES**

COMPANY will prepare pre-final and final engineering plans and specifications.

### Project Management

Project management activities shall include activities associated with managing scope, schedule, and budget for the project and internal and external communications/project correspondence. This will involve:

1. Developing a Project Work Plan and Schedule
2. Managing scope, schedule, and budget in accordance with expectations and schedule established during the initial kick-off meeting, as well as in accordance with the scope.
3. General project correspondence with CLIENT, 200009 GRANT HIGHWAY, and regulatory agencies.
4. Quality Control/Quality Assurance
5. General administrative tasks related to project correspondence, collating, and copying of submittal package, and filing.
6. Meetings:  
The COMPANY will attend four (4) meetings with the CLIENT and/or 200009 GRANT HIGHWAY: 1.) Kick-off, 2.) 50% Design Review, 3.) 90% Design Review, and 4.) Final Review.

#### Data Collection/Field Survey

McHenry County GIS aerial topographic maps will be used as base line data. A limited field survey from Franks Road to the west end of the 200009 Grant Highway property will be conducted to verify key utility crossings and other important topographic features within Route 20 right-of-way plus 50' outside the right-of-way limits north and south.

This work consists of locating by coordinates, both horizontally and vertically, the following features:

- a. Underground utilities marked by J.U.L.I.E. locate and above ground utilities
- b. All culverts, manholes, and catch basins
- c. Top of frame and invert elevations of all existing manholes, catch basins, culverts, etc.
- d. Retaining walls and other walls
- e. Major Trees
- f. Centerlines of ditches
- g. Abutting streets including widths of pavement, shoulder, curbs, sidewalks and ditches

#### Design Documents

The Plans will consist of the following information:

1. Title Sheet/Plan Notes
2. Summary of Quantities
3. Plan Sheets
4. Construction Details
5. Traffic Control
6. Erosion Control

Check sets of drawings at the 50%, 90%, and 100% shall be provided to the CLIENT's staff for their review. The review sets will be highlighted by COMPANY in Final Design meetings.

Construction Permitting

Construction documents and a Construction Permit Application shall be submitted to the IEPA and IDOT for approval. Construction documents along with completed construction permit applications will be submitted. COMPANY will answer questions from agencies as required during the review and permitting process.

Opinion of Probable Cost

A cost estimate will be prepared reflecting the utility and road improvements. Unit prices from previous projects and consultation with Contractors and suppliers will be utilized to prepare cost projections. The cost will not include the cost of land or easements for right-of-way.

**3.0 Deliverables and Schedules Included in this Agreement**

The deliverables in this agreement include the following:

1. Route 20 Left Turn Lane Construction Plans including driveways and water and sewer casings and extensions.
2. Construction Permit applications for the City of Marengo, IDOT, and Illinois Environmental Protection Agency (IEPA) including IHPA and EcoCAT coordination as required.
3. Engineer's Opinion of Probable Construction Cost.
4. A project schedule will be discussed and created at the project kick off meeting.

Design Schedule

<b>ITEM</b>	<b>COMPLETION</b>
City Council Meeting to Review Contract	November 13, 2017
Notice to Proceed from CLIENT	November 14, 2017
Project Kickoff Meeting	November 28, 2017
50% Design Completion	December 22, 2017
90% Completion	January 23, 2018
Engineers Opinion of Probable Cost (EOPC)	January 30, 2018
Submit final plans to CLIENT	January 30, 2018
Submit IEPA Construction Permit Application	January 30, 2018
Receive IEPA Construction Permit Application Approval	April 2, 2018

This schedule was prepared to include reasonable allowances for review and approval times required by the CLIENT and public authorities having jurisdiction over the project. This schedule shall be equitably adjusted as the project progresses, allowing for changes in the scope of the project requested by the CLIENT or for delays or other causes beyond the control of COMPANY.

#### **4.0 Items not included in Agreement/Supplemental Services**

The following items are not included as part of this agreement:

1. Environmental Services
2. Geotechnical Services
3. Onsite Engineering
4. Dry Utility Relocation or Coordination
5. Plat of Highways
6. Easement Plats
7. Plat of Dedication
8. Structural Design including retaining walls
9. Sight distance studies
10. Stormwater Modelling
11. SWPPP
12. Lighting design and specifications
13. Landscape plans and specifications
14. Detour plan or attendance at IDOT Detour Committee Meeting
15. Bidding documents
16. Surveying, design, permit applications and processing and bid documents related to construction of a Right Turn Lane

Supplemental services not included in the agreement can be provided by COMPANY by amending this agreement, if desired.

#### **5.0 Services by Others**

200009 GRANT HIGHWAY to provide escrow to cover costs as detailed in this professional services agreement, any approved addenda and other as required by the CLIENT.

200009 GRANT HIGHWAY to provide payment of all permit fees, procurement and processing of any required Title Commitments and posting of any bonds required by permitting agencies.

#### **6.0 Client Responsibilities**

CLIENT staff shall provide the following items:

1. Pertinent available drawings, reports, data, maps, benchmarks, and utility information for the facilities as needed and described herein.
2. Prompt review of drawings, specifications, sketches, and information submitted by COMPANY.

#### **7.0 Professional Services Fee**

##### **7.1 Fees**

The fee for services will be based on COMPANY standard hourly rates current at the time the agreement is signed. These standard hourly rates are subject to change upon 30 days' written notice. Non salary expenses directly attributable to the project such as: (1) living and traveling expenses of employees when away from the home office on business

connected with the project; (2) identifiable communication expenses; (3) identifiable reproduction costs applicable to the work; and (4) outside services will be charged in accordance with the rates current at the time the service is done.

7.2 Invoices

Invoices for COMPANY's services shall be submitted, on a monthly basis. Invoices shall be due and payable upon receipt. The CLIENT agrees to pay in a timely manner following the terms of the "Illinois Local Government Prompt Payment Act, 50 ILCS 505".

7.3 Extra Services

Any service required but not included as part of this contract shall be considered extra services. Extra services will be billed on a Time and Material basis with prior approval of the CLIENT.

7.4 Exclusion

This fee does not include attendance at any meetings or public hearings other than those specifically listed in the Scope of Services. These service items are considered extra and are billed separately on an hourly basis.

7.5 Payment

The CLIENT AGREES to pay COMPANY on the following basis:

<b>Design Services</b>	Surveying Phase 10		\$2,000
	Design & Plan Preparation Phase 30		\$10,000
	Permit Prep & Processing Phase 40		\$5,000
	Specifications Phase 50		\$1,000
	Project Management and Meetings Phase 60		\$5,000
<b>Total Design Services</b>			<b>\$23,000</b>

**Time and material basis with a Not to Exceed fee of \$23,000.00.**

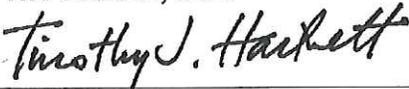
**8.0 Terms and Conditions**

This AGREEMENT is an addendum to and is considered part of the Master Agreement between CLIENT and HR Green. All terms and conditions contained in that agreement apply to this AGREEMENT.

This AGREEMENT is approved and accepted by the CLIENT and COMPANY upon both parties signing and dating the AGREEMENT. Services will not begin until COMPANY receives a signed agreement. COMPANY's services shall be limited to those expressly set forth in this AGREEMENT and COMPANY shall have no other obligations or responsibilities for the Project except as agreed to in writing. The effective date of the AGREEMENT shall be the last date entered below.

Sincerely,

**HR GREEN, INC.**



\_\_\_\_\_  
Timothy J. Hartnett

City Engineer and Vice  
President/Practice Leader –

Title: Governmental Services Midwest Date: 11/13/2017

**CITY OF MARENGO**

Accepted by: \_\_\_\_\_

Printed/Typed Name: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

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**MEMO**

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**To:** Mayor & City Council

**From:** Anna Leyrer, Deputy City Clerk

**Date:** November 27, 2017 Regular City Council Meeting

**Re:** Resolution Permitting Work and Maintenance on State Highways

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Attached is a resolution that is passed every two years that gives the City of Marengo permission from the Illinois Department of Transportation to permit work to be performed by employees of the City in lieu of a surety bond and to bypass obtaining a written permit form IDOT when emergency work on broken water mains and sewers are required on State Property.

This permit would be valid for the 2017 and 2018 calendar years.

**RESOLUTION 17-11-X**

State of Illinois            }  
County of McHenry        }  
City of Marengo           }

**Whereas,**        the City of Marengo, hereinafter referred to as MUNICIPALITY, located in the County of McHenry, State of Illinois, desires to undertake, in the calendar years 2017 and 2018 the location, construction, operation and maintenance of driveways and street returns, watermains, sanitary and storm sewers, street light, traffic signals, sidewalk, landscaping, etc., on State highways, within said MUNICIPALITY, which by law and/or agreement come under the jurisdiction and control of the Department of Transportation of the State of Illinois hereinafter referred to as Department, and,

**Whereas,**        an individual working permit must be obtained from the Department prior to any of the aforesaid installations being constructed either by the MUNICIPALITY or by a private person or firm under contract and supervision of the MUNICIPALITY.

**NOW, THEREFORE,** be it resolved by the MUNICIPALITY:

FIRST: That MUNICIPALITY hereby pledges its good faith and guarantees that all work shall be performed in accordance with the conditions of the permit to be granted by the Department, and MUNICIPALITY shall hold State of Illinois harmless during the prosecution of such work, and shall assume all liability for damages to person or property due to accidents or otherwise by reason of the work which is to be performed under the provisions of said permit.

SECOND: That all authorized officials of the MUNICIPALITY are hereby

I hereby certify the above to be a true copy of the resolution passed by the City of Marengo on November 27, 2017.

\_\_\_\_\_  
Mayor John Koziol

\_\_\_\_\_  
City Clerk Constance J. Boxleitner

(SEAL)

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## AGENDA SUPPLEMENT

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**TO:** Mayor and City Council  
**FROM:** Joshua Blakemore, Assistant City Administrator  
**FOR:** November 27, 2017 Regular City Council Meeting  
**RE:** Discussion and Direction on Wastewater Engineering Statements of Qualifications

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As discussed during the previous City Council meeting, this item is being placed on the November 27<sup>th</sup> Council agenda as a discussion and request for direction item. Staff will provide comments as requested during the meeting, but ultimately the decision is that of the Mayor and City Council. If we can arrive at some consensus as to the top 4-5 firms we can set some parameters for moving forward with the project, such as a special meeting to conduct presentations/interviews. Discussion on the statements of qualifications submitted to the City is requested.

At the November 13<sup>th</sup> Council meeting it was requested that elected officials and staff provide their top 5 firms, preferably in order. The attached spreadsheet shows the results of that request. The top row contains the elected officials' results, including the Mayor and City (Alderman Martin was unable to submit his rankings, but said he would email them over the weekend). Some had a top four, some had a top six, some in order, some in no particular order. The second row show the staff's rankings, in order, but some with a top three, others with a top five. The number of times each firm appeared in someone's rankings is included below the individual listings.

While there is nothing scientific to this, if you use a point system using those that did put their respective choices in order (1<sup>st</sup> place vote = 5 points; 5<sup>th</sup> place vote = 1 point, etc.), the results would be as follows:

Firm	Points
Strand	46
McMahon	29
Fehr Graham	25
Robinson	17
Baxter	16
Trotter	15
Horner	11
HR Green	3
McClure	1

Again, that would only be inclusive of those who put the firms in order. Discussion on the matter is requested during Monday's Council meeting. Ideally we would narrow the list down to four firms, give or take maybe one, and bring them in for interviews. Assuming a special meeting will be required for these interviews, a discussion about possible dates/times would be requested as well.

	Elected 1	Elected 2	Elected 3	Elected 4	Elected 5	Elected 6	Elected 7	Elected 8	Elected 9
1	Strand (tied)	Fehr Graham	Strand	Baxter	McMahon	Strand	Strand	McMahon	
2	Trotter (tied)	Robinson	Fehr Graham	Strand	Strand	Fehr Graham	McMahon	Horner	
3	Baxter	HRG	Horner	HRG	Trotter	Trotter	Robinson	Baxter	
4	Horner (tied)	McMahon	Robinson	Fehr Graham	Robinson	Horner	Fehr Graham	Strand	
5	Robinson (tied)	Baxter			Baxter	McClure	Trotter	Fehr Graham	
6	HRG							Trotter	

	Staff 1	Staff 2	Staff 3	Staff 4
1	Strand(tied)	Strand(tied)	Strand(tied)	Strand
2	McMahon(tied)	McMahon(tied)	Fehr Graham(tied)	Fehr Graham
3	Baxter	Baxter	McMahon	Trotter
4			Robinson	Robinson
5			Baxter	Baxter

Firm	Number of Votes
Strand	11
Baxter	9
Fehr Graham	8
McMahon	7
Robinson	7
Trotter	6
Horner	4
HR Green	3
McClure	1



Marengo Police Department  
142 E Prairie St.  
Marengo, IL 60152

**August 2017**

I respectfully submit the following report

**General Cases**

Incident Reports: 257  
Assist Other Agency: 40  
Open Doors Found: 1  
Alarm Responses: 10

**Citations Issued**

Traffic Stops: 152  
Traffic Citations: 91  
Parking Tickets: 40  
City Ordinance Violations: 38  
Verbal and Written Warnings: 116

**Finances**

Fines Collected: \$4,228.52  
Received from Circuit Clerk: \$387.00  
Drug Fines: \$187.50  
City Ordinance Fines: \$1,475.00  
Bail/Bond Admin Fees: \$80.00  
Total Collected: \$6,358.02

**Arrests**

Criminal Complaints: 19  
DUI: 0  
Warrants: 0  
Total Arrests: 12

**Traffic Accidents**

Property Damage: 18  
With Injury: 4  
Total Accidents: 22

**NTA's: 13**

**Total Squad Miles: 11,212**

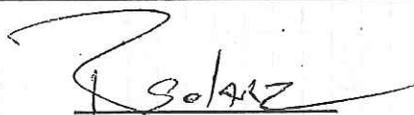
Miscellaneous:

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\_\_\_\_\_  
Chief of Police



CITY OF MARENGO

RUN: 11/22/17 11:34AM

TREASURER'S REPORT FOR OCTOBER, 2017

PAGE: 1

FUND NAME	BANK	CASH	INVESTMENT	INVESTMENTS			INVESTMENTS	CASH	INVESTMENT	CASH AND	Y.T.D.
		BALANCE	BALANCE	DEPOSITED	RETURNS	WITHDRAWN	MADE	BALANCE	BALANCE	INVESTMENT	INTEREST
		10/01/17	10/01/17	THIS MONTH	THIS MONTH	THIS MONTH	THIS MONTH	10/31/17	10/31/17	10/31/17	10/31/17
GENERAL (01)	1	1,850,012.45	75,888.29	264,886.05	0.00	401,309.64	11.49	1,713,577.37	75,899.78	1,789,477.15	472.07
AUDIT (02)	1	8,439.18	0.00	326.84	0.00	0.00	0.00	8,766.02	0.00	8,766.02	0.00
27TH PAYROLL (04)	1	22,823.00	0.00	0.00	0.00	0.00	0.00	22,823.00	0.00	22,823.00	0.00
POLICE VEHICLE (05)	1	-388.68	0.00	0.00	0.00	0.00	0.00	-388.68	0.00	-388.68	0.00
P.W. VEHICLE (06)	1	210,250.00	0.00	0.00	0.00	0.00	0.00	210,250.00	0.00	210,250.00	0.00
RETIREMENT (07)	1	64,201.00	0.00	0.00	0.00	0.00	0.00	64,201.00	0.00	64,201.00	0.00
TOTALS-BANK # 1		2,155,336.95	75,888.29	265,212.89	0.00	401,309.64	11.49	2,019,228.71	75,899.78	2,095,128.49	472.07
GENERAL (01)	9	14,549.46	0.00	108,701.47	0.00	108,701.47	0.00	14,549.46	0.00	14,549.46	0.00
POLICE PENSION (10)	10	47,440.25	5,150,837.33	65,546.32	41,577.25	38,115.25	69,008.32	47,440.25	5,178,268.40	5,225,708.65	48,748.75
D&A AWARE (18)	18	8,870.50	0.00	0.00	0.00	0.00	0.00	8,870.50	0.00	8,870.50	0.00
DRUG FORFEIT (19)	19	26,559.88	0.00	2.01	0.00	529.59	0.00	26,032.30	0.00	26,032.30	11.24
MOTOR FUEL TAX (20)	20	225,758.70	0.00	18,942.89	0.00	5,370.06	0.00	239,331.53	0.00	239,331.53	10,442.74
RETAINED PERS (22)	22	169,021.13	0.00	39,708.29	0.00	6,601.50	0.00	202,127.92	0.00	202,127.92	53.39
WATER & SEWER (30)	30	179,417.14	0.00	160,944.01	0.00	141,785.74	0.00	198,575.41	0.00	198,575.41	0.00
WWTP EXPANSION (31)	30	411,538.82	0.00	69,424.49	0.00	0.00	0.00	480,963.31	0.00	480,963.31	0.00
W/S EQUIP REPL (32)	30	52,000.00	0.00	0.00	0.00	0.00	0.00	52,000.00	0.00	52,000.00	0.00
TOTALS-BANK # 30		642,955.96	0.00	230,368.50	0.00	141,785.74	0.00	731,538.72	0.00	731,538.72	0.00
2014 WATER IMPR (34)	34	2,240,924.64	0.00	666.55	0.00	15,012.12	0.00	2,226,579.07	0.00	2,226,579.07	4,007.50
W/S CAPITAL (37)	37	263,247.61	0.00	75.59	0.00	41,235.26	0.00	222,087.94	0.00	222,087.94	479.15
PROSPECT ST (40)	40	239,427.43	0.00	61.00	0.00	0.00	0.00	239,488.43	0.00	239,488.43	444.32
CAPITAL IMPR (41)	41	50,643.76	0.00	10.75	0.00	0.00	0.00	50,654.51	0.00	50,654.51	63.79
DEBT SERVICE (43)	43	821,743.13	2,400.99	44,786.32	0.00	0.00	2.17	866,527.28	2,403.16	868,930.44	1,318.29
PD SQUAD (48)	48	3,111.90	0.00	302.69	0.00	0.00	0.00	3,414.59	0.00	3,414.59	1.03
SSA #2 (58)	58	19,367.50	0.00	11.01	0.00	1,170.00	0.00	18,208.51	0.00	18,208.51	6.03
DOWNTOWN TIF (59)	59	18,551.41	0.00	0.78	0.00	0.00	0.00	18,552.19	0.00	18,552.19	4.09
EASTERN TIF (61)	61	86,219.85	0.00	3.67	0.00	0.00	0.00	86,223.52	0.00	86,223.52	17.68
REVOLVING LOAN (62)	62	321,377.85	0.00	81.89	0.00	0.00	0.00	321,459.74	0.00	321,459.74	485.71
GRAND TOTALS		7,355,107.91	5,229,126.61	774,482.62	41,577.25	759,830.63	69,021.98	7,342,315.17	5,256,571.34	12,598,886.51	66,555.78

**Treasurer's Report Investment Balances as of October 31, 2017**

FUND	BANK	NUMBER	RATE	TYPE	MATURITY	BALANCE
Debt Service	Illinois Funds	7139114594	Illinois Funds	Money Market	N/A	\$ 2,403.16
General / Developer Contributions	Castle Bank	871044	Variable	Savings	N/A	\$ 69,797.15
General	Illinois Funds	7139114586	Illinois Funds	Money Market	N/A	\$ 6,102.63
Police Pension	Charles Schwab	4229-2366	Variable	Trust	N/A	\$ 5,178,268.40
<b>Debt Service Fund Total</b>						<b>\$ 2,403.16</b>
<b>General Fund Total</b>						<b>\$ 75,899.78</b>
<b>Police Pension Fund Total</b>						<b>\$ 5,178,268.40</b>
<b>Combined Totals</b>						<b>\$ 5,256,571.34</b>